

OPEN SESSION MINUTES
Board of Trustees
North Carolina State University
Raleigh, North Carolina
February 16, 2024

The North Carolina State University Board of Trustees met in regular session on Friday, February 16, 2024. Trustees attended the meeting in the Hood Board Room, located in the Park Alumni Center.

Members present: Edward I. Weisiger, Jr., Chair
Marie F. Arcuri
Derick S. Close
Erik L. Dixon
James A. Harrell, III
David D. Herring
James L. Holmes
Timothy Humphrey
Ghazale Johnston
Wendell H. Murphy
Ven Poole, III
David M. Powers
Perry Safran
Edwin J. Stack, III
Timothy Reid, *ex officio*

Chair Weisiger called the meeting to order at 10:06 a.m. and a quorum was present.

Chair Weisiger reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired as to whether there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the board at this meeting. Chair Weisiger reminded those in attendance that while the full Board meeting is a public meeting, it is not a meeting for public comment and only those on the agenda will be permitted to speak. He asked that all Trustees identify themselves before making or seconding a motion.

Chair Weisiger asked if there were any media representatives joining the meeting. Reporters from *The News & Observer* (Korie Dean) and the *Technician* (Emily Vespa, Jameson Wolf, and Kate Denning) indicated they were present.

MINUTES

Chair Weisiger asked for a motion to approve the open and closed session minutes of the November 3, 2023 and December 12, 2023 meetings of the full Board.

Trustee Herring made the motion, seconded by Trustee Humphrey, to approve the open and closed session minutes of the November 3, 2023 and December 12, 2023 meetings of the full Board. Chair Weisiger called on the Assistant Secretary, Paula Gentius, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Murphy	AYE
Dixon	AYE	Poole	AYE
Harrell	AYE	Powers	AYE
Herring	AYE	Reid	AYE
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

CHAIR'S REPORT – CHAIR ED WEISIGER

Chair Weisiger began his report by congratulating Chancellor Woodson for receiving the Council for Advancement and Support of Education (CASE) District III Chief Executive Leadership Award. CASE District III is comprised of educational institutions from the southeastern United States. The award honors exemplary leaders for CASE member colleges and universities who actively support institutional fundraising efforts; create a vision and inspire others; establish a positive image for their institution while leading it to achieve greater success; increase the institution's stature in the community; and encourage innovation among employees.

Chair Weisiger provided information regarding the Endowment Fund Board of Trustees meeting, which took place on Monday, February 12, 2024. Executive Vice Chancellor Charles Maimone presented gifts and other additions on behalf of the Chancellor for the Board's acceptance. The Board accepted new gifts and other additions of approximately \$3.86 million received between July 1 and December 31, 2023. The Board also accepted a revised Endowment Fund 2023 Annual Report and heard updates on endowment spending, which supports scholarships, fellowships, professorships as well as other programmatic spending. The Board also heard an update on distinguished professorships and Hofmann Forest land use strategy. The Board then reviewed information on the Innovation District Developer on Centennial Campus and the North Shore Development, which includes planning for the final townhouses and condos, and completion of roadwork and greenway realignment.

Chair Weisiger reported on recent activity of the Executive Committee, which met on Friday, February 16, 2024 and discussed several items in open session. The Committee discussed potentially scheduling a Board of Trustees retreat in 2024 and reviewed the UNC System policy on chancellor searches and selections to familiarize the Trustees with changes the Board of Governors made to the policy in 2023. Chair Weisiger reported that in closed session, the Executive Committee reviewed and approved a SAAO Tier I personnel item.

Chair Weisiger encouraged the Trustees to utilize their NC State email address to conduct university business and notified them that a conversion will take place on Friday, April 12, 2024. Beginning on that date, all emails related to NC State business will be sent to Trustees' NC State email address.

Chair Weisiger updated the Trustees on a request he made of Chancellor Woodson regarding the Chicago Principles. Chair Weisiger stated that in recent years, universities and colleges across the United States have been reviewing policies related to freedom of speech and freedom of expression to ensure they are appropriately protected. NC State has very strong policies and continues to have a 'green' rating with FIRE—the Foundation for Individual Rights and Expression. Several institutions have adopted the Chicago Principles, sometimes called the Chicago Statement, which are a set of guiding principles designed to serve as a commitment to upholding freedom of speech and expression on college campuses. Chair Weisiger has asked Chancellor Woodson to review the Chicago Principles and make a recommendation to the Board on whether NC State should also adopt them or some variation thereof, or whether the current policies are sufficient. Chair Weisiger and the Board look forward to collaborating with Chancellor Woodson and receiving his recommendation and any discussion that may follow.

This concluded Chair Weisiger's report.

CHANCELLOR'S REPORT – DR. RANDY WOODSON

Chancellor Woodson began his report by thanking all the Trustees for their attendance and dedication. Chancellor Woodson also thanked Dean Deanna Dannels and her team from the College of Humanities and Social Sciences for an excellent presentation at the Dean's Briefing.

Chancellor Woodson reported that the UNC Board of Governors has asked each campus, through their Faculty Senate leadership, to develop requirements for courses in "Foundations of American Democracy," which would require that all students graduate with an understanding of our core government documents and what we believe as a country. Chancellor Woodson stated that there is concern regarding knowledge of our civic duties as citizens, and the Board of Governors has been very thoughtful to work with campuses to create a curriculum tailored to each campus.

Chancellor Woodson shared that he has been discussing the Chicago Principles and the concept of Free Speech and Freedom of Expression with key leaders across campus. He has asked Provost Warwick Arden and Vice Chancellor and General Counsel Allison Newhart to review the university's current policies and best practices around the country and to provide him with a comprehensive overview of this matter. Chancellor Woodson will present this to the Board along with any recommendation or recommendations that the university may have.

Chancellor Woodson then directed the Trustees attention to the 2023 Annual Report, which was placed at their seat. University Communications and Marketing puts this report together to highlight major accomplishments from the previous fiscal year.

As part of his effort to keep the Trustees and the entire university community informed, Chancellor Woodson offered a brief update on Poe Hall and thanked Dean Deanna Dannels and Dean Paola Sztajn for their ongoing efforts within their colleges. Chancellor Woodson acknowledged the concerns and stated that the university is working diligently to understand the environment in the building, but it will take time to thoroughly analyze all of the data. Last week, the university received the initial phase test results from the environmental assessment work being conducted by Geosyntec, the environmental consultant. The entire report was posted publicly to the Poe Hall Updates website and shared with the Trustees and the campus community. Ultimately, the first round of testing included air and surface samples collected with the HVAC system turned off to give the university a baseline understanding of the situation. The levels of PCBs for all air samples were below the Environmental Protection Agency's established exposure levels and approximately two-thirds of the surface samples had undetectable concentrations of PCBs. Chancellor Woodson stated that next steps are to do additional testing with the HVAC system turned on and complete a review of the building materials used in Poe Hall to identify the potential sources of the PCBs being detected. The university will continue its due diligence and of course, do the right thing for employees and students.

Chancellor Woodson reported that last month, the National Science Foundation announced that NC State will serve as a core partner in a new regional initiative – the North Carolina Textile Innovation and Sustainability Engine. The Engine's research will be focused on advancing our country's capacity for textile innovation while also prioritizing environmental sustainability. Chancellor Woodson stated that we are honored to be able to support our nation's place in the competitive global textile economy, as well as work toward new jobs, new opportunities, and economic prosperity for North Carolinians.

Chancellor Woodson shared that NC State continues to be the college of choice for North Carolinians, and beyond. This year, the university received more than 43,000 applications for first-year students – the largest number in university history. Chancellor Woodson reported that the admissions team has been hard at work and shared admissions decisions for early-action applicants in late January. The pool of admitted students has a weighted high school GPA of 4.37 and 65% of them are in the top 10% of their high school class. They represent all 100 of North Carolina's counties, 53 states and territories, and 38 countries.

Chancellor Woodson also had an exciting update to share on NC State's work with SEA Change, an initiative from the American Association for the Advancement of Science to help universities self-assess and implement change to support diversity, equity, and inclusion in STEMM fields. "SEA" stands for STEMM (Science, Technology, Engineering, Mathematics, and Medicine) Equity Achievement. In recognition of the university's efforts, we were recently recognized with the 2024 SEA Change Institutional Bronze Award. NC State joined SEA Change as a charter member in 2020 and has been working on a thorough self-assessment to identify areas of strength, areas for improvement and a SMART action plan as part of our Bronze Award application. Chancellor Woodson also noted that this is an early step in SEA Change's multi-year process. In the coming years, we will strive for the silver and gold awards as we build on this strong foundation.

Chancellor Woodson reminded the Trustees that Vice Chancellor and General Counsel Allison Newhart's 5-year review is coming up. Later this spring, the Trustees will receive a survey to provide their insight.

Chancellor Woodson asked the Trustees to please take a few minutes to fill out the survey when they receive it.

Chancellor Woodson briefly mentioned two important leadership changes. Julie Smith has been appointed Vice Chancellor for External Affairs, Partnerships and Economic Development. Julie joined NC State in 2019 and has done phenomenal work for the university. Chancellor Woodson stated that the university is excited to have her in this position. Chancellor Woodson also shared that the university recently concluded the national search for the next Associate Vice Chancellor for University Communications and Marketing. Lisa Marie Farrell will begin in this role effective March 1, 2024. Lisa Marie is joining NC State from Lenovo, where she serves as their communications officer for North America. She has an extensive career in communications for tech companies and previously worked at UNC-Chapel Hill in a marketing executive role, where she built their marketing program from the ground up. The university is very excited to have her as part of the Wolfpack and looks forward to welcoming her to the university next month.

In closing, Chancellor Woodson thanked all of the Trustees for their continued leadership and support of NC State and stated that the university is thankful to have such engaged and dedicated Trustees as part of the university.

That concluded the report from Chancellor Woodson.

COMMITTEE REPORTS

BUILDINGS AND PROPERTY COMMITTEE - CHAIR VEN POOLE

The Buildings and Property Committee met on February 15, 2024 and a quorum was present. The Committee reviewed and approved the November 2, 2023 and December 12, 2023 open session meeting minutes and reviewed and approved two property matters for Full Board approval.

Chair Ven Poole presented the Disposition by Easement to Dominion Energy for approximately 0.6 acres of land along Centennial Parkway for construction and operation of a natural gas pipeline and substation facility, and Dispositions by Lease request for approval of four previously executed Greek Village space (building) leases. Chair Ven Poole asked for a motion to approve these two property matters and a second was not required. Chair Weisiger called on the Assistant Secretary, Paula Gentius, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Murphy	AYE
Dixon	AYE	Poole	AYE
Harrell	AYE	Powers	AYE
Herring	AYE	Reid	AYE
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

The committee reviewed and approved five designer selections of \$2 million or less since the November 2, 2023 meeting. The committee also reviewed and approved three designer selections and one construction manager-at-risk selection.

The committee reviewed and approved 18 completed buildings and projects accepted at the combined value of \$4,404,701, and one non-appropriated capital improvement project that is less than \$750,000.

The committee received informational reports regarding the Capital Projects, Status of Projects in Planning and the Innovation District.

That concluded Committee Chair Poole's report from the Buildings and Property Committee.

UNIVERSITY ADVANCEMENT AND EXTERNAL AFFAIRS COMMITTEE – CHAIR ED STACK

The Advancement and External Affairs Committee met on February 15, 2024 with a quorum present. The committee then approved minutes from the November 2, 2023 meeting, in addition to reviewing and recommending for full board approval six naming opportunities proposals: three for the College of Agriculture and Life Sciences, one for the College of Natural Resources, and two for the Wilson College of Textiles.

Chair Ed Stack requested a motion to approve the six naming opportunities and a second was not required. Chair Weisiger called on the Assistant Secretary, Paula Gentius, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Murphy	AYE
Dixon	AYE	Poole	AYE
Harrell	AYE	Powers	AYE
Herring	AYE	Reid	AYE
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

During the University Advancement update, Vice Chancellor Brian Sischo shared several important updates. He began by announcing that Lisa Marie Ferrell was hired as the Associate Vice Chancellor for University Communications and Marketing. He also shared that Chancellor Randy Woodson was awarded the CASE District III Chief Executive Leadership Award for his exceptional dedication to the university.

Vice Chancellor Sischo then discussed the Celebrating Transformation Initiatives priorities, which include the Chancellor's Transformational Endowment Fund and Integrative Sciences Building. He concluded with updates from the annual UA Education Day, which provides professional development for all University Advancement staff, gave a synopsis of Day of Giving over the past five years, and discussed the challenges facing University Advancement such as talent acquisition and retention, and finding practical, affordable working space.

Vice Chancellor Julie Smith provided an external affairs update highlighting some of the recent activity within the division of External Affairs, Partnerships, and Economic Development. She also gave a legislative update previewing the upcoming short session of the North Carolina General Assembly which begins in April. The update included legislative priorities which have been submitted to the UNC System Office on behalf of NC State.

Associate Vice Chancellor Reshunda Mahone showcased the significant progress Alumni Engagement and Annual Giving has made towards integrating engagement and giving opportunities across NC State.

Finally, the committee met in closed session and approved nine donor naming requests: two for the College of Natural Resources, and seven for NC State Athletics and the Wolfpack Club. Chancellor Woodson reviewed the Watauga Medal nominees and made his recommendations for the committee's consideration. The committee then voted to recommend three recipients for full board approval, which will be presented to the full board in closed session.

That concluded Committee Chair Stack's report from the University Advancement and External Affairs Committee.

UNIVERSITY AFFAIRS COMMITTEE – CHAIR JIM HARRELL

The University Affairs Committee met on February 15, 2024; a quorum was present.

Under the consent agenda, the committee approved the November open and closed session meeting minutes; continuation of the Center for Integrated Fungal Research and the Khayrallah Center for Lebanese Diaspora Studies; the option for a distinguished professorship to be awarded on a time-limited basis; conferral of tenure actions; and Authorization to Discontinue the Master's, Master's of Science, and Ph.D. in Genetics. The curricula from these degrees will be consolidated under the Functional Genomics program and retitled Genetics and Genomics. Students will be given the option of continuing with their current degree plans or switching to the proposed Genetics and Genomics degree plan.

Chair Jim Harrell asked for a motion to approve the Degree Program Discontinuation and Consolidation for the MR, MS, and PhD in Genetics and Functional Genomics and a second was not required. Chair Weisiger called on the Assistant Secretary, Paula Gentius, to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Murphy	AYE
Dixon	AYE	Poole	AYE
Harrell	AYE	Powers	AYE
Herring	AYE	Reid	AYE
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

The Department of Athletics presented updates to the bonus schedules for Women's Golf and Volleyball, which were also approved.

The committee received several updates and reports.

First, the graduation update given by Senior Vice Provost Don Hunt showed that NC State is performing well above system averages across the board. There has been an increase in credentials awarded overall. The slight decreases in 4-year graduation rates for First-Year, and 3- and 4-year graduation rates for transfer students are likely attributed to pandemic impacts and responses.

Associate Vice Chancellor for Research Dr. Jon Horowitz provided an overview of Centers and Institutes. NC State is home to 30 Centers and 11 Institutes which engage over 900 faculty, 225 member companies and over 6,000 graduate and undergraduate students in developing collaborative solutions for North Carolina and beyond through interdisciplinary research, instruction, and public service.

Next, Student Body President Timothy Reid provided an update on Student Government activities. Members of Student Government traveled to Washington, DC for ACC Advocacy Days to meet with congressional representatives on a range of issues affecting NC State students including college affordability, mental health, and food/ housing insecurity. Student Government is working with Division of Academic and Student Affairs to implement several wellness-related activities and they have successfully concluded another Pack Meal Share campaign with over 1,500 meals donated to their fellow students in need. Student Government is also busy gearing up for Spring Elections to be held in March.

In his report, Provost Arden noted that five-year leadership reviews are underway this semester for the Office of Institutional Equity and Diversity and the NC State Continuing and Lifelong Education unit. He also provided an update on the annual campus reappointment, promotion, and tenure process. There are 167 faculty members participating in this year's process. Faculty will be notified about the outcome of the review at the end of April. Finally, he provided an update on the university's reaffirmation of accreditation review. A site team of the Southern Association of Colleges and Schools Commission on Colleges will visit NC State on March 25-28, 2024. The university's last reaffirmation was in 2014.

In Closed Session, the committee discussed head coach employment agreements and a new employment agreement for the Athletics Director. Upon returning to open session these items were approved by the committee. The committee also discussed an exception to the Emeritus/Emerita Status

Policy and Holladay Medal recommendations. These two items will be considered by the Full Board in closed session at the conclusion of this meeting.

That concluded Committee Chair Harrell's report from the University Affairs Committee.

AUDIT, RISK MANAGEMENT AND FINANCE COMMITTEE – CHAIR HUMPHREY

The Audit, Risk Management and Finance Committee met on February 15, 2024 and a quorum was present. The committee approved the minutes from the November 2, 2023, Committee on Audit, Risk Management and Finance.

State Auditor Jessica Holmes was present to discuss the audit engagement for fiscal 2023. NC State received an unmodified audit opinion and reported no deficiencies in internal controls. The auditor highlighted the cooperation of university staff and the significance of there being no reportable findings.

Dana Harris, Associate Vice Chancellor, Finance and University Treasurer, refreshed the Committee on the university's financial performance and highlights for FY2023. Links to the NC State Financial Report and the State Auditor's report were included in the meeting materials.

Cecile Hinson, Chief Audit Officer and Director, provided a year-to-date engagement status and summary of progress against the FY23 Audit Plan. The discussion also included productivity metrics and the university strategic goals and risks covered by the current engagements. She also updated the Committee on activities since the last meeting, including summaries of the final reports for completed engagements.

Barbara Moses, Associate Vice Chancellor Budget and Resource Management, provided a summary of the FY24 second quarterly budget activity. She introduced a revised budget dashboard for the committee's consideration and reviewed the schedule for approval of the FY25 all funds budget. Associate Vice Chancellor Moses also discussed the upcoming All Funds Budget workshop to be held on March 25th for the Trustees.

Dana Harris, Associate Vice Chancellor, Finance and University Treasurer, provided the required annual update on endowment and investments. The report included information regarding operating cash and investments.

Beverly Armwood, Senior Associate Athletics Director, presented a report on Athletics fiscal year budget for 2024 and how they expect the year to end. The committee was referred to the materials for the Financial Reporting for Intercollegiate Athletics.

Marc Hoit, Vice Chancellor and Chief Information Officer, presented "Cybersecurity Risks - A Risk Balancing Act." He discussed significant cybersecurity risks for NC State and reviewed solutions to help manage those risks. Finally, Dr. Hoit presented key initiatives and ongoing projects.

That concluded Committee Chair Humphrey's report from the Audit, Risk Management and Finance Committee.

FACULTY SENATE REPORT, HERLE MCGOWAN CHAIR

Chair McGowan reported that the first meeting covered by this report was the Fall 2023 General Faculty Meeting, held on October 17th. The meeting focused on faculty wellbeing, including presentations on existing resources that support faculty well-being and a discussion about additional resources and ideas on how the university could further support faculty well-being. To prepare for the meeting, the faculty was surveyed about their greatest interests and concerns regarding faculty well-being at NC State. The results were used to form breakout discussions during the General Faculty Meeting. Considering both the survey results and notes from the discussions, three major themes emerged.

The first was that faculty are being asked to do more with comparatively fewer resources. The second theme was an increase in the number of rules governing, layers of approval for, or steps that need to be

completed as part of many university processes (e.g. purchasing; travel; pre/post-award tasks for research grants). The third theme was the need for transparent, two-way communication—from the administration to the faculty and from the faculty to the administration. This theme tended to focus specifically on communication between department heads and their units. The administration has been working with faculty groups to identify and prioritize university processes that could be made more efficient. Additionally, the Faculty Senate and the Staff Senate are increasing collaboration to address issues that affect both of our constituents.

The October 31 meeting of the Faculty Senate featured an overview of the Quality Enhancement Plan (QEP)—Packways for All: Learning by Doing—that is a key component of SACS accreditation. The meeting also saw a presentation on the Wolfpack Wellness Badge Program, as a continuation of the theme of faculty wellbeing.

The meeting on November 14 featured a discussion on navigating the recent SCOTUS decision regarding affirmative action as it impacts graduate admissions. Dr. Peter Harries, Dean of the Graduate School, spoke with the Faculty Senate about initiatives to ensure a representative graduate student body, including strategies for more holistic review of graduate applications.

The final meeting of the Fall semester was held on November 28th and featured several important updates from across campus. Dr. Amy Orders provided updates on and answered questions about the closing of Poe Hall. Dr. Bradley Davis shared the updated Faculty and Staff Ombuds Charter. Finally, senate liaisons to various university standing committees and the co-chairs of the Faculty Senate subcommittees provided updates on committee business.

That concluded Chair McGowan's report from the Faculty Senate.

STAFF SENATE REPORT - ALAN PORCH, CHAIR

Chair Porch reported that Staff Senate has continued to act and advocate across many fronts and in many different ways. Staff Senate welcomed Dan O'Brien, the Director of Employee Relations to talk to the group about the Faculty and Staff Assistance Program (FASAP) at the November meeting.

Staff Senate welcomed back Dr. Amy Orders to help the group understand the complicated challenges with Poe Hall. Dr. Orders attended the December general body meeting and answered many questions and provided available information, including where to find updates on Poe Hall. Dr. Orders took the time to provide information on steps to follow should staff experience building issues in other campus buildings.

The December Staff Senate meeting provided an opportunity to learn about the Universal Declaration of Human Rights from Prashitha Gnanaprakasam, Founder and CEO of Global Academy of Excellence. This was a special presentation as the declaration celebrates its 75th anniversary. December's meeting also provided a direct opportunity for Staff Senators to learn about the updated Computer Use/IT Resources policy. Senators provided feedback and asked questions of the representative from the Office of Information Technology. The Staff Senate provided their official support of the new IT Resources policy, POL 08.00.01 at that meeting.

Kaleigh Steigman, Feed the Pack's Americorp VISTA representative, joined the Senate for the general body meeting in January. Staff Senate was able to partner with the Pack Essentials Hub to distribute warm winter clothing collected in December as well as sort out professional clothes for the Wolfpack Styled Professional Clothing Closet at the Career Development Center. Linnea Linton, Associate Director of the joint NC State and UNC-Asheville Engineering program shared a presentation on the joint degree programs in Engineering between UNC Asheville and NC State. The presentation was informative and reminded Senators that NC State has reached across the state, and not just via Cooperative Extension.

Chair Porch expressed gratitude and offered thanks to both the Chair of the Faculty and the Provost's office for their assistance in obtaining a workspace for the Chair of Staff Senate and is even more grateful

for that space to be with the Chair of the Faculty so that the working relationship between these two positions will continue to grow.

That concluded Chair Porch's report from Staff Senate.

ITEMS OF INTEREST TO THE BOARD

Trustee Powers reported that he recently traveled to Prague and visited the NC State European Center. Trustee Powers offered his commendations to Kimberly Strozewski, Director of the NC State European Center, on the wonderful job that she and her team are doing to represent NC State to the world.

CLOSED SESSION

With no further business in open session, Chair Weisiger called for a motion to go into closed session to: consult with an attorney to preserve the attorney-client privilege; and to prevent the premature disclosure of an honorary degree, scholarship, prize or similar award. Trustee Poole made a motion to move into Closed Session, seconded by Trustee Murphy. Chair Weisiger called on the Assistant Secretary Paula Gentius to record the vote. All members were in favor.

Arcuri	AYE	Johnston	AYE
Close	AYE	Murphy	AYE
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Harrell	AYE	Powers	AYE
Herring	AYE	Reid	AYE
Holmes	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
		Weisiger	AYE

The motion passed.

RECONVENE IN OPEN SESSION

At 11:50 a.m. the Board came out of closed session.

With no further business in open session, Chair Weisiger adjourned the meeting at 11:51a.m.

Respectfully submitted,

DocuSigned by:

Paula Gentius

Assistant Secretary

DocuSigned by:

Timothy L Humphrey

Secretary

Approved:

DocuSigned by:

Edward Weisiger

Chair of the Board