

**NC STATE UNIVERSITY**

# Buildings and Property Committee Special Meeting

June 19, 2025

Virtual Meeting - [go.ncsu.edu/botmeeting](https://go.ncsu.edu/botmeeting)

Tim Humphrey, Chair

Members: Jim Harrell, Jim Holmes, Ghazale Johnston,  
Wendell Murphy, Ven Poole, Ed Stack, Isaac Carreno

# NC STATE UNIVERSITY

## June 2025 Buildings and Property Committee Special Meeting

### Agenda

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#### 1. Call to Order, Reading of Ethics Statement and Public Meeting Notice

Tim Humphrey, Chair

##### A. Ethics Statement

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#### 2. Executive Summary

##### A. Executive Summary

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#### 3. Roll Call

Sarah Kwon, Board Professional

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#### 4. Non-appropriated Capital Improvement Projects

Doug Morton, Associate Vice Chancellor, Facilities

Action Item for  
Committee

##### A. Renovation to Lab 167, 169 and 169A - Partners Building III

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#### 5. Discussion

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#### 6. Adjourn

Tim Humphrey, Chair



## NORTH CAROLINA STATE ETHICS COMMISSION

### SAMPLE<sup>1</sup>

### **ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER**

(to be read by the Chair or his or her designee at the beginning of each meeting)

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In accordance with the State Government Ethics Act, it is the duty of every [Board] member to avoid both conflicts of interest and appearances of conflict.

Does any [Board] member have any known conflict of interest or appearance of conflict with respect to any matters coming before the [Board] today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation<sup>2</sup> in the particular matter involved.

Rev. 1-16-07

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<sup>1</sup> N.C.G.S. §138A-15 (e): “At the beginning of any meeting of a board, the chair shall remind all members of their duty to avoid conflicts of interest and appearances of conflict under [Chapter 138A].” There is no set language required by the Act. Specific language can and should be tailored to fit the needs of each covered board as necessary.

<sup>2</sup> “A public servant shall take appropriate steps, under the particular circumstances and considering the type of proceeding involved, to remove himself or herself to the extent necessary, to protect the public interest and comply with this Chapter, from any proceeding in which the public servant’s impartiality might reasonably be questioned due to the public servant’s familial, personal, or financial relationship with a participant in the proceeding.” See N.C.G.S. §138A-36 (c). If necessary, the Chairman or individual member involved should consult with his ethics liaison, legal counsel, or the State Ethics Commission to help determine the appropriate response in a given situation.



Executive Summary for  
Buildings and Property Committee  
June 19, 2025

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Agenda Item: Non-Appropriated Capital Improvement

Presenter: *Doug Morton, Associate Vice Chancellor, Facilities*

Summary: The UNC Board of Governor's delegated authority to approve and administer non-appropriated capital improvement projects funded entirely with non-general fund money that are projected to cost greater than \$300,000 and less than \$750,000. The list provides the approved non-appropriated capital projects for ratification.

Action: Committee Approval

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April 21, 2025

**MEMORANDUM – Board of Trustees Authority**

**SUBJECT:** Renovation to Lab 167, 169 & 169A – Partners Building III

Total Project Cost.....	\$420,000
Previous Authorization .....	\$0
Requested Authorization .....	\$420,000
Authorization Type .....	Full
Funding Source.....	Facilities & Administrative Funds

Partners Building III was built in 2004. The building has 82,987 GSF and four levels with 61,000 square feet of assignable space used for research and office space.

This project will renovate 1,377 sf of existing lab space for a new researcher by relocating existing building infrastructure to create vertical clearance for a new cryostat, and connections for a future cryostat. A closet will be built for the supporting compressors and gas handling system. The existing chilled water loop will be extended to the support closet, and new LED lights will be installed in all of the lab’s rooms.

Additional funding information: Project 257583-60610 - F&A