

NC STATE UNIVERSITY

NC State University Board of Trustees

September 6, 2024

Dorothy and Roy Park Alumni Center

2450 Alumni Drive, Raleigh, NC, 27606

Ed Weisiger, Jr., Chair

Members: Marie Arcuri, Derick Close, Erik Dixon, Jim Harrell, David Herring, Jim Holmes, Tim Humphrey, Ghazale Johnston, Wendell Murphy, Ven Poole, David Powers, Perry Safran, Ed Stack, Allison Markert

NC STATE UNIVERSITY

Meeting Book - NC State University Board of Trustees

Meeting Agenda

10:00 a.m.

1. Call to Order, Public Meeting Notice and Reading of Ethics Statement
Ed Weisiger, Jr., Chair

A. Ethics Statement

2. Roll Call
Maggie Thompson, Assistant Secretary

3. Executive Summary - Open Session

A. September 2024 Open Session Executive Summary - Full Board

4. Approval of Minutes
Ed Weisiger, Jr., Chair

Action Items for Full Board

A. July 2024 DRAFT Full Board Open Minutes

B. July 2024 DRAFT Full Board Closed Session Minutes

5. Chair's Report
Ed Weisiger, Jr., Chair

A. 2024-2025 ACC Governing Board Certification Form

Action Item for Full Board

6. Chancellor's Report
Randy Woodson, Chancellor

7. Buildings and Property Committee Report
Tim Humphrey, Committee Chair

A. Acquisition by Lease. Space lease for the Institute for Advance Analytics ("IAA") on Centennial Campus.

a. IAA Venture III Lease Package

Action Item for Full Board

B. Acquisition by Lease. Space lease for the Digital Education and learning Technology Applications ("DELTA") Testing Center on Centennial Campus.

a. Delta Testing Lease Venture IV Package

Action Item for

C. Disposition by Lease. Non-exclusive ground lease to USDA-ARS at Central Crops Research Station.	Full Board
a. USDA ARS CCRS Ground Lease Package	Action Item for Full Board
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8. University Advancement and External Affairs Committee Report Perry Safran, Acting Committee Chair	
A. Naming Opportunities Proposals	Action Item for Full Board
a. Consent Agenda Naming Opportunities Proposals	
b. Chancellor Woodson Summary Memo Naming Opportunities Proposals	
c. Vice Chancellor Sisco Summary Memo Naming Opportunities Proposals	
B. Revisions to Policy 03.00.02 - Criteria and Procedures for Naming Facilities, Programs and Funds	Action Item for the Full Board
a. Policy Revisions Summary	
b. POL 03.00.02 Criteria and Procedures for Naming Facilities, Programs and Funds - Routing and Redline	
c. POL 03.00.02 Criteria and Procedures for Naming Facilities, Programs and Funds - Clean	
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9. University Affairs Committee Report David Powers, Committee Chair	
A. Academic Program Actions - Request to Establish	Action Item for Full Board
a. BOT Academic Program Action Summary - MS Cybersecurity	
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10. Audit, Risk Management and Finance Committee Report Ghazale Johnston, Committee Chair	
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11. Faculty Senate Report Herle McGowan, Chair of the Faculty	
A. September 2024 - FacultySenate Report	
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12. Staff Senate Report Charles Hall, Staff Senate Chair	
A. September 2024 - Staff Senate Report	

13. Items of Interest to the Board

14. Executive Summary - Closed Session

15. Closed Session

16. Reconvene in Open Session

17. Adjourn



NORTH CAROLINA STATE ETHICS COMMISSION

SAMPLE¹

ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER

(to be read by the Chair or his or her designee at the beginning of each meeting)

In accordance with the State Government Ethics Act, it is the duty of every [Board] member to avoid both conflicts of interest and appearances of conflict.

Does any [Board] member have any known conflict of interest or appearance of conflict with respect to any matters coming before the [Board] today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation² in the particular matter involved.

Rev. 1-16-07

¹ N.C.G.S. §138A-15 (e): “At the beginning of any meeting of a board, the chair shall remind all members of their duty to avoid conflicts of interest and appearances of conflict under [Chapter 138A].” There is no set language required by the Act. Specific language can and should be tailored to fit the needs of each covered board as necessary.

² “A public servant shall take appropriate steps, under the particular circumstances and considering the type of proceeding involved, to remove himself or herself to the extent necessary, to protect the public interest and comply with this Chapter, from any proceeding in which the public servant’s impartiality might reasonably be questioned due to the public servant’s familial, personal, or financial relationship with a participant in the proceeding.” See N.C.G.S. §138A-36 (c). If necessary, the Chairman or individual member involved should consult with his ethics liaison, legal counsel, or the State Ethics Commission to help determine the appropriate response in a given situation.



Open Session Executive Summary for
the Full Board of Trustees
September 6, 2024

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Agenda Item: Open and Closed Session Minutes of the July 18, 2024 meetings of the NC State University Board of Trustees	8
Presenter: <i>Ed Weisiger, Jr., Chair</i>	
Summary: The open session meeting minutes and the closed session minutes from the July 18, 2024 meetings are presented for approval.	
Action: Full Board approval	
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Agenda Item: 2024-2025 ACC Governing Board Certification Form	17
Presenter: <i>Ed Weisiger, Jr., Chair</i>	
Summary: The 2024-2025 ACC Governing Board Certification Form is presented for approval.	
Action: Full Board approval	
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Agenda Item: Acquisition by Lease	19
Presenter: <i>Trustee Tim Humphrey, Committee Chair</i>	
Summary: Space lease for the Institute for Advanced Analytics ("IAA") on Centennial Campus is presented for approval.	
Action: Full Board approval	
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Agenda Item: Acquisition by Lease	24
Presenter: <i>Trustee Tim Humphrey, Committee Chair</i>	
Summary: Space lease for the Digital Education and learning Technology Applications ("DELTA") Testing Center on Centennial Campus is presented for approval.	
Action: Full Board approval	
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Agenda Item: Disposition by Lease	29
Presenter: <i>Trustee Tim Humphrey, Committee Chair</i>	
Summary: Disposition by Lease. Non-exclusive ground lease to USDA-ARS at Central Crops Research Station is presented for approval.	
Action: Full Board approval	
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Agenda Item: Naming Opportunities Proposals 35
Presenter: *Trustee Perry Safran, Acting Committee Chair*
Summary: Chancellor Woodson has endorsed and favorably recommends to the Committee and Full Board three naming opportunities proposals: one for the College of Agriculture and Life Sciences, one for the College of Veterinary Medicine, and one for the Office of the Executive Vice Chancellor and Provost.
Action: Full Board approval

Agenda Item: Revisions to Policy 03.00.02 37
Presenter: *Trustee Perry Safran, Acting Committee Chair*
Summary: Revisions to POL 03.00.02 Criteria and Procedures for Naming Facilities, Programs and Funds are being made to allow for donor-funded naming or honorific naming of certain Positions at NC State. Other areas of policy have been refined to provide clarity of definitions, roles, and exceptions.
Action: Full Board approval

Agenda Item: Academic Program Actions - Request to Establish 63
Presenter: *David Powers, Committee Chair*
Summary: The College of Engineering at North Carolina State University (NC State) proposes the establishment of an M.S. in Cybersecurity. The proposed degree program will be an interdisciplinary program offered by the Department of Computer Science and the Department of Electrical and Computer Engineering.
Action: Full Board approval

DRAFT
OPEN SESSION MINUTES
Board of Trustees
North Carolina State University
Raleigh, North Carolina
July 18, 2024

The North Carolina State University Board of Trustees met in regular session on Thursday July 18, 2024. Trustees attended the meeting in the Hood Board Room, located in the Park Alumni Center and via Zoom.

Members present: Edward I. Weisiger, Jr., Chair
Marie F. Arcuri
Derick S. Close
Erik L. Dixon
David D. Herring
James L. Holmes
Timothy Humphrey
Ghazale Johnston
Wendell H. Murphy
Ven Poole, III
David M. Powers
Perry Safran
Edwin J. Stack, III
Allison Markert, ex officio

Members absent: James A. Harrell

Chair Weisiger called the meeting to order at 3:00 p.m. and a quorum was present.

Chair Weisiger thanked everyone for attending the meeting. Chair Weisiger reminded those in attendance that while the full Board meeting is a public meeting, it is not a meeting for public comment and only those on the agenda will be permitted to speak. He asked that all Trustees identify themselves before making or seconding a motion and noted that all votes would be conducted via roll call. Chair Weisiger asked if any members of the media were present and the following introduced themselves: Ed Wilson, WRAL; Korie Dean, *News & Observer*; Brian Murphy, WRAL; Keely Arthur, WRAL; Makiya Seminer, *The Associated Press*; Elaina Athans, WTVD; Larry Chavis, WTVD; Kaitlin McKeown, *News & Observer*; Gilat Melamed, CBS17. Chair Weisiger also reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired as to whether there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the board at this meeting.

MINUTES

Chair Weisiger asked for a motion to approve the open and closed session minutes of the April 26, 2024 and June 19, 2024 meetings. Trustee Humphrey made the motion, seconded by Trustee Dixon. Chair Weisiger called on the Interim Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	AYE
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

CHAIR’S REPORT – CHAIR WEISIGER

Chair Weisiger began his report by thanking everyone present for their attendance at today’s meeting, and expressing his gratitude for their continued service to NC State. Chair Weisiger stated that not only do the Trustees contribute vital work to university functions, but they also leave a positive impact on our community of students, faculty, staff and associates. He also reminded the Trustees of the importance of monitoring their NC State email accounts for university business.

Chair Weisiger then presented proposed changes to the Endowment Fund Bylaws, also known as Policy 01.10.01. The proposed changes accomplish several goals. The first is to promote continuity among board members, as the important work of the Endowment Fund BOT is strengthened by long-term investment from members. These changes include: 1) a clarification that the immediate past chair of the Endowment Fund BOT should be considered for an open seat if available; and 2) a change to provide that the third ex officio member of the Endowment Fund Board of Trustees be the Vice Chair of the NC State University Board of Trustees, replacing the Chair of the University Advancement and External Affairs Committee as the third ex officio member. The additional proposed changes are related to consistency in language and semantics. The language within the Endowment Fund Board of Trustees bylaws is being edited to make the guidelines for establishing a quorum more clear, to provide greater clarity between the Endowment Fund Board of Trustees and the NC State University Board of Trustees, and to update titles for relevant positions that had become outdated in recent years. The changes were reviewed and supported by Chancellor Woodson and Executive Vice Chancellor Charlie Maimone.

Chair Weisiger asked for a motion to approve the changes to the Endowment Fund BOT Bylaws. Trustee Poole made the motion, seconded by Trustee Humphrey, to approve the changes to the Endowment Fund Board of Trustees Bylaws (Policy 01.10.01). Chair Weisiger called on the Interim Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	AYE
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

This concluded Chair Weisiger’s report.

COMMITTEE REPORTS

BUILDINGS AND PROPERTY COMMITTEE – COMMITTEE CHAIR VEN POOLE

The Buildings and Property Committee met on July 18, 2024 and a quorum was present. The Committee reviewed and approved the April 25, 2024 open session meeting minutes.

Committee Chair Poole reported that the committee reviewed and approved four property matters for Full Board approval:

- Acquisition by Lease. Approval of a space lease for the Future Renewable Electric Energy Delivery and Management Systems Engineering Research Center (“FREEDM”) on Centennial Campus;
- Acquisition by Lease. Approval of a space lease for the Biomanufacturing Training and Education Center (“BTEC”) Annex on Centennial Campus;
- Acquisition by Lease. Approval of an amendment to an existing space lease for The North Carolina Institute for Climate Studies (“NCICS”) located in Asheville, North Carolina; and
- Disposition by License Agreement. Approval of an extension to the License Agreement for the Distributed Antenna and Fiber System at Carter Finley Stadium.

Committee Chair Poole asked for approval of the four property matters and a second was not required. Chair Weisiger called on the Interim Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	AYE
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

Committee Chair Poole also reported that the committee reviewed and approved one designer selection for the Renovation and Addition for the J.W. Isenhour Tennis Center project.

That concluded Committee Chair Poole's report from the Buildings and Property Committee.

UNIVERSITY AFFAIRS COMMITTEE – ACTING CHAIR DERICK CLOSE

The University Affairs Committee met on Thursday, July 18, 2024 with a quorum present. Under the consent agenda, the Committee approved the April meeting minutes, conferral of tenure requests for new faculty members, and designation of a time limited option for a distinguished professorship.

Acting Committee Chair Close reported that that committee also recommended discontinuing two academic degree programs. The College of Education is reorganizing three of its existing Master of Science degree programs in the Department of STEM Education. This reorganization includes discontinuation of the M.S. in Mathematics Education and the M.S. in Technology Education and consolidating them into the M.S. in STEM Education. Enrolled students will be allowed to either complete their current program or move into the new program; there will be no personnel impacts associated with this request.

Acting Committee Chair Close asked for approval of the Request to Discontinue the Master of Science in Mathematics Education and the Master of Science in Technology Education due to the reorganization and consolidation of these degree programs within the College of Education and a second was not required. Chair Weisiger called on the Interim Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	ABSENT
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

The committee recommended several policy actions for full board approval. First, Policy 11.35.01 (Student Conduct) is being updated to 1) describe the purpose of the Code of Student Conduct; 2) reflect that the Board of Governors has delegated responsibility for regulating student affairs and student conduct to the Chancellor, and 3) confirm that the Office of Student Conduct is responsible for maintaining the Code of Student Conduct. The Code of Student Conduct will now be contained in a newly created Regulation, REG 11.35.05, and will continue to establish the standards and expectations for student behavior at the University. This revised Policy and new Regulation will allow the institution to implement changes to the Code of Student Conduct quickly and efficiently to comply with and reflect all applicable laws, policies, and current practices.

Acting Committee Chair Close asked for approval of the revisions to Policy 11.35.01 (Student Conduct) and a second was not required. Chair Weisiger called on the Interim Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	ABSENT
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

Next, the Equal Opportunity, Nondiscrimination, and Affirmative Action Policy 04.25.05 is being updated to continue to comply with federal Title IX regulations and to update language relating to discrimination on the basis of national origin (Title VI). With this action, Policy 04.25.07 (Title IX Sexual Harassment) is being combined into Policy 04.25.05 since two separate policies are no longer needed. Procedures for addressing complaints of discrimination, harassment and/or retaliation for the specific protected categories under Policy 04.25.05 are being revised and updated.

Acting Committee Chair Close asked for approval of the revisions to Policy 04.25.05 (Equal Opportunity and Non-Discrimination) and a second was not required. Chair Weisiger called on the Interim Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	ABSENT
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

Finally, due to the combining of Policy 04.25.07 (Title IX Sexual Harassment) into Policy 04.25.05 (Equal Opportunity and Non-Discrimination), two policies are no longer needed.

Acting Committee Chair Close asked for a motion to repeal Policy 04.25.07 (Title IX Sexual Harassment) as a standalone policy based on the combination into Policy 04.25.05 and a second was not required. Chair Weisiger called on the Interim Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	ABSENT
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

The committee was made aware of additional information provided in the materials, which include the faculty salary ranges for Fiscal Year 2024-2025 and academic program notifications.

In Closed Session, the committee discussed an emeritus status request for a Tier I employee. Upon returning to Open Session, the request was approved by the committee.

That concluded the report from the University Affairs Committee.

NOMINATION OF SLATE AND ELECTIONS OF OFFICERS AND ASSISTANT SECRETARY FOR 2024-2025

Per the Board of Trustees Bylaws, Chair Weisiger appointed a nominating committee on July 1, 2024. Trustee Safran was asked to chair this committee and Trustees Arcuri, Close, Dixon and Herring were asked to serve as members. Chair Weisiger asked Trustee Safran to provide a report of the committee's work and present a slate of officers for the 2024-2025 year.

Trustee Safran stated that the Nominating Committee met via Zoom on July 11, 2024 and reviewed the Board's Nominating Committee guidelines. After discussing the nominations, the nominating committee unanimously voted in favor of recommending the following slate of officers to the full board for approval for 2024-2025:

- Chair: Ed Weisiger, Jr.
- Vice Chair: Ed Stack
- Secretary: Tim Humphrey

Trustee Safran also noted that the Nominating Committee voted to recommend Maggie Thompson to serve as Assistant Secretary upon recommendation of the Chancellor.

Chair Weisiger asked if there were any objections to the slate of nominations for board officers or nominations from the floor. Hearing none, he asked for a motion to approve the slate of officers as presented by Trustee Safran. Trustee Johnston made the motion, seconded by Trustee Poole, to approve the slate of officers as presented by the Nominating Committee. Chair Weisiger called on the Interim Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	ABSENT
Holmes	AYE	Safran	AYE
Humphrey	AYE for Chair and Vice Chair ABSTAIN for Secretary	Stack	AYE for Chair and Secretary ABSTAIN for Vice Chair
		Weisiger	AYE for Vice Chair and Secretary ABSTAIN for Chair

The motion passed.

Trustee Safran made a motion, seconded by Trustee Arcuri to approve Maggie Thompson to serve as the Assistant Secretary. Chair Weisiger called on the Interim Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	ABSENT
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

EXECUTIVE COMMITTEE AT-LARGE MEMBERS NOMINATIONS AND ELECTIONS

Chair Weisiger noted that it was his duty as Chair to nominate two at-large members of the Executive Committee. Chair Weisiger nominated Trustee Ghazale Johnston as the first of two at-large members of the Executive Committee for a vote by the full board. Trustee Close made the motion, seconded by Trustee Stack, to approve the motion to elect Trustee Johnston as an at-large member of the Executive Committee. Chair Weisiger called on the Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	ABSTAIN
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	ABSENT
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

Chair Weisiger then nominated the second at-large member of the Executive Committee for a vote by the full board, Trustee Ven Poole. Trustee Arcuri made the motion, seconded by Trustee Johnston, to elect Trustee Poole as an at-large member of the Executive Committee. Chair Weisiger called on the Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	ABSTAIN
Herring	AYE	Powers	ABSENT
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

Chair Weisiger announced the new Committee Chairs for 2024-2025, which are Ghazale Johnston for the Audit, Risk Management and Finance Committee; Tim Humphrey for the Buildings and Property Committee; Derick Close for the University Advancement and External Affairs Committee; and David Powers for the University Affairs Committee.

CLOSED SESSION

With no further business in open session, Chair Weisiger called for a motion to go into closed session to: consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an employee or prospective employee. Trustee Humphrey made a motion to move into Closed Session, seconded by Trustee Stack. Chair Weisiger called on the Assistant Secretary, Maggie Thompson, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Markert	AYE
Dixon	AYE	Murphy	AYE
Harrell	ABSENT	Poole	AYE
Herring	AYE	Powers	ABSENT
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

RECONVENE IN OPEN SESSION

At 4:04 p.m. the Board came out of closed session.

Chancellor Woodson announced that he informed the Trustees that he will retire at the end of his current contract on June 30, 2025. Chancellor Woodson stated that it has been the honor of his professional career to serve as Chancellor of this university for the last 14 years. Chancellor Woodson thanked his predecessors, the current faculty and staff, the legislature and the people of the State of North Carolina for this opportunity. Chancellor Woodson stated that a message to campus and press release would be shared shortly.

Chair Weisiger thanked Chancellor Woodson for his service to this university and also thanked the faculty and staff for everything that they do for the university.

With no further business in open session, Chair Weisiger adjourned the meeting at 4:08 p.m.

Respectfully submitted,

Assistant Secretary

Secretary

Approved:

Chair



TO: Presidents/Chancellors of the Atlantic Coast Conference Member Institutions

FROM: James J. Phillips, Ph.D.
Commissioner

DATE: May 8, 2024

SUBJECT: 2024-25 ACC Governing Board Certification Form

Please find attached a copy of the 2024-25 Atlantic Coast Conference Governing Board Certification form. A Member shall not be eligible to enter a team or individual competitors in a Conference championship unless its governing board makes an annual institutional certification, on a form approved by the Conference office as indicated in ACC Bylaw 2.11.2.

Please review this policy with your Governing Board and return the signed form to Tracey Haith at the Conference office by **October 11, 2024**.

Thank you and best regards.

Attachment

JP/BH:th

cc: Faculty Athletics Representatives
Athletics Director
Compliance Director





**Governing Board Certification Form
Academic Year 2024-25**

As Chair of the Governing Board at _____,
(institution name)

I attest that:

- 1) Responsibility for the administration of the athletics program has been delegated to the CEO of the Member.
- 2) The chief executive officer has the mandate and support of the board to operate a program of integrity in full compliance with NCAA, Conference and all other relevant rules and regulations.
- 3) The chief executive officer, in consultation with the faculty athletics representative and the athletics director, determines how the institutional vote shall be cast on issues of athletics policy presented to the NCAA and the Conference.

Date Presented to the Governing Board: _____

Signed: _____
(Chair of the Governing Board)

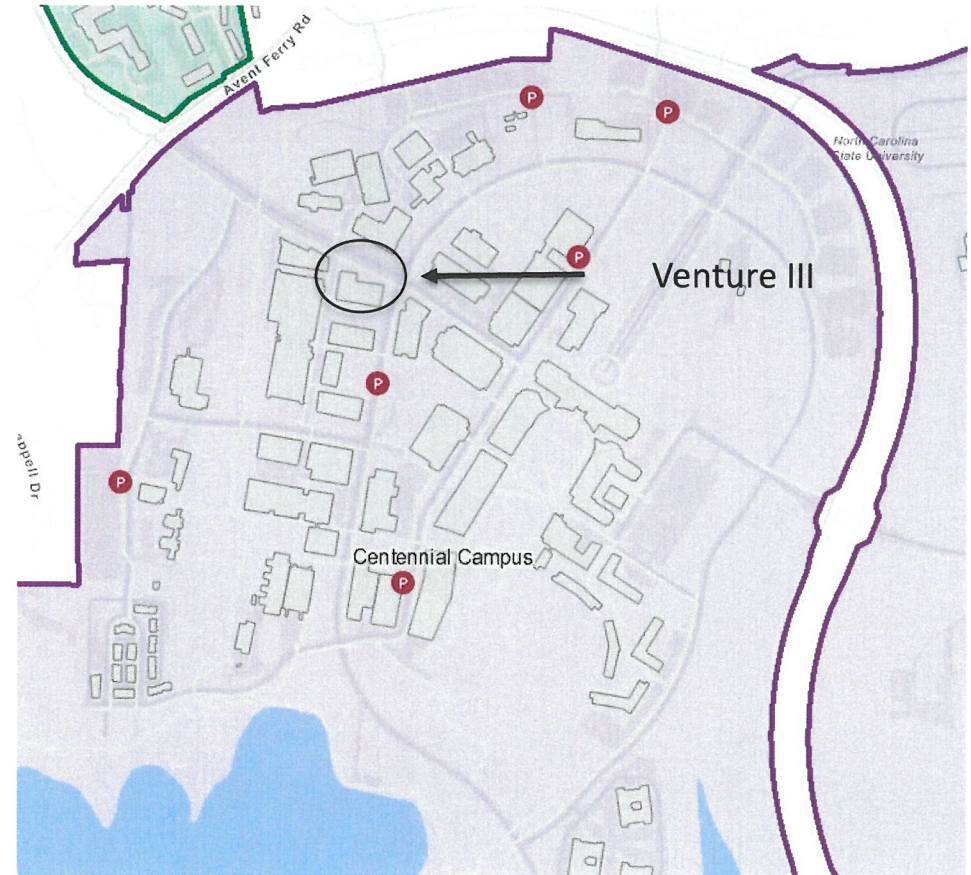
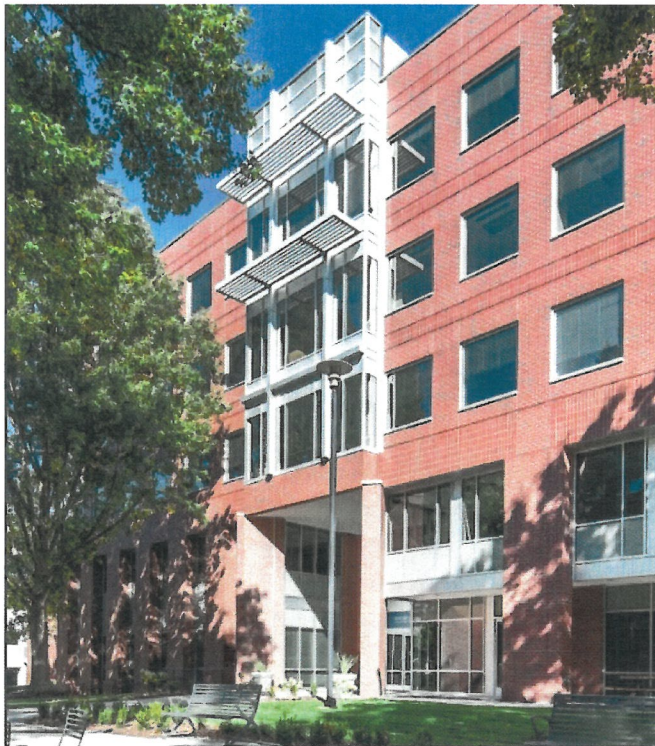
Signed: _____
(CEO/President/Chancellor of Member Institution)

*Please email a copy of your completed form by **October 11, 2024** to:*

Tracey Haith
thaith@theacc.org

Acquisition by Lease

Venture Building III
(Centennial Campus)



Acquisition by Lease

Office and classroom space lease of approximately 20,037 RSF for the Institute for Advanced Analytics (“IAA”) at Venture III on Centennial Campus.

Key Terms:

- **Lease Term:** Twelve (12) years, with anticipated commencement in June 2025. One option to renew for five (5) years at fair market value.
- **Rate:** Year 1 rental rate of \$43.50 per rentable SF with 3% annual rent escalation. Rate is full service.
- **Landlord Concessions:** Above market Tenant Improvement package, as outlined below.
- **Tenant Improvements:** Landlord shall fund and deliver the Premises to Tenant in accordance with a mutually acceptable design up to \$3.8M (\$190/RSF), including hard and soft project costs, as well as funds to cover IAA’s A/V, security system, telecom/data, signage, branding, moving expenses, and the services of a third-party project manager to represent Tenant.

**ACQUISITION
OF REAL PROPERTY**

ACQUISITION OF REAL PROPERTY BY LEASE

LESSOR Centennial Campus Property, LLC (Landlord), c/o Lincoln Property Company

LESSEE The State of North Carolina, North Carolina State University

LOCATION 900 Main Campus Drive (Venture Building III), portion of the 1st & 2nd floors, Raleigh NC, 27606, Wake County

SIZE Approximately 20,037 RSF of office and classroom space

RATE Year 1 Rent of \$43.50 per rentable SF, escalating at 3% annually. Rate includes utilities, janitorial, maintenance and operating expenses.

TERM Initial of twelve years, plus one five-year renewal option, for a total potential Term not to exceed seventeen (17) years.

USE Office and classroom space for the Institute for Advanced Analytics (“IAA”), which has been located on Centennial Campus since its inception in 2007.

STATE OF NORTH CAROLINA
DEPARTMENT OF ADMINISTRATION

*ACQUISITION OF REAL PROPERTY

Institution or Agency: North Carolina State University

Date: September 5, 2024

The Department of Administration is requested, as provided by GS §146-22 et seq., to acquire the real property herein described by ~~purchase, lease, rental, or other~~ (specify). Lease.

This Property is needed for the following reasons and purposes: North Carolina State University requests approval to execute a new space lease for the office and classroom space for the Institute for Advanced Analytics (“IAA”) at Venture Building III on Centennial Campus.

Name and Address of Present Owner: Centennial Campus Property, LLC (Landlord), c/o Lincoln Property Company, 1730 Varsity Drive, Suite 300, Raleigh, NC 27606

Description of Property: Approximately 20,037 rentable square feet located at the Venture Building III, 900 Main Campus Drive, portion of 1st and 2nd floors. *Note: Given the location requirements for this need, this transaction is considered a site-specific, strategic location in accordance with UNC Policy Manual 600.1.3.1[R]*

Term: Initial lease term of twelve (12) years, with one five (5) year renewal option at fair market value.

Rental price (if applicable):

- Year 1 rental rate of \$43.50 per rentable SF (\$871,609.50/year) with an annual escalation of 3%.
- Rate includes utilities, janitorial services, maintenance and operating expenses.
- Landlord shall fund and deliver the Premises to Tenant in accordance with a mutually acceptable design up to \$3.8M (\$190/RSF), which includes hard and soft project costs, as well as funds that will cover costs associated with IAA’s A/V, security system, telecom/data, signage, branding, moving expenses, and the services of a third-party project manager to represent Tenant.

Funding: IAA’s funding for rental space is comprised of revenues from summer tuition and tuition premium.

Item:

In the event the above-described real property is not acquired, is there other real property available, owned by the State or otherwise, that you believe would, if acquired, fulfill the requirements of your agency? If so, give details. No.

(Complete if Agency has a Governing Board.)

Action recommending the above request was taken by the Board of Trustees and is recorded in the minutes thereof on September 6, 2024 (date).

Signature: _____

Title:

Assistant Secretary, Board of Trustees

*The term “real property” includes timber rights, mineral rights, etc. (GS §146-64)

TRANSMITTAL OF REQUEST FOR ACQUISITION/DISPOSITION OF REAL PROPERTY

Form
Number: PO-1

Preparation
Date: September 5, 2024

Request: Lease of approximately 20,037 rentable square feet of office and classroom space for the Institute for Advanced Analytics ("IAA") at Venture Building III on Centennial Campus.

Institution NORTH CAROLINA STATE UNIVERSITY

RECOMMENDED BY CHANCELLOR, NCSU



(Chancellor's Signature)

RECOMMENDED BY COMMITTEE ON
BUILDINGS AND PROPERTY

(Chairman's Signature)

RECOMMENDED BY BOARD OF TRUSTEES,
NCSU

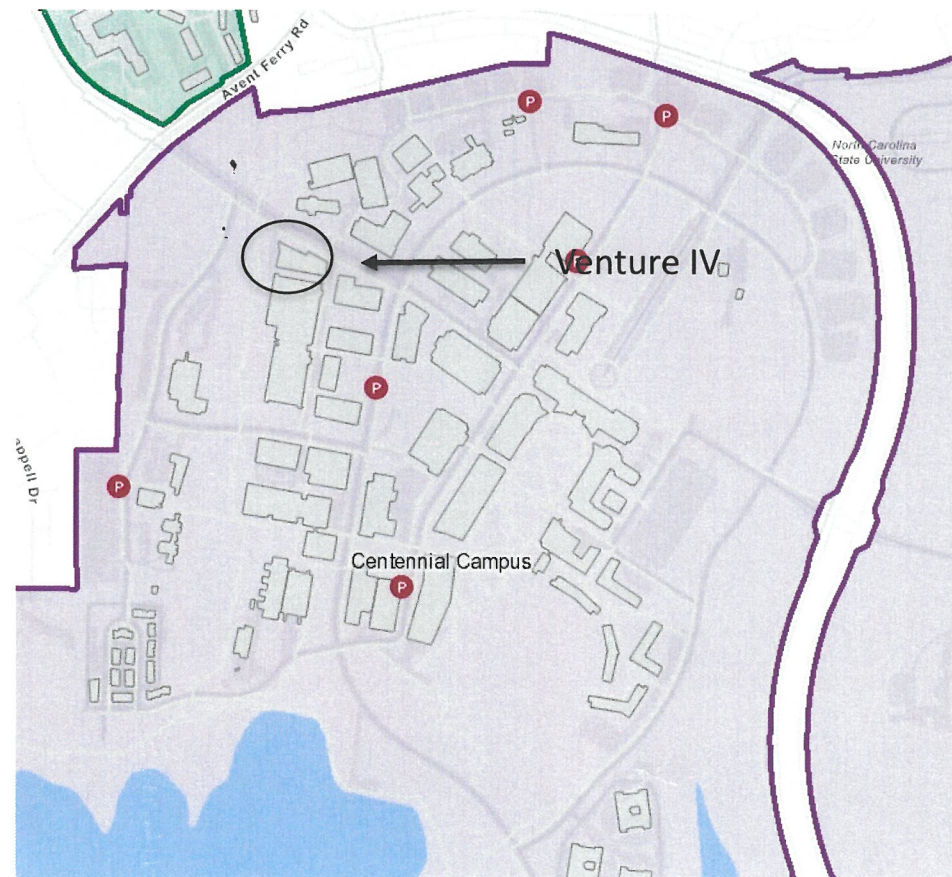
(Chairman's Signature)

RECOMMENDED BY BOARD OF GOVERNORS

(Secretary's Signature)

Acquisition by Lease

Venture Building IV
(Centennial Campus)



Acquisition by Lease

New space lease of approximately 8,287SF for continued occupancy by Digital Education and Learning Technology Applications' student testing center ("DELTA Testing Center") at Venture Building IV on Centennial Campus.

Key Terms:

- **Lease Term:** Thirty-eight (38) months, commencing June 1, 2025, with two options to renew for twelve (12) months each.
- **Rate:** Year 1 rental rate of \$42.00 per rentable SF with 3% annual rent escalation. Rate is full service.
- **Landlord Concessions:** Initial two (2) months of rent to be abated.
- **Tenant Improvements:** N/A



**ACQUISITION
OF REAL PROPERTY**

ACQUISITION OF REAL PROPERTY BY LEASE

LESSOR Centennial Campus Property, LLC (Landlord), c/o Lincoln Property Company

LESSEE The State of North Carolina, North Carolina State University

LOCATION 1730 Varsity Drive (Venture Building IV), Suites 236 & 240, Raleigh NC, 27606, Wake County

SIZE Approximately 8,287 RSF of student testing space and associated staff offices

RATE Year 1 Rent of \$42.00 per rentable SF (\$348,054/year), escalating at 3% annually. Rate is full service, and includes utilities, janitorial, maintenance and operating expenses. Landlord to provide rent abatement for the initial two months of the Term.

TERM Term of thirty-eight (38) months, plus two (2), twelve (12) month renewal options, for a total potential Term not to exceed sixty-two (62) months.

USE To continue use of the existing facility for the Digital Education and Learning Technology Applications (DELTA) Testing Center to offer proctoring services for students to take exams in a professional, secure and monitored setting on Centennial Campus.

STATE OF NORTH CAROLINA
DEPARTMENT OF ADMINISTRATION

***ACQUISITION OF REAL PROPERTY**

Institution or Agency: North Carolina State University

Date: September 5, 2024

The Department of Administration is requested, as provided by GS §146-22 et seq., to acquire the real property herein described by ~~purchase, lease, rental, or other~~ (specify). **Lease.**

This Property is needed for the following reasons and purposes: North Carolina State University requests approval to execute a new space lease to continue its occupancy of space for the Digital Education and Learning Technology Applications' student testing center ("DELTA Testing Center") at Venture Building IV on Centennial Campus.

Name and Address of Present Owner: Centennial Campus Property, LLC (Landlord), c/o Lincoln Property Company, 1730 Varsity Drive, Suite 300, Raleigh, NC 27606

Description of Property: Approximately 8,287 rentable square feet located at the Venture Building IV, 1730 Varsity Drive, Suites 236 & 240. *Note: Given the location requirements for this need, this transaction is considered a site-specific, strategic location in accordance with UNC Policy Manual 600.1.3.1[R]*

Term: Initial lease term of thirty-eight (38) months, with two (2), twelve (12) month renewal options.

Rental price (if applicable):

- Year 1 rental rate of \$42.00 per rentable SF (\$348,054/year), with an annual escalation of 3%.
- The rate is full service and includes utilities, janitorial services, maintenance and operating expenses.
- Landlord shall provide rent abatement on the initial two months of the Term.

Funding: Educational Technology Fees and State Appropriations.

Item:

In the event the above-described real property is not acquired, is there other real property available, owned by the State or otherwise, that you believe would, if acquired, fulfill the requirements of your agency? If so, give details. No.

(Complete if Agency has a Governing Board.)

Action recommending the above request was taken by the **Board of Trustees** and is recorded in the minutes thereof on **September 6, 2024** (date).

Signature: _____

Title: **Assistant Secretary, Board of Trustees**

*The term "real property" includes timber rights, mineral rights, etc. (GS §146-64)

TRANSMITTAL OF REQUEST FOR ACQUISITION/DISPOSITION OF REAL PROPERTY

Form
Number: PO-1

Preparation
Date: September 5, 2024

Request: Lease of approximately 8,287 rentable square feet of office and testing space for the Digital Education and Learning Technology Applications student testing center ("DELTA Testing Center") at Venture Building IV on Centennial Campus.

Institution NORTH CAROLINA STATE UNIVERSITY

RECOMMENDED BY CHANCELLOR, NCSU

.....


(Chancellor's Signature)
.....

RECOMMENDED BY COMMITTEE ON
BUILDINGS AND PROPERTY

(Chairman's Signature)
.....

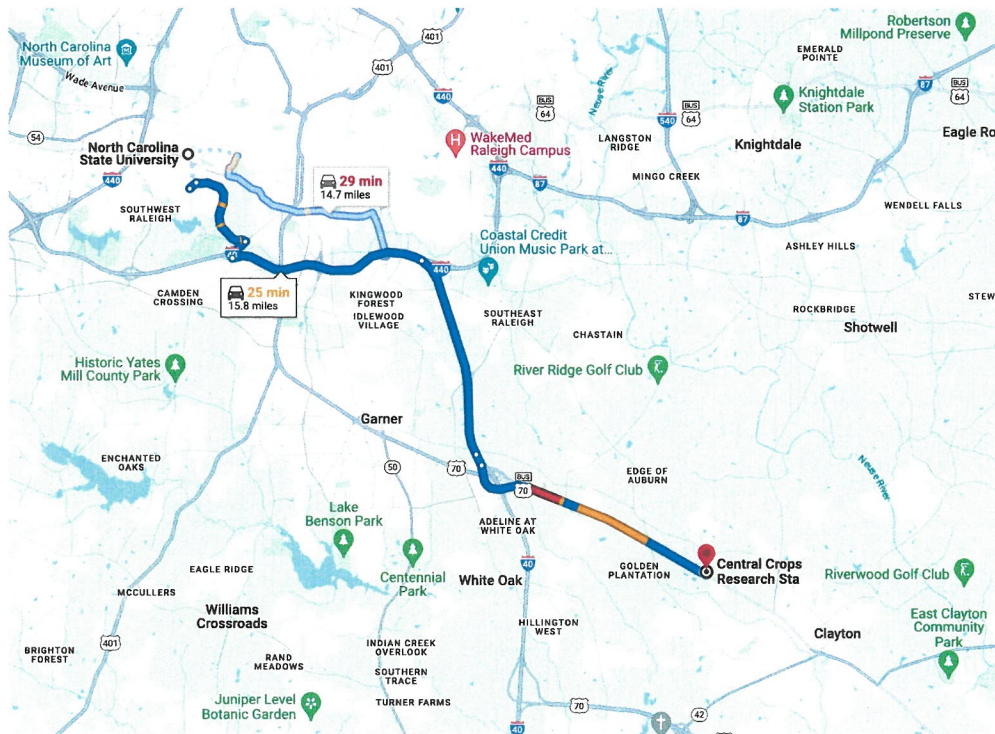
RECOMMENDED BY BOARD OF TRUSTEES,
NCSU

(Chairman's Signature)
.....

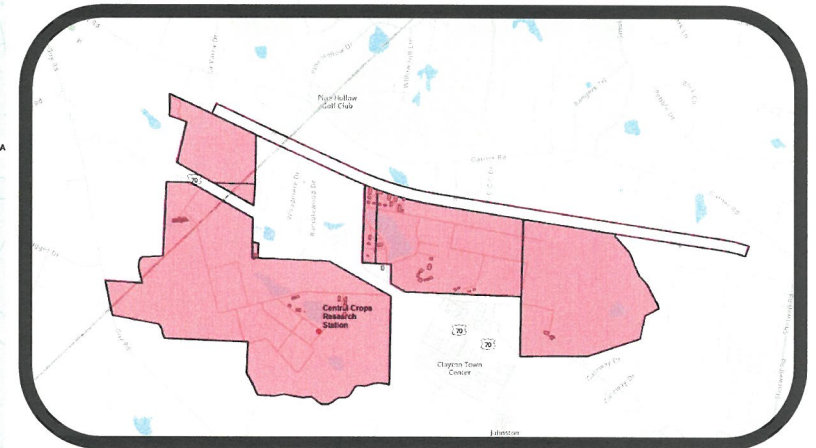
RECOMMENDED BY BOARD OF GOVERNORS

(Secretary's Signature)
.....

Disposition by (Non-Exclusive) Ground Lease – USDA – Agricultural Research Service



Central Crops Research Station – Clayton, NC



Disposition by (Non-Exclusive) Ground Lease – USDA ARS (Central Crops Research Station – Clayton, NC)

- NC State has partnered with the USDA ARS in a Non-Funded Cooperative Agreement to “carry out cooperative research... for joint projects and co-location of [NC State] and/or [USDA ARS] personnel at research sites and facilities in North Carolina.”
- Agreement reflects activities at the Central Crops Research Station as well as other research stations in North Carolina.
- Pursuant to this agreement NC State has agreed to:
 - Provide USDA ARS personnel with access to university land and facilities
 - Share with USDA ARS the responsibility of using USDA owned facilities and equipment
- To establish property rights that substantiate USDA ARS investment of funds to improve State Land as contemplated in the Cooperative Agreement, NC State and USDA ARS are seeking a non-exclusive ground lease at the Central Crops Research Station.

Disposition by (Non-Exclusive) Ground Lease – USDA ARS (Central Crops Research Station – Clayton, NC)

Key Lease Terms:

- Non-exclusive ground lease for the land located at Central Crops Research Station (13223 US Business Hwy 70 West, Clayton, NC)
- Twenty-year ground lease term, with twenty-year renewal at nominal value
- USDA ARS and NC State will work together to identify land improvement projects to be funded by the USDA, which will be carried out by USDA for the benefit of Research Station operations, with the prior approval of NC State University.
- Consistent with Federal leasing standards, USDA ARS may terminate the Lease upon 30 days' notice, and upon expiration or termination of the Lease, USDA ARS will remove its improvements and restore the premises (subject to the Federal availability of funds stipulations).

**DISPOSITION
OF REAL PROPERTY**

DISPOSITION BY GROUND LEASE

GRANTOR State of North Carolina on behalf of North Carolina State University

GRANTEE United States Department of Agriculture, Agriculture Research Service
(USDA ARS)

LOCATION Central Crops Research Station, 13223 US Business Hwy 70 West, Clayton, NC

SIZE 523 Acres

RATE Nominal Value

TERM 20-year ground lease, plus 20-year renewal option (non-exclusive throughout Term)

USE This non-exclusive ground lease will formalize the cooperative management of the property by the two entities and allow the USDA ARS to carry out agreed upon improvements to the Central Crops Research Station for the benefit of the operations of the Research Station, with the prior approval of NC State University.

**STATE OF NORTH CAROLINA
DEPARTMENT OF ADMINISTRATION
DISPOSITION OF REAL PROPERTY**

Institution or Agency: North Carolina State University

Date: September 5, 2024

**The Department of Administration is requested, as provided by GS 146-28 et seq., to dispose of the real property herein described by purchase, lease, rental or other (specify).
Ground Lease**

This disposition is recommended for the following reasons:

NC State University is requesting approval of a non-exclusive ground lease to the United States Department of Agriculture, Agricultural Research Service (USDA ARS) at the Central Crops Research Station for a period of twenty (20) years with a twenty (20) year renewal option. This non-exclusive ground lease will formalize real property rights consistent with the cooperative management of the property by the two entities. Specifically, the non-exclusive lease will allow the USDA ARS and NC State to work together to identify land improvement projects to be funded and carried out by the USDA for the benefit of Research Station operations, with the prior approval of NC State University.

Description of Property: (*Attach additional pages if needed.*)

13223 US Business Hwy 70 West, Clayton, NC - See Exhibits B.

Estimated value: \$0

Where deed is filed, if known: Johnston County, NC Register of Deeds

If deed is in the name of agency other than applicant, state the name: N/A

Rental income, if applicable, and suggested terms: N/A

Funds from the disposal of this property are recommended for the following use: N/A

(Complete if Agency has a Governing Board.)

Action recommending the above request was taken by the Board of Trustees and is recorded in the minutes thereof on September 6, 2024 (date).

Signature _____
Title: Assistant Secretary, Board of Trustees

TRANSMITTAL OF REQUEST FOR ACQUISITION/DISPOSITION OF REAL PROPERTY

Form
Number: PO-2

Preparation
Date: September 5, 2024

Request: Non-exclusive ground lease to the United States Department of Agriculture, Agricultural Research Service (USDA ARS) at the Central Crops Research Station for a period of twenty (20) years with a twenty (20) year renewal option.

Institution NORTH CAROLINA STATE UNIVERSITY

RECOMMENDED BY CHANCELLOR, NCSU



(Chancellor's Signature)

RECOMMENDED BY COMMITTEE ON
BUILDINGS AND PROPERTY

(Chairman's Signature)

RECOMMENDED BY BOARD OF TRUSTEES,
NCSU

(Chairman's Signature)

RECOMMENDED BY BOARD OF GOVERNORS

(Secretary's Signature)

Board of Trustees Consent Agenda University Advancement Committee Proposed Naming Opportunities

September 5, 2024

Background

As per *POL 03.00.02 – Criteria and Procedures for Naming Facilities, Programs and Funds*, the act of naming a facility or program shall be that of the Board of Trustees, acting after receiving the recommendation of the Chancellor.

Recommended Action

Chancellor W. Randolph Woodson recommends to the Board of Trustees the following proposed naming opportunities.

Overview

- **Total Naming Opportunities Proposals:** 3
- **Total Facility Proposals:** 3
- **Total Program Proposals:** 0
- **Total Naming Opportunities:** 70
- **Total Gift Amount:** \$18,525,000
- **Colleges/Units Represented:**
 - College of Agriculture and Life Sciences
 - College of Veterinary Medicine
 - Office of the Executive Vice Chancellor and Provost

College of Agriculture and Life Sciences

Chinqua-Penn Walking Trail

The Chinqua-Penn Walking Trail is a 1.7-mile public trail at the NC Upper Piedmont Research Station near Reidsville, NC. The site is part of the 1923 Chinqua-Penn estate.

- **Naming Type:** Existing space
- **Total Naming Opportunities:** 1
- **Total Gift Amount of Naming Opportunities:** \$25,000
- **Purpose of Funds:** Gifts will support programmatic and operational costs of the Chinqua-Penn Walking Trail.

Continued on the following page

**Board of Trustees Consent Agenda
University Advancement Committee
Proposed Naming Opportunities**

College of Veterinary Medicine

Large Animal Hospital

The Large Animal Hospital will update and significantly expand facilities for NC State's College of Veterinary Medicine.

- **Naming Type:** New and renovated spaces
- **Total Naming Opportunities:** 67
- **Total Gift Amount of Naming Opportunities:** \$18,350,000
- **Purpose of Funds:** Gifts will support construction of the Large Animal Hospital.

Office of the Executive Vice Chancellor and Provost

Breakroom (Room 4131), Institute for Emerging Issues, James B. Hunt, Jr. Library *The Institute for Emerging Issue (IEI) brings together North Carolinians across sectors, regions and perspectives to collaborate and find solutions to the state's emerging and most critical policy issues.*

- **Naming Type:** Existing space
- **Total Proposed Naming Opportunities:** 1
- **Total Gift Amount of Proposed Naming Opportunity:** \$150,000
- **Purpose of Funds:** Gifts will support the Institute for Emerging Issues.

Policy References POL 03.00.02 – Criteria and Procedures for Naming Facilities, Programs and Funds



August 16, 2024

MEMORANDUM

TO: Board of Trustees

FROM: W. Randolph Woodson, Chancellor

SUBJECT: Proposed Naming Opportunities

We request board approval for the following proposed naming opportunities:

College of Agriculture and Life Sciences

1. Chinqua-Penn Walking Trail

The College of Agriculture and Life Sciences proposes a naming opportunity for the Chinqua-Penn Walking Trail at the NC Upper Piedmont Research Station in Rockingham County.

College of Veterinary Medicine

2. Large Animal Hospital

The College of Veterinary Medicine proposes 67 naming opportunities in the Large Animal Hospital.

Office of the Executive Vice Chancellor and Provost

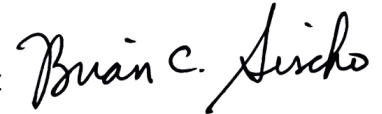
3. Breakroom (Room 4131), Institute for Emerging Issues, James B. Hunt, Jr. Library

The Office of the Executive Vice Chancellor and Provost proposes a naming opportunity in the Institute for Emerging Issues space of the James B. Hunt, Jr. Library.

August 16, 2024

MEMORANDUM

TO: W. Randolph Woodson, Chancellor
FROM: Brian C. Sischo, Vice Chancellor, University Advancement
SUBJECT: Proposed Naming Opportunities



We request board approval for the following proposed naming opportunities:

College of Agriculture and Life Sciences

1. Chinqua-Penn Walking Trail

The College of Agriculture and Life Sciences proposes a naming opportunity for the Chinqua-Penn Walking Trail at the NC Upper Piedmont Research Station in Rockingham County.

College of Veterinary Medicine

2. Large Animal Hospital

The College of Veterinary Medicine proposes 67 naming opportunities in the Large Animal Hospital.

Office of the Executive Vice Chancellor and Provost

3. Breakroom (Room 4131), Institute for Emerging Issues, James B. Hunt, Jr. Library

The Office of the Executive Vice Chancellor and Provost proposes a naming opportunity in the Institute for Emerging Issues space of the James B. Hunt, Jr. Library.

Request for Policy Revisions

University Advancement and External Affairs Committee

Board of Trustees

North Carolina State University

September 5, 2024

Summary of requested policy revisions

Revisions to POL 03.00.02 Criteria and Procedures for Naming Facilities, Programs and Funds is being made to allow for donor-funded naming or honorific naming of certain Positions at NC State. Other areas of policy have been refined to provide clarity of definitions, roles, and exceptions.

PRR ROUTING SHEET

PROPOSED REVISION TO: POL 03.00.02 Criteria and Procedures for Naming Facilities, Programs and Funds

NEXT REVIEW SCHEDULED FOR: ___ 1-year ___ 3-years ___ 5-years

Rationale:
 A revision to *POL 03.00.02 Criteria and Procedures for Naming Facilities, Programs and Funds* is being made to allow for donor-funded naming or honorific naming of certain Positions at NC State. Other areas of policy have been refined to provide clarity of definitions, roles, and exceptions.

Consultation Process:

	Name/Title/Department	Date
PRR Process Point of Contact	Vice Chancellor for University Advancement 919-515-3226	
Responsible Official Chancellor or Executive Officer with delegated authority and/or other administrators as designated to develop Regulation or Rule	NC State Board of Trustees	
Executive Officer Delegated authority to review & approve	Brian Sischo, Vice Chancellor for University Advancement	8/1/24
Consulted Stakeholder(s), Constituent(s), OGC attorney, and/or Compliance Officer (add more rows as necessary)	Brent McConkey, Associate General Counsel	7/1/24
	Sarah Lannom, Associate General Counsel	7/1/24
	Timothy Danielson, Associate VC for University Human Resources	7/10/24
	Charles Maimone, Executive VC for Finance and Administration	8/3/24
	Dr. Warwick Arden, Executive VC and Provost	8/5/24
Office of General Counsel		
Submitted to Chancellor's office for inclusion on the Chancellor's Cabinet meeting agenda: <i>Please submit by COB one week prior to the meeting.</i>		



Authority	Board of Trustees
Title	Criteria and Procedures for Naming Facilities, Programs, Positions and Funds
Classification	POL 03.00.02
PRR Subject	Advancement
Contact Info	Vice Chancellor for University Advancement (919-515-3226)

History: First Issued: November 18, 1994
Last Reviewed: July 1, 2024
Last Revised: September 6, 2024 (PENDING APPROVAL)

Related Policies:

- [UNC Code Appendix 1 Section VI \(Property and Buildings\)](#)
- [UNC Code Appendix 1 Section XVI \(Auxiliary Enterprises, Utilities and Miscellaneous Facilities\)](#)
- [NCSU POL 03.00.01 – Coordination of Fundraising Activities and Acceptance of Private Donations \(Gifts\)](#)
- [NCSU REG 03.00.04 – Review of Facility Namings for Removal](#)
- [REG 05.20.17 – Professorships of Distinction](#)

POL 03.00.02 – Criteria and Procedures for Naming Facilities, Programs, Positions and Funds

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1. PURPOSE

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1.1 This policy sets forth the criteria and procedures for the naming of North Carolina State University Facilities, Programs, Positions and Funds in recognition of an individual or organization.

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2. DEFINITIONS

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2.1- The term “Facilities” ~~includes~~ may include buildings, rooms, interior spaces, exterior spaces (e.g., gardens, courts, plazas, memorials, roads, markers, streets, athletic fields, open spaces, land, forests, or pastures, ~~etc.,~~) and all other tangible and relatively permanent features

owned, operated or controlled by North Carolina State University.

2.2- The term "~~Program~~ includes Programs" may include academic and non-academic programs, colleges, departments, institutes, centers, and other units associated with North Carolina State University's functions.

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2.3 The term "Positions" may include non-faculty positions classified as SAAO or EPS. This excludes distinguished professors and distinguished chairs, which are administered in accordance with REG 05.20.17 – Professorships of Distinction.

2.4 The term "Funds" ~~includes~~ may include endowed and ~~restricted~~ non-endowed funds established to support students, faculty, staff, ~~Programs, and Facilities~~, Programs and Positions associated with North Carolina State University.

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3. REVIEW

3.1 This policy shall be reviewed periodically by ~~the Office of~~ University Advancement ~~or designee~~. All recommended changes to this policy require approval by the Chancellor and the Board of Trustees.

4. RESPONSIBILITIES FOR NAMING FACILITIES ~~AND~~, PROGRAMS AND POSITIONS

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4.1- Board of Trustees

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4.1.1 ~~The act of naming~~ Naming Facilities ~~and~~, Programs and Positions shall be ~~that an act~~ of the Board of Trustees, ~~acting~~ after receiving the recommendation of the Chancellor. Donors, honorees, or benefactors should be informed throughout the naming discussions that final naming approval for all ~~University~~ university Facilities ~~and~~, Programs and Positions rests with the Board of Trustees.

4.1.2 Except as otherwise provided in this Policy, exceptions to this policy are subject to the approval of the Board of Trustees, after consultation with university leadership when appropriate.

4.2- Chancellor

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4.2.1 Subject to the responsibilities of the Board of Trustees, the Chancellor, shall have responsibility and authority with respect to, and is an essential participant in, all Facility ~~and~~,

Program and Position naming actions.

4.2.2 No Facility ~~or~~, Program or Position may be named without the early knowledge and prior approval of the Chancellor. The Chancellor shall endeavor to determine that the proposed action is consistent with the interests of the University~~university~~, to assure that the amount of any gift warrants the action proposed, and to maintain equity in the relationship of gifts for similar naming actions.

4.2.3 The Chancellor may recommend exceptions to this policy, subject to the approval in Paragraph 4.1.2 of this Policy, ~~of the Board of Trustees, and after consultation with University~~~~university leadership, when appropriate.~~

4.3- ~~Special Committee on Donor-Funded~~ Naming Opportunities~~Namings~~

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4.3.1 The Special Committee on Donor-Funded Naming Opportunities~~Namings~~ shall be appointed by the Vice Chancellor for University Advancement or designee.

4.3.2- The Special Committee on Donor-Funded Naming Opportunities~~Namings~~ shall review donor-funded naming ~~proposals requesting requests for~~ the naming of Facilities ~~and/or~~, Programs and Positions in honor~~recognition~~ of donors or benefactors who have made substantial~~contributions~~ to the University~~university~~ in accordance with pre-approved and recommended~~gift~~ minimums and within the guidelines for the naming of Facilities ~~and~~, Programs and Positions at North Carolina State University ~~and~~. The committee shall make recommendations to the Vice Chancellor for University Advancement.

~~4.3.3 The Special Committee on Donor-Funded Naming Opportunities shall meet as required to efficiently perform its duties either in person or remotely. The chair shall call meetings. A simple majority of the membership of the committee shall constitute a quorum. No proxy shall be recognized in any meeting of the committee.~~

4.4 ~~4.4~~ Special Committee on Honorary Namings

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4.4.1 The Special Committee on Honorary Namings shall be appointed by the Vice Chancellor for University Advancement or designee.

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4.4.2- In the rare event of an honorary naming of a Facility ~~or~~, Program or Position, the Special Committee on Honorary Namings shall review proposals in recognition of individual~~individuals~~ or organization~~organizations~~ who have attained achievement~~achievements~~ of extraordinary and lasting distinction and shall make recommendations to the Vice Chancellor for University Advancement.

~~4.4.3 The Special Committee on Honorary Namings shall meet as required to efficiently perform its duties either in person or remotely. The chair shall call meetings. A simple majority of the membership of the committee shall constitute a quorum. No proxy shall be recognized in any meeting of the committee.~~

4.5- University Advancement

4.5.1 For Facilities ~~and~~, Programs and Positions, all namings shall be directed and managed through University Advancement.

4.6 Office of the University Architect 4.6 Facilities Division

4.6.1 Signage approvals are managed through the ~~Office of the University Architect~~Facilities Division.

5. CRITERIA FOR NAMING FACILITIES ~~AND~~, PROGRAMS AND POSITIONS

5.1 For all namings, the donor, honoree, or benefactor must ~~exhibit an image and~~ demonstrate integrity and exhibit a reputation consistent with the values and mission of the ~~University~~university.

5.1.1 Due diligence shall be taken for all donor, honoree or benefactor namings to ensure the donor, honoree or benefactor's reputation, actions and behavior align with the university's mission and values and to avoid any appearance of undue influence or conflict of interest.

5.2- Honorary Namings

5.2.1 Honorary namings are intended to recognize individuals who have attained achievements of extraordinary and lasting distinction.

5.2.2 The ~~namings~~namings of Facilities ~~and~~, Programs and Positions are reserved for philanthropic gifts to the ~~University or connected to a sponsorship~~university. The naming of a Facility ~~or a~~, Program or Position that honors a person in the absence of a gift shall remain a rare method of recognizing individuals.

5.2.3- Honorary namings of Facilities, Programs and Positions will not be ~~named~~granted for members of ~~the University~~university administration, faculty or staff; members of the Board of Trustees; members of the Board of Governors; ~~or~~ the Governor, elected officials, or state employees concerned with the functions, oversight or control of the ~~University~~university, so long

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as the relationship exists or the honoree is employed by the university.

5.3- Donor-Funded Naming Opportunities

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5.3.1 Donor-funded naming opportunities are intended to recognize donors who have made substantial financial contributions to the University/university or one of its associated entities. The term “donors” includes individuals, corporations, and other organizations.

5.3.2 ~~For donor~~ Donor-funded naming opportunities ~~the and gift minimums are identified, calculated and recommended gift minimum shall be determined by by~~ University Advancement. ~~The recommendation is~~ and approved by the Board of Trustees.

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5.3.3 Naming opportunities and gift minimums are valid for up to five years. The Vice Chancellor for University Advancement or designee may grant exceptions to the validation period ~~on occasion upon their discretion~~ a case-by-case basis.

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5.4- Corporate or Organization Naming/Organizational Namings

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5.4.1 Corporations or other organizations shall not name a University/university Program, ~~unit, department,~~ or college/Position unless approved as an exception by the Chancellor or designee.

5.4.2 Only in rare, exceptional situations should an entire Facility be named for a corporation or organization. Such gifts shall represent a “transformative contribution,” and an exception shall be made by the Chancellor or designee.

5.4.3 Corporate or organization-organizational naming of a Facility shall be term-limited for up to twenty years ~~unless approved as an exception by the Chancellor or designee~~.

~~5.4.4 In the instance of corporate or organizational namings of Facilities, due diligence shall be taken to avoid any appearance of undue influence or conflict of interest.~~

6. AGREEMENT FOR NAMING FACILITIES AND PROGRAMS AND POSITIONS

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6.1 A Facility ~~or~~ Program or Position naming agreement is required for all donor-funded naming opportunities. The agreement shall be approved by the Board of Trustees and contain the terms and conditions agreed to by the University/university and the donor. Electronic signatures are acceptable.

7. NAMING FACILITIES

~~7.1 Naming opportunities~~7.1 Facility naming opportunities may include buildings, rooms, interior spaces, exterior spaces (e.g., gardens, courts, plazas, memorials, roads, markers, streets, athletic fields, open spaces, land, forests or pastures) and all other tangible and relatively permanent features owned, operated or controlled by North Carolina State University.

7.2 Naming opportunities for Facilities may include (1) new Facilities that are to be constructed or acquired, (2) existing Facilities that are undergoing major or minor renovations, or (3) existing Facilities that are not undergoing renovations.

7.23 Selection of Facility names should take into account the ~~University's~~university's Physical Master Plan and all new major capital projects that are dependent upon private funding.

~~7.3 Colleges or departments pursuing donor~~7.4 Donor-funded naming opportunities for capital projects with required fundraising goals must submit fundraising plans ~~to the Office of University Advancement or designee for approval by the Vice Chancellor for University Advancement and Vice Chancellor for Finance and Administration, as for approval~~ per POL 03.00.01 – Coordination of Fundraising Activities and Acceptance of Private Donations (Gifts).

7.45 University Advancement ~~and, in consultation with~~ the Facilities Division ~~reserve, reserves~~ the right to determine if a Facility ~~should or should not~~can be named.

7.56 Items such as furniture, trees, shrubs, plants, benches, bricks, bike racks, ~~and or~~ any item ~~of personal property~~ that is moveable and not permanent shall not be named. The Vice Chancellor for University Advancement ~~or designee~~ may grant exceptions ~~to this on occasion upon their discretion~~a case-by-case basis.

7.67 Facilities that are being leased to North Carolina State University or by North Carolina State University shall not be named. ~~The Vice Chancellor for University Advancement or designee may grant exceptions to allow namings on a case-by-case basis.~~

~~7.7 For donor funded named rooms and spaces, the recommended gift minimum is determined by the project cost or replacement cost, current marketable value, location, and prospect pool. The recommendation is valid for up to five years. The Vice Chancellor for University Advancement may grant exceptions to this on occasion upon their discretion.~~

7.8 For a donor or benefactor to name a ~~building~~whole Facility, the ~~recommended~~ gift minimum shall be a substantial and significant amount that will enhance the ~~University's~~university's mission.

~~7.9 All recommended gift minimums shall be predetermined by University Advancement prior to the donor's commitment to name the Facility.~~

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7.107.9 The minimum gift amount for a Facility to be named is \$25,000. The Vice Chancellor for University Advancement or designee may grant exceptions to this minimum amount on occasion upon their discretion, a case-by-case basis.

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7.4410 The allocation of funds for donor-funded Facility naming opportunities shall be predetermined before the donor makes a commitment and shall be pre-approved by University Advancement. Funds shall be used for capital expenditures or an endowment. The donor cannot determine the fund's purpose.

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7.10.1 The funds shall be established in a pooled endowed or restricted capital project fund unless.

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7.10.2 An endowed fund can be named for the donor if the donor's contribution meets both the endowment minimum and the recommended gift minimum to name the Facility. In addition, the donor's intent must align with the pre-approved allocation of funds purpose. The donor cannot have a named fund if the fund purpose is directed to a capital project.

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7.127.10.3 The Vice Chancellor for University Advancement or designee may grant exceptions to these restrictions on a case-by-case basis.

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7.11 Facilities shall not be named through a grant, sponsored research, or sponsorship without prior approval from University Advancement and is, subject to approval by the Chancellor and Board of Trustees.

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8. NAMING PROGRAMS

8.1 For Programs, the recommended gift minimum shall be a substantial and significant amount that will enhance the University's mission.

8.2 For a gift 8.1 Program naming opportunities may include academic and non-academic programs, colleges, departments, institutes, centers and other units associated with North Carolina State University's functions.

8.2 The allocation of funds for donor-funded Program naming opportunities shall be predetermined by University Advancement. Funds to name a Program, the funds shall be allocated to either a named or unnamed unrestricted an endowment designated by the Dean or the head of the unit. The donor cannot determine the fund's purpose. The Vice Chancellor for University Advancement or designee may grant exceptions to these requirements on a case-by-case basis.

~~8.2.1 The Vice Chancellor for University Advancement or designee may grant exceptions to this on occasion upon their discretion on a case by case basis.~~

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~~8.3 The allocation of funds for donor-funded Program naming opportunities shall be predetermined by the Dean or Unit Leadership before the donor makes a commitment and shall be pre-approved by the Board of Trustees.~~

~~8.4 The recommended gift minimum shall be predetermined by University Advancement prior to the donor's commitment to name the Program. The recommendation is valid for up to five years.~~
~~8.58.3 University Advancement, in consultation with the Office of the Provost and/or appropriate university leadership, reserves the right to determine if a Program can be named.~~

8.4 Programs shall not be named through a grant, sponsored research, or sponsorship without prior approval from University Advancement ~~and is~~, subject to approval by the Chancellor and Board of Trustees.

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9. NAMING POSITIONS

9.1 Position naming opportunities may include non-faculty positions classified as SAAO or EPS. This excludes distinguished professors and distinguished chairs, which are administered in accordance with REG 05.20.17 – Professorships of Distinction.

9.2 The allocation of funds for donor-funded Position naming opportunities shall be predetermined by University Advancement. Funds to name a Position shall be allocated to an endowment. The donor cannot determine the fund's purpose. The Vice Chancellor for University Advancement or designee may grant exceptions to these requirements on a case-by-case basis.

~~9.2.1 The Vice Chancellor for University Advancement or designee may grant exceptions on a case by case basis.~~

9.3 University Advancement, in consultation with the Office of the Provost and the Office of Finance and Administration, reserves the right to determine if a Position can be named.

9.4 Positions shall not be named through a grant, sponsored research or sponsorship without prior approval from University Advancement, subject to approval by the Chancellor and Board of Trustees.

10. STATUS OF CONTRIBUTION AT THE TIME OF NAMING FACILITIES ~~AND~~ PROGRAMS

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AND POSITIONS

910.1- When a Facility-~~or~~, Program or Position is to be named in consideration of a financial contribution, the gift shall have been received by the ~~University or affiliated foundation~~university or an associated entity, or its future receipt shall be assured through the appropriate signed agreement before a naming action shall be taken, as follows:

910.1.1 Pledges to be paid over a period of time, typically up to five years, are acceptable for ~~current~~the naming of Facilities ~~and~~, Programs and Positions when a signed pledge payment agreement for the total is in hand. Pledges for beyond five years must be approved by the Vice Chancellor for University Advancement or designee on a case-by-case basis.

910.1.2 If the pledged gift is to name new construction, renovation, or other projects with cash-flow considerations, the timing of the pledge payments should be such that sufficient current dollars are available to cover project costs.

910.2 Irrevocable planned gifts may generate ~~current~~ naming of Facilities ~~and~~, Programs and Positions if current cash flow considerations are not an issue ~~for the requesting Facility or Program~~. Irrevocable planned gifts will be credited at their face value, with particular emphasis being given to the predictability of the long-term value of the irrevocable deferred gift.

910.3 Combinations of revocable planned gifts and cash may occasionally generate current naming opportunities under certain circumstances and must be approved by the Vice Chancellor for University Advancement or designee- on a case-by-case basis. Each combination request must be explained fully ~~to the respective committee~~ and a case made for the appropriateness of the naming given the specifics of a particular gift. Particular emphasis will be given to the cash flow requirements of the requesting Facility-~~or~~, Program or Position, the predictability of the long-term value of the revocable deferred gift component, and the predictability of its receipt.

4011. DURATION AND MODIFICATION OF NAMINGS FOR FACILITIES-~~AND~~, PROGRAMS AND POSITIONS

4011.1 The duration of a donor's, honoree's, or benefactor's name on any Facility-~~or~~, Program or Position ordinarily continues for as long as the Facility-~~or~~, Program or Position is used in the same ~~manner~~ purpose for which the naming occurred. Upon elimination, demolition, replacement, substantial renovation, redesignation of purpose, or responsibilities or similar modification of a named Facility-~~or~~, Program or Position, the ~~University~~university may deem that the naming period has concluded.

~~4011.1.1~~ -At the discretion of University Advancement, the appropriate ~~University~~university representative may be directed to make all reasonable efforts to inform in advance the original donors, honorees, ~~benefactor s,~~benefactors or their surviving family members when the naming period is deemed to have concluded.

~~4011.1.2~~ The duration of ~~aany~~ donor ~~wall~~recognition is contingent upon the life cycle of the Facility~~-or,~~ Program or Position, and once the life cycle has ended, the donor ~~wall~~recognition can be removed with approval from University Advancement.

~~4011.2-~~ Renaming

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~~4011.2.1-~~ When the donor's, honoree's, or ~~benefactor 's~~benefactor's naming period has concluded, the Facility~~-or,~~ Program or Position may be renamed, with the original name removed, in recognition of new gifts, subject to any specific terms and conditions set forth in the original agreement.

~~4011.3-~~ Term Naming

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~~4011.3.1~~ In appropriate instances, most often involving a corporate donor, naming may be granted for a predetermined fixed term. At the end of the term, the name of the Facility~~-or,~~ Program or Position shall expire but may be renewed with the same or a new name. The ~~Facility~~ naming agreement should specify the period of time for which the Facility~~-or,~~ Program or Position will be named.

~~4011.4-~~ Donor, Honoree, or Benefactor Name Changes

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~~4011.4.1~~ If a donor, honoree, or benefactor requests a change to the name of a Facility~~-or,~~ Program or Position (e.g., due to divorce or corporate merger), the ~~University~~university will consider the request.

~~4011.5-~~ Removal of Naming Approval or Conferral

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~~4011.5.1~~ The ~~University~~university reserves the right, on reasonable grounds, to remove and terminate its obligations regarding a naming, with no financial responsibility for returning any received contributions to the donor or benefactor. ~~The Board of Trustees must approve all removals prior to removal.~~ Reasonable grounds to remove and terminate a naming include, but are not limited to, the following:

(a) If the donor's, honoree's, or benefactor's reputation, actions, or behavior do not align with

the university mission and values. Removal of the naming shall only occur after review in accordance with regulations [or procedures](#) promulgated by the Chancellor.

(b) If the donor or benefactor fails to maintain payments on a pledge upon which the naming was bestowed. In such an instance, the naming may be removed after a ~~pro-rata~~ period of time that reflects the number of pledge payments made, given the estimated useful life of the building or the term of years covered by the ~~Facility Naming Agreement~~[naming agreement](#), as applicable.

(c) If a planned gift upon which the naming was bestowed does not result in the value agreed upon.

(d) If a Facility, [Program or Position](#) has been named without proper approval, after due diligence has occurred to ensure the naming was not properly approved.

~~44~~12. NAMED FUNDS

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~~44~~12.1 ~~Endowments and named~~[Named](#) Funds, [including endowments](#), shall be ~~established~~[approved](#) by University Advancement and do not require review or approval by the Board of Trustees.

~~44~~12.2 The minimum gift amount to establish a named endowed Fund is \$50,000. The Vice Chancellor for University Advancement [or designee](#) may grant exceptions ~~to this minimum funding amount to this minimum gift amount on occasion upon their discretion~~[a case-by-case basis](#).

~~44~~12.3 The minimum gift amount to establish a named ~~current-use non-endowed~~ Fund is \$10,000. The Vice Chancellor for University Advancement [or designee](#) may grant exceptions ~~to this minimum funding amount to this minimum gift amount on occasion upon their discretion~~[a case-by-case basis](#).

~~44~~12.4 Endowment levels above the minimum for named endowed Funds shall be established by the Vice Chancellor for University Advancement [or designee](#).

~~42-13~~ FINANCIAL CONTRIBUTIONS

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~~42~~13.1 Financial contributions resulting in the naming of a Facility, Program, [Position](#) or Fund may be made to [the university or an affiliated foundation but, associated entity](#). ~~Funds will be transferred from an associated entity to the university~~ if the ~~University~~[university](#) is constructing

or renovating a Facility, ~~then funds will be transferred to the University.~~

14. ~~13~~ RESPONSIBILITIES FOR COSTS

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~~13~~14.1 In the event that outside legal counsel is necessary, all legal costs related to donor-funded ~~naming opportunities~~namings and ~~endowed~~ Funds are the responsibility of the college/unit supported by the gift.

~~13~~14.2 All costs of donor, honoree, or benefactor signage or recognition are the responsibility of the college/unit supported by the gift.

~~13~~14.3 If the donor, honoree, or benefactor requests ~~a sign~~signage or recognition to be changed, all replacement signage and other related costs shall be at the donor's expense. This includes corporate and organizational name changes.

14.15. NAMING RECOGNITION

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1415.1 Naming recognition, including signage, shall not be approved until the donor-funded or honorific naming is approved by the Board of Trustees.

1415.1.1 Naming signage shall conform to all ~~University signature~~university signage guidelines and shall not be installed until approved by the ~~Office of the University Architect~~Facilities Division and University Advancement.

1415.1.2 Naming signage standards shall conform to all ~~University~~university branding standards. Signage reflecting a corporate or organizational naming ~~of a Facility~~ may not include the donor's logo or other components of branding. This policy applies only to donor-funded namings and does not apply to leased spaces, or other contractual business relationships.

1415.2- No statues or significant works of art recognizing a donor's gift or ~~to honor~~honoring a person shall be commissioned or installed without following the Guidelines for Public Art Acquisition and by receiving the approval of the ~~Office of the University Architect~~Facilities Division and University Advancement.

1415.3 No publicity of the naming shall be released ~~to the public~~ until ~~the~~the naming has been approved by the Board of Trustees.

1415.4 All gift minimums for donor recognition, ~~which includes public~~ displays, ~~signs,~~which

| [include signage and](#) donor walls ~~and mounted object~~, that ~~recognizes~~[recognize](#) a donor, shall be predetermined by University Advancement.

| [4415.5 All mounted naming recognition, including](#) naming signage, that has not been properly approved is subject to removal.

POL 03.00.02 – Criteria and Procedures for Naming Facilities, Programs, Positions and Funds



Authority	Board of Trustees
Title	Criteria and Procedures for Naming Facilities, Programs, Positions and Funds
Classification	POL 03.00.02
PRR Subject	Advancement
Contact Info	Vice Chancellor for University Advancement (919-515-3226)

History: First Issued: November 18, 1994
Last Reviewed: July 1, 2024
Last Revised: September 6, 2024 (PENDING APPROVAL)

Related Policies:

- [UNC Code Appendix 1 Section VI \(Property and Buildings\)](#)
- [UNC Code Appendix 1 Section XVI \(Auxiliary Enterprises, Utilities and Miscellaneous Facilities\)](#)
- [NCSU POL 03.00.01 – Coordination of Fundraising Activities and Acceptance of Private Donations \(Gifts\)](#)
- [NCSU REG 03.00.04 – Review of Facility Namings for Removal](#)
- [REG 05.20.17 – Professorships of Distinction](#)

1. PURPOSE

1.1 This policy sets forth the criteria and procedures for the naming of North Carolina State University Facilities, Programs, Positions and Funds in recognition of an individual or organization.

2. DEFINITIONS

2.1 The term “Facilities” may include buildings, rooms, interior spaces, exterior spaces (e.g., gardens, courts, plazas, memorials, roads, markers, streets, athletic fields, open spaces, land, forests or pastures) and all other tangible and relatively permanent features owned, operated or controlled by North Carolina State University.

2.2 The term “Programs” may include academic and non-academic programs, colleges, departments, institutes, centers, and other units associated with North Carolina State University’s functions.

2.3 The term “Positions” may include non-faculty positions classified as SAAO or EPS. This excludes distinguished professors and distinguished chairs, which are administered in accordance with REG 05.20.17 – Professorships of Distinction.

2.4 The term “Funds” may include endowed and non-endowed funds established to support students, faculty, staff, Facilities, Programs and Positions associated with North Carolina State University.

3. REVIEW

3.1 This policy shall be reviewed periodically by University Advancement. All recommended changes to this policy require approval by the Chancellor and the Board of Trustees.

4. RESPONSIBILITIES FOR NAMING FACILITIES, PROGRAMS AND POSITIONS

4.1 Board of Trustees

4.1.1 Naming Facilities, Programs and Positions shall be an act of the Board of Trustees after receiving the recommendation of the Chancellor. Donors, honorees or benefactors should be informed throughout the naming discussions that final naming approval for all university Facilities, Programs and Positions rests with the Board of Trustees.

4.1.2 Except as otherwise provided in this Policy, exceptions to this policy are subject to the approval of the Board of Trustees, after consultation with university leadership, when appropriate.

4.2 Chancellor

4.2.1 Subject to the responsibilities of the Board of Trustees, the Chancellor shall have responsibility and authority with respect to, and is an essential participant in, all Facility, Program and Position naming actions.

4.2.2 No Facility, Program or Position may be named without the early knowledge and prior approval of the Chancellor. The Chancellor shall endeavor to determine that the proposed action is consistent with the interests of the university, to assure that the amount of any gift warrants the action proposed and to maintain equity in the relationship of gifts for similar naming actions.

4.2.3 The Chancellor may recommend exceptions to this policy, subject to the approval in Paragraph 4.1.2 of this Policy.

4.3 Special Committee on Donor-Funded Namings

4.3.1 The Special Committee on Donor-Funded Namings shall be appointed by the Vice Chancellor for University Advancement or designee.

4.3.2 The Special Committee on Donor-Funded Namings shall review donor-funded naming requests for the naming of Facilities, Programs and Positions in recognition of donors or benefactors who have made contributions to the university in accordance with pre-approved gift minimums and within the guidelines for the naming of Facilities, Programs and Positions at North Carolina State University. The committee shall make recommendations to the Vice Chancellor for University Advancement.

4.4 Special Committee on Honorary Namings

4.4.1 The Special Committee on Honorary Namings shall be appointed by the Vice Chancellor for University Advancement or designee.

4.4.2 In the rare event of an honorary naming of a Facility, Program or Position, the Special Committee on Honorary Namings shall review proposals in recognition of individuals or organizations who have attained achievements of extraordinary and lasting distinction and shall make recommendations to the Vice Chancellor for University Advancement.

4.5 University Advancement

4.5.1 For Facilities, Programs and Positions, all namings shall be directed and managed through University Advancement.

4.6 Facilities Division

4.6.1 Signage approvals are managed through the Facilities Division.

5. CRITERIA FOR NAMING FACILITIES, PROGRAMS AND POSITIONS

5.1 For all namings, the donor, honoree or benefactor must demonstrate integrity and exhibit a reputation consistent with the values and mission of the university.

5.1.1 Due diligence shall be taken for all donor, honoree or benefactor namings to ensure the donor, honoree or benefactor's reputation, actions and behavior align with the university's mission and values and to avoid any appearance of undue influence or conflict of interest.

5.2 Honorary Namings

5.2.1 Honorary namings are intended to recognize individuals who have attained achievements of extraordinary and lasting distinction.

5.2.2 The namings of Facilities, Programs and Positions are reserved for philanthropic gifts to the university. The naming of a Facility, Program or Position that honors a person in the absence of a gift shall remain a rare method of recognizing individuals.

5.2.3 Honorary namings of Facilities, Programs and Positions will not be granted for members of university administration, faculty or staff; members of the Board of Trustees; members of the Board of Governors; or the Governor, elected officials or state employees concerned with the functions, oversight or control of the university, so long as the relationship exists or the honoree is employed by the university.

5.3 Donor-Funded Naming Opportunities

5.3.1 Donor-funded naming opportunities are intended to recognize donors who have made substantial financial contributions to the university or one of its associated entities. The term "donors" includes individuals, corporations and other organizations.

5.3.2 Donor-funded naming opportunities and gift minimums are identified, calculated and recommended by University Advancement and approved by the Board of Trustees.

5.3.3 Naming opportunities and gift minimums are valid for up to five years. The Vice Chancellor for University Advancement or designee may grant exceptions to the validation period on a case-by-case basis.

5.4 Corporate or Organizational Namings

5.4.1 Corporations or other organizations shall not name a university Program or Position unless approved as an exception by the Chancellor or designee.

5.4.2 Only in rare, exceptional situations should an entire Facility be named for a corporation or organization. Such gifts shall represent a “transformative contribution,” and an exception shall be made by the Chancellor or designee.

5.4.3 Corporate or organizational naming of a Facility shall be term-limited for up to twenty years.

6. AGREEMENT FOR NAMING FACILITIES, PROGRAMS AND POSITIONS

6.1 A Facility, Program or Position naming agreement is required for all donor-funded naming opportunities. The agreement shall be approved by the Board of Trustees and contain the terms and conditions agreed to by the university and the donor. Electronic signatures are acceptable.

7. NAMING FACILITIES

7.1 Facility naming opportunities may include buildings, rooms, interior spaces, exterior spaces (e.g., gardens, courts, plazas, memorials, roads, markers, streets, athletic fields, open spaces, land, forests or pastures) and all other tangible and relatively permanent features owned, operated or controlled by North Carolina State University.

7.2 Naming opportunities for Facilities may include (1) new Facilities that are to be constructed or acquired, (2) existing Facilities that are undergoing major or minor renovations or (3) existing Facilities that are not undergoing renovations.

7.3 Selection of Facility names should take into account the university’s Physical Master Plan and all new major capital projects that are dependent upon private funding.

7.4 Donor-funded naming opportunities for capital projects with required fundraising goals must submit fundraising plans for approval per POL 03.00.01 – Coordination of Fundraising Activities and Acceptance of Private Donations (Gifts).

7.5 University Advancement, in consultation with the Facilities Division, reserves the right to determine if a Facility can be named.

7.6 Items such as furniture, trees, shrubs, plants, benches, bricks, bike racks or any item that is moveable and not permanent shall not be named. The Vice Chancellor for University Advancement or designee may grant exceptions on a case-by-case basis.

7.7 Facilities that are being leased to North Carolina State University or by North Carolina State University shall not be named. The Vice Chancellor for University Advancement or designee may grant exceptions to allow namings on a case-by-case basis.

7.8 For a donor or benefactor to name a whole Facility, the gift minimum shall be a substantial and significant amount that will enhance the university's mission.

7.9 The minimum gift amount for a Facility to be named is \$25,000. The Vice Chancellor for University Advancement or designee may grant exceptions to this minimum amount on a case-by-case basis.

7.10 The allocation of funds for donor-funded Facility naming opportunities shall be predetermined by University Advancement. Funds shall be used for capital expenditures or an endowment. The donor cannot determine the fund's purpose.

7.10.1 The funds shall be established in a pooled endowed or capital project fund.

7.10.2 An endowed fund can be named for the donor if the donor's contribution meets both the endowment minimum and the gift minimum to name the Facility..

7.10.3 The Vice Chancellor for University Advancement or designee may grant exceptions to these restrictions on a case-by-case basis.

7.11 Facilities shall not be named through a grant, sponsored research or sponsorship without prior approval from University Advancement, subject to approval by the Chancellor and Board of Trustees.

8. NAMING PROGRAMS

8.1 Program naming opportunities may include academic and non-academic programs, colleges, departments, institutes, centers and other units associated with North Carolina State University's functions.

8.2 The allocation of funds for donor-funded Program naming opportunities shall be predetermined by University Advancement. Funds to name a Program shall be allocated to an endowment. The donor cannot determine the fund's purpose. The Vice Chancellor for University Advancement or designee may grant exceptions to these requirements on a case-by-case basis.

8.3 University Advancement, in consultation with the Office of the Provost and/or appropriate university leadership, reserves the right to determine if a Program can be named.

8.4 Programs shall not be named through a grant, sponsored research or sponsorship without prior approval from University Advancement, subject to approval by the Chancellor and Board of Trustees.

9. NAMING POSITIONS

9.1 Position naming opportunities may include non-faculty positions classified as SAAO or EPS. This excludes distinguished professors and distinguished chairs, which are administered in accordance with REG 05.20.17 – Professorships of Distinction.

9.2 The allocation of funds for donor-funded Position naming opportunities shall be predetermined by University Advancement. Funds to name a Position shall be allocated to an endowment. The donor cannot determine the fund's purpose. The Vice Chancellor for University Advancement or designee may grant exceptions to these requirements on a case-by-case basis.

9.3 University Advancement, in consultation with the Office of the Provost and the Office of Finance and Administration, reserves the right to determine if a Position can be named.

9.4 Positions shall not be named through a grant, sponsored research or sponsorship without prior approval from University Advancement, subject to approval by the Chancellor and Board of Trustees.

10. STATUS OF CONTRIBUTION AT THE TIME OF NAMING FACILITIES, PROGRAMS AND POSITIONS

10.1 When a Facility, Program or Position is to be named in consideration of a financial contribution, the gift shall have been received by the university or an associated entity, or its future receipt shall be assured through the appropriate signed agreement before a naming action shall be taken, as follows:

10.1.1 Pledges to be paid over a period of time, typically up to five years, are acceptable for the naming of Facilities, Programs and Positions when a signed pledge payment agreement for the total is in hand. Pledges for beyond five years must be approved by the Vice Chancellor for University Advancement or designee on a case-by-case basis.

10.1.2 If the pledged gift is to name new construction, renovation or other projects with cash-flow considerations, the timing of the pledge payments should be such that sufficient current dollars are available to cover project costs.

10.2 Irrevocable planned gifts may generate naming of Facilities, Programs and Positions if current cash flow considerations are not an issue. Irrevocable planned gifts will be credited at their face value, with particular emphasis being given to the predictability of the long-term value of the irrevocable deferred gift.

10.3 Combinations of revocable planned gifts and cash may occasionally generate current naming opportunities under certain circumstances and must be approved by the Vice Chancellor for University Advancement or designee on a case-by-case basis. Each combination request must be explained fully and a case made for the appropriateness of the naming given the specifics of a particular gift. Particular emphasis will be given to the cash flow requirements of the requesting Facility, Program or Position, the predictability of the long-term value of the revocable deferred gift component and the predictability of its receipt.

11. DURATION AND MODIFICATION OF NAMINGS FOR FACILITIES, PROGRAMS AND POSITIONS

11.1 The duration of a donor's, honoree's or benefactor's name on any Facility, Program or Position ordinarily continues for as long as the Facility, Program or Position is used in the same purpose for which the naming occurred. Upon elimination, demolition, replacement, substantial renovation, redesignation of purpose or responsibilities or similar modification of a named Facility, Program or Position, the university may deem that the naming period has concluded.

11.1.1 At the discretion of University Advancement, the appropriate university representative may be directed to make all reasonable efforts to inform in advance the original donors, honorees, benefactors or their surviving family members when the naming period is deemed to have concluded.

11.1.2 The duration of any donor recognition is contingent upon the life cycle of the Facility, Program or Position, and once the life cycle has ended, the donor recognition can be removed with approval from University Advancement.

11.2 Renaming

11.2.1 When the donor's, honoree's or benefactor's naming period has concluded, the Facility, Program or Position may be renamed, with the original name removed, in recognition of new gifts, subject to any specific terms and conditions set forth in the original agreement.

11.3 Term Naming

11.3.1 In appropriate instances, most often involving a corporate donor, naming may be granted for a predetermined fixed term. At the end of the term, the name of the Facility, Program or Position shall expire but may be renewed with the same or a new name. The naming agreement should specify the period of time for which the Facility, Program or Position will be named.

11.4 Donor, Honoree or Benefactor Name Changes

11.4.1 If a donor, honoree or benefactor requests a change to the name of a Facility, Program or Position (e.g., due to divorce or corporate merger), the university will consider the request.

11.5 Removal of Naming Approval or Conferral

11.5.1 The university reserves the right, on reasonable grounds, to remove and terminate its obligations regarding a naming, with no financial responsibility for returning any received contributions to the donor or benefactor. The Board of Trustees must approve all removals prior to removal. Reasonable grounds to remove and terminate a naming include, but are not limited to, the following:

(a) If the donor's, honoree's or benefactor's reputation, actions or behavior do not align with the university mission and values. Removal of the naming shall only occur after review in accordance with regulations or procedures promulgated by the Chancellor.

(b) If the donor or benefactor fails to maintain payments on a pledge upon which the naming was bestowed. In such an instance, the naming may be removed after a pro-rata period of time that reflects the number of pledge payments made, given the estimated useful life of the building or the term of years covered by the naming agreement, as applicable.

(c) If a planned gift upon which the naming was bestowed does not result in the value agreed upon.

(d) If a Facility, Program or Position has been named without proper approval, after due diligence has occurred to ensure the naming was not properly approved.

12. NAMED FUNDS

12.1 Named Funds, including endowments, shall be approved by University Advancement and do not require review or approval by the Board of Trustees.

12.2 The minimum gift amount to establish a named endowed Fund is \$50,000. The Vice Chancellor for University Advancement or designee may grant exceptions to this minimum funding amount on a case-by-case basis.

12.3 The minimum gift amount to establish a named non-endowed Fund is \$10,000. The Vice Chancellor for University Advancement or designee may grant exceptions to this minimum funding amount on a case-by-case basis.

12.4 Endowment levels above the minimum for named endowed Funds shall be established by the Vice Chancellor for University Advancement or designee.

13. FINANCIAL CONTRIBUTIONS

13.1 Financial contributions resulting in the naming of a Facility, Program, Position or Fund may be made to the university or an associated entity. Funds will be transferred from an associated entity to the university if the university is constructing or renovating a Facility.

14. RESPONSIBILITIES FOR COSTS

14.1 In the event that outside legal counsel is necessary, all legal costs related to donor-funded namings and Funds are the responsibility of the college/unit supported by the gift.

14.2 All costs of donor, honoree or benefactor signage or recognition are the responsibility of the college/unit supported by the gift.

14.3 If the donor, honoree or benefactor requests signage or recognition to be changed, all replacement signage and other related costs shall be at the donor's expense. This includes corporate and organizational name changes.

15. NAMING RECOGNITION

15.1 Naming recognition, including signage, shall not be approved until the donor-funded or honorific naming is approved by the Board of Trustees.

15.1.1 Naming signage shall conform to all university signage guidelines and shall not be installed until approved by the Facilities Division and University Advancement.

15.1.2 Naming signage standards shall conform to all university branding standards. Signage reflecting a corporate or organizational naming may not include the donor's logo or other components of branding. This policy applies only to donor-funded namings and does not apply to leased spaces or other contractual business relationships.

15.2 No statues or significant works of art recognizing a donor's gift or honoring a person shall be commissioned or installed without following the Guidelines for Public Art Acquisition and by receiving the approval of the Facilities Division and University Advancement.

15.3 No publicity of the naming shall be released until the naming has been approved by the Board of Trustees.

15.4 All gift minimums for donor recognition displays, which include signage and donor walls, that recognize a donor, shall be predetermined by University Advancement.

15.5 All naming recognition, including naming signage, that has not been properly approved is subject to removal.

**Request for Authorization to Establish
Master of Science (M.S.) in Cybersecurity
CIP 11.1003
North Carolina State University**

I. Program Highlights

- The College of Engineering at North Carolina State University (NC State) proposes the establishment of an M.S. in Cybersecurity. The proposed degree program will be an interdisciplinary program offered by the Department of Computer Science and the Department of Electrical and Computer Engineering.
- The educational objectives are comprehensive and in alignment with the mission and goals of the North Carolina State University Secure Computing Institute. These objectives include: 1) design, develop, and analyze secure and privacy-aware systems; 2) secure the critical infrastructure; and 3) enhance the security and privacy of end-user technologies.
- The program will focus on hardware and device security along with security software.
- Among the program requirements are the completion of 31 credit hours of courses, including 3 credit hours of practicum. In addition, students can elect to participate in either the thesis track or internship track.
- The degree will be offered both on-campus and online (asynchronous) to allow for maximum access and flexibility in program delivery. Online courses and corresponding web access and proctoring will be handled through NC State's DELTA and Engineering Online services.
- Upon completion of the program, graduates will be equipped with the latest technical knowledge and skills in cybersecurity and privacy principles as well as the engineering aspects of software and hardware security to build secure systems that are resistant to attack.

II. Academic Program Planning Criteria (UNC Policy 400.1)

1. Relation to Campus Distinctiveness and Mission.

Included in the mission of NC State is the university's dedication to teaching, the creation and application of knowledge, and engagement with public and private partners; its strengths in science and technology; and its promotion of an integrated approach to problem solving that transforms lives and provides leadership for social, economic, and technological development across North Carolina and the world. The proposed M.S. in Cybersecurity supports each component of the university's mission through its interdisciplinary design, its focus on science and technology, its inclusion of public and private industries, and its focus on real-world problems.

More broadly, the proposed M.S. in Cybersecurity is aligned with the UNC System's mission to address the needs of individuals and society as well as with several goals described in the UNC System's 2022-2027 Strategic Plan. These include goal 8 (increase the System's contribution to the state's critical workforces) and goal 9 (increase research productivity). It is also likely that the proposed degree program will contribute to goal 3 (make progress on equity gaps by race/ethnicity and income) and goal 10 (increase military partnerships).

2. Student Demand.

Within the UNC System, the graduate program that is most similar to that being proposed by NC State is the M.S. in Cybersecurity offered by UNC Charlotte. Over the last four years, UNC Charlotte has experienced a nearly 70% increase in applications to its M.S. in Cybersecurity program and a 110% increase in new student enrollment over the same period. Though this increase in applications has resulted in an increase in enrollment, the data suggests there is still significant unmet demand for a graduate program in Cybersecurity in North Carolina. The M.S. in Cybersecurity proposed by NC State is poised to meet this need, offering an online delivery option for students unable to relocate to Raleigh or that need a flexible program form. It is worth noting that the NC State program will complement that of UNC Charlotte by having a different focus on hardware and device security.

In addition to a sustained flow of inquiries from potential students seeking a cybersecurity graduate degree program, NC State has also experienced a significant increase in enrollment in its undergraduate cybersecurity offerings. For example, enrollment in our B.S. in Computer Science has roughly doubled from 625 students in fall 2014 to 1,180 students in fall 2023. Similarly, course enrollments in CSC 471 (Modern Topics in Cybersecurity) and CSC 472 (Cybersecurity Projects) had a combined enrollment of 36, 47, and 78 over the last three years. Approval of the proposed M.S. in Cybersecurity will be a significant step toward addressing, as of yet, unmet need for focused graduate level education in cybersecurity.

3. Employment Opportunities for Graduates.

Cybersecurity is one of the fastest growing fields in the country, though plagued by a shortage of skilled professionals. According to the U.S. Bureau of Labor Statistics, careers in cybersecurity and, more generally, information security, rank among the top five fastest-growing career fields in the country. Data also suggests that North Carolina is one of the top ten states in the U.S. in terms of the number of cybersecurity workers.

Though the current cybersecurity workforce in North Carolina is over 35,000, there are more than 18,000 additional unfilled job openings. Graduates of the proposed M.S. in Cybersecurity will be trained professionals who can pursue careers in industry, government, and academia. They will be competitive in the cybersecurity job market, particularly in North Carolina, and can anticipate an annual salary of more than \$136,000.

4. Impact on Access and Affordability.

To facilitate student access to the program, the M.S. in Cybersecurity will be offered both on-campus and online.

With respect to affordability and using the master's degree in Computer Science as an example (a field closely related to cybersecurity), the median debt level of students completing NC State's graduate program in Computer Science is \$30,750 according to the U.S. Department of Education College Scorecard. The annual loan payment associated with this program is \$4,200. Based on 2022 data, the median salary for students completing their graduate education in Computer Science at NC State is \$129,000, which is the highest starting salary of any NC State

degree program. This corresponds to a debt-to-earnings ratio of 3.3%, which is well below the value of 8% recommended by the U.S. Department of Education.

5. NC State is requesting tuition differential for the proposed M.S. in Cybersecurity.

Full-Time 2024-2025 M.S. Tuition and Fees per Year (In Dollars)

Category	Resident	Non-Resident
Tuition	9,837.00	30,610.00
Tuition Differential	5,600.00	5,600.00
Mandatory Fees (Athletics, Student Activities, Health Services, Educational & Technology, Campus Security, Debt Service, ASG)	2,264.00	2,264.00
Special Fees	1,500.00	1,500.00

6. **Expected Quality.**

As part of the proposed M.S. in Cybersecurity, students will complete 15 credit hours of cybersecurity core courses, 12 credit hours of cybersecurity core or cybersecurity foundation electives, 3 credit hours of cybersecurity practicum, and 1 credit hour of graduate orientation. Students can select either the thesis track, which requires the completion of research in lieu of the practicum, or the internship track, which requires the completion of a summer internship focused on cybersecurity. It should be noted that with the internship track, the internship does not replace the practicum requirement. Students will be given a maximum of six years to complete the program.

Among the admissions requirements are an undergraduate GPA of 3.0 or better and an undergraduate degree in computer science, computer engineering, electrical engineering, or a similar program. International students will have additional minimum requirements. Once admitted to the program, students will be required to maintain an average GPA of 3.0.

7. **Faculty Quality and Number.**

Eleven faculty will support the proposed M.S. in Cybersecurity, including four faculty from the Department of Electrical and Computer Engineering and seven from the Department of Computer Science. Two senior faculty from the Department of Computer Science will co-direct the program.

To be eligible to teach graduate level courses at NC State, including in the proposed M.S. in Cybersecurity, faculty must be either a graduate faculty member or approved by the Graduate School to teach graduate courses. Non-members of the graduate faculty who are approved by the Graduate School to teach graduate courses have a terminal degree in the discipline and/or extensive experience in the specific area of teaching. Faculty members that will be involved with this program have been trained and are experienced in using available technology to deliver the program online.

Depending on the program's popularity and growth, additional faculty may be needed within ten years. These additional faculty would also be tenure/tenure-track faculty pursuing cybersecurity research consistent with the goals of the Departments of Computer Science and Electrical and Computer Engineering.

8. Relevant Lower-level and Cognate Programs.

The proposed M.S. in Cybersecurity requires sufficient computer programming and mathematical preparation for the graduate departmental courses selected by the student. Students will take existing high-quality computer science and electrical and computer engineering courses.

9. Availability of Campus Resources Library, Space, etc.)

The proposed program will make use of existing resources at NC State with minimal impact on infrastructure. The present library holdings are adequate and accessible for the proposed M.S. in Cybersecurity. Other institutional libraries are not expected to be used.

No additional space will be required in the first five years. The program consists of existing and already planned courses. Students will have access to all necessary software through NC State's site licenses. Existing computer labs and software at NC State, including the Virtual Computing Lab (VCL), are adequate for the proposed M.S. in Cybersecurity. No additional burden will be imposed on existing computer labs, information technology, or services.

10. Existing Programs (Number, Location, Mode of Delivery).

Within the UNC System, both UNC Charlotte and NC A&T State University currently offer an M.S. in Cybersecurity.

The program offered by UNC Charlotte was approved by the Board of Governors in July 2016 for on-campus delivery and focuses on security software. In addition, their program allows students to select from a master's thesis option, an internship option, and a written report option where the student describes their project experience.

The program offered by NC A&T State University was approved by the Board of Governors in July 2022 for online delivery (there is no on-campus option) and focuses on security software, analysis, and policy. Their program is designed to provide working professionals from multiple disciplines and industries with an understanding of and expertise in the core aspects of cybersecurity. In addition, their program curriculum does not include a capstone course.

11. Potential for Unnecessary Duplication.

The proposed M.S. in Cybersecurity will focus on hardware and device security along with security software. In addition, the program proposed by NC State will include a capstone project course and be delivered both on-campus and online.

These characteristics distinguish the program proposed by NC State from those offered by UNC Charlotte and NC A&T State University. Application data for both institutions suggest that

significant unmet student demand exists for graduate education in cybersecurity that NC State can help satisfy with its proposed M.S. in Cybersecurity.

12. Feasibility of Collaborative Program.

Cybersecurity faculty at NC State, NC A&T State University, and UNC Charlotte collaborate extensively through the North Carolina Partnership for Cybersecurity Excellence (NC-PaCE) led out of NC State. NC-PaCE is a coalition of educational, government, and industry organizations committed to accelerating the state's and the nation's pace of cybersecurity excellence in education, research, and services to counter cyber threats. NC-PaCE will address a growing cybersecurity workforce gap through targeted curriculum development, skills development, work-based learning, and certification support; will protect financial assets and intellectual property; and will drive economic growth of North Carolina's public agencies and private sector businesses through cybersecurity research and service. Synergistically, NC-PaCE supports entrepreneurial and economic growth in North Carolina.

NC State will continue and expand our ongoing collaboration with both NC A&T State University and UNC Charlotte through NC-PaCE.

13. Other Considerations. None

III. Summary of Review Processes

1. Campus Review Process and Feedback.

The proposal was reviewed by the NC State faculty (department and college committees), Administrative Board of the Graduate School (ABGS), Council of Deans, Chief Financial Officer, Provost, Chancellor's Cabinet, and the Chancellor. Approval and support were provided at all levels.

2. UNC System Office Review Process and Feedback. *[To be completed by UNC System staff prior to presenting this summary to the UNC Board of Governors.]*

IV. Recommendation

It is recommended that the Board of Trustees approve North Carolina State University's request to establish the **Master of Science (M.S.) in Cybersecurity (CIP 11.1003)** effective fall 2025.

On behalf of the NC State University Office of the Faculty Senate, please find the September 2024 report to the Board of Trustees, summarizing the agenda issues presented to the Faculty Senate during the last three meetings of the Spring 2024 semester.

Childcare and the Evaluation of Teaching

The March 19, 2024 meeting of the Faculty Senate saw a vote of endorsement and an enthusiastic discussion about the evaluation of teaching. First, Jackie Cerda-Smith, the Founder and then-President of the Student Parent Association (SPA), presented a *Statement of Support for Student Parent Childcare Needs*. Jackie's presentation provided an overview of the challenges faced by student parents in finding quality, affordable childcare—in some cases, childcare costs can be more than a graduate student receives as their stipend! To raise awareness and seek additional support and resources, the SPA drafted the statement; they were seeking endorsement from various campus groups before presenting it to the Chancellor. Faculty Senators had a chance to review the statement before the meeting and ask questions at the meeting, during which time senators commiserated that finding quality, affordable childcare is difficult for faculty as well. Faculty Senate voted unanimously to endorse the statement.

Following that, April Fogelman, Chair of the Committee on the Evaluation of Teaching, presented on use of the ClassEval system and the evaluation of teaching at NC State. Dr. Fogelman discussed the committee's work to update questions within ClassEval, as well as some of the challenges of soliciting student feedback on teaching. Senators showed great interest in this topic, asking a lot of questions and suggesting additional changes for the committee to consider.

Joint Faculty and Staff Senate Meeting

On April 1, 2024, the NC State Faculty and Staff Senates held the first-ever joint meeting of our bodys as part of ongoing efforts to strengthen communication and comradery between the various branches of shared governance at the University. At this meeting, the unique aspects of each senate were shared, and our common questions about HR were addressed by Associate Vice Chancellor Tim Danielson along with Margaret Erickson and Ryan Bernarduci from UHR. Members of both senates reported that the meeting was informative and valuable, so I hope that this will become an annual tradition.

Updates

The final meeting of the academic year was held on April 16, 2024. It is traditionally dedicated to updates from athletics and important standing committees. This particular meeting also saw presentations on Authorship Workgroup Recommendations by Kimberly Grainger,

then-Associate Vice Provost for Academic Personnel and Policy, as well as Campus Directory Legislation that had been passed by the Student Senate.

Before closing, I would like to briefly highlight some of the work undertaken during the Spring semester by the Faculty Senate standing committees, as this is an important part of the business of the senate.

Academic Policy Committee: The committee reviewed a policy on conferring degrees posthumously, discussed refinements of the post-tenure review process, and worked jointly with the Personnel Policy Committee to discuss class evaluation data. The joint work of these committees led to the full-senate discussion held on March 19.

Governance, Communications and Recruitment Committee: This committee focuses on the governance and procedural aspects of the Faculty Senate, such as reviewing and recommending updates to bylaws, ensuring the smooth operation of the Senate's governance processes, and recruiting new senators to ensure full representation of all colleges.

Personnel Policy Committee: In addition to the evaluation of teaching, this committee discussed the issue of HR background checks for adjunct faculty, and reviewed language on numerous policy updates from the Provost's Office.

Resources and Environment Committee: Prompted by an incident at Chapel Hill, the committee explored the university's response to active shooter situations, recommending broader dissemination of response protocols to faculty. They also discussed concerns that had been raised by faculty about the perceived decline in building maintenance, particularly for older buildings amidst the construction of new ones, the adequacy of electric vehicle charging stations on campus, and insufficient seating at the Delta facility during exam times.

That covers just a few topics considered by senate standing committees, pointing to the thoughtful discussion senators engage in to support faculty at NC State. As I begin my third and final year as Chair of the Faculty, I can say that I am truly proud to lead the Faculty Senate.

As always, I thank you for the opportunity to present this report to the Board of Trustees. I look forward to providing my next report, which will cover the beginning of the 2024-2025 academic year.

Respectfully submitted,



Dr. Herle McGowan
Chair of the NC State University Faculty, 2022-2025
Teaching Professor, Department of Statistics, College of Sciences



Staff Senate
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To: **Honorable Trustees and Distinguished Members**
From: **Charles Hall, Chair of the University Staff Senate**
Date: **August 20, 2024**
Re: **Board of Trustees Report**

On behalf of the Staff Senate of NC State University, please find the following report outlining current subjects of concern, interest, and opportunity affecting the over 7,000 represented staff at the university and the 101 Cooperative Extension locations across the state.

As the Staff Senate approaches its 30th year as the advisory body to the university's Chancellor, we move closer in partnership with the other arms of our shared governance model. Finding ways that we can grow our voice and instill unity across the staff, faculty and students at NC State is critical as we navigate the challenges both near and far.

The activities of the Senate take three main approaches—enriching the lives and community of our staff across the university through professional development and a **culture of service**; advocating for **positive change** that affects staff members from all walks of life; and helping to be a **voice communicating** policy, opportunity, and collaboration across our campuses and counties.

In a period of great change affecting the university and our community, all of our arms of shared governance are coming together to be a voice of continuity and understanding.

Since the Senate's last report to this board, the situation has continued to evolve regarding the former inhabitants of **Poe Hall**, with this topic being of deep concern to staff—especially those directly affected by relocation. The uncertainty brought on by the necessarily lengthy process, especially in an age where we can often find near-instant answers to questions, has profound effects on staff wellbeing. Furthermore, the disruption of the professional lives of many, and some loss of connection between staff and students due to the relocation has made the past months a trying time. However, with shared trauma also comes a deeper understanding of the lives of many of our staff, and a surge of community and support as individuals step forward to voice concerns, find solutions, and come together in shared purpose.

Earlier this spring, the Staff Senate was engaged for a presentation from NC State's Transportation department on the then-proposed 4% increase in FY25 and again in FY26 in **parking permit** charges. These changes, subsequently approved by this board in the spring, are of increasing concern to staff. While the model of transportation funding provided by the state makes these fees critical, there is broad unease at the rate of parking fees outpacing the rate of legislative staff salary raises. For many, \$405 for FY25 (for a "C" permit, accounting for the majority of employee parking, or \$552



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for those parking on North Campus) is sustainable and budgetable as part of their daily life, but for large swathes of our staff community, this mounting expense makes a deep dent in many instances of below-market salary. As we seek to continue to make this university a place for excellence and a point of pride for our staff, **equity must be at the forefront of discussion**, including in how we collect money from our least-compensated employees.

Our varied committees of the Staff Senate have been active and engaged in service throughout the spring, including in **blood drive** partnerships with the Blood Connection on both Central and Centennial Campuses; a successful collective **providing books to local prisons**; and ongoing **school supply drive** supporting parents at NC State as they prepare their children for school. Our **Computer Loan Program**, which provides loaned laptops to university staff in need has continued to grow and serves as a vital support in the lives of our staff as they navigate an ever-more digital landscape.

June 19th saw the Staff Senate, in partnership with the then-Office of Institutional Equity and Diversity (now Office of Equal Opportunity) collaborating with great success to **celebrate Juneteenth** at an event on Stafford Commons, with a theme of uplifting, unbridled joy, and community.

Finally, the close of FY24 saw the election of **Dr. Jameco McKenzie** as Chair-Elect of the Staff Senate, who will succeed in the role of Chair come July 2025.

Plans for this coming year include broad updates to the governance and procedures of the Senate, ensuring broad participation and intentional authority, a culture of **educated transparency** in how we tackle issues and opportunities, and an active expansion of active partnership with our incredible leaders in both the Faculty Senate and Student Government.

We are deeply grateful for the support of this board over the years, for the incredibly positive relationship we enjoy in active shared governance from our Chancellor, and for the eagerness of all in our campus and state community to come together to make a difference.

Respectfully submitted,

Charles Hall
Chair, University Staff Senate 2024-2025