

**NC STATE UNIVERSITY**

# November 2023 NC State Board of Trustees Meeting

November 3, 2023

Dorothy and Roy Park Alumni Center - Hood Board Room

2450 Alumni Drive

Raleigh, NC, 27606

Ed Weisiger, Jr., Chair

Members: Marie Arcuri, Derick Close, Erik Dixon, Jim Harrell, David Herring, Tim Humphrey, Ghazale Johnston, Wendell Murphy, Ven Poole, David Powers, Perry Safran, Ed Stack Timothy Reid

# NC STATE UNIVERSITY

## Meeting Book - November 3, 2023 NC State Board of Trustees Meeting

### Meeting Agenda

10:00 a.m.

1. Call to Order, Public Meeting Notice and Reading of Ethics Statement  
Ed Weisiger, Jr., Chair

- A. Ethics Statement

2. Roll Call  
Ed Weisiger, Jr., Chair

3. Executive Summary - Open Session

- A. November 2023 Open Session Executive Summary - Full Board

4. Approval of Minutes  
Ed Weisiger, Jr., Chair

Action Items for  
Full Board

- A. September 2023 Full Board Open Minutes

- B. September 2023 Full Board Closed Session Minutes

5. Chair's Report  
Ed Weisiger, Jr., Chair

- A. NC State University Board of Trustees - New Member Bios

- B. Board of Trustees Bylaws - November 2023

6. Chancellor's Report  
Randy Woodson, Chancellor

7. Buildings and Property Committee Report  
Ven Poole, Committee Chair

- A. Acquisition by Lease of 6,636 rentable square feet of new office space on Centennial Campus for University Advancement  
Ven Poole, Committee Chair

Full Board  
Approval

- a. Acquisition by Lease for University Advancement

B. Acquisition by Lease - Existing lease renewal of approximately 9,400 rentable square feet of office space and classroom space on Hillsborough Street on behalf of the Office of Global Engagement  
Ven Poole, Committee Chair

Full Board  
Approval

a. Acquisition by Lease on behalf of Office of Global Engagement

8. University Advancement and External Affairs  
Committee Report  
Ed Stack, Committee Chair

A. Naming Opportunities Proposals  
Ed Stack, Committee Chair

Full Board  
Approval

a. Proposed Naming Opportunities November 2023

b. Summary Memo Naming Opportunities Proposals

c. Chancellor Woodson Summary Memo Naming Opportunities Proposals

9. University Affairs Committee Report  
Jim Harrell, Committee Chair

A. Consideration of Campus Initiated Tuition Increase/Premium Tuitions, Student Fees and Housing and Dining Rates  
Jim Harrell, Committee Chair

Full Board  
Approval

a. FY 2024-2025 Tuition and Fees BOT Packet

10. Audit, Risk Management and Finance Committee  
Report  
Tim Humphrey, Committee Chair

11. Board of Visitors Report  
Jim Hansen, Chair

A. Nov 2023 - Board of Visitors Report

12. Student Government Report  
Timothy Reid, Student Body President

A. Nov 2023 Student Body President Report

13. Items of Interest to the Board

14. Executive Summary - Closed Session

15. Closed Session  
Ed Weisiger, Jr., Chair

16. Reconvene in Open Session  
Ed Weisiger, Jr., Chair

17. Adjourn  
Ed Weisiger, Jr., Chair



## NORTH CAROLINA STATE ETHICS COMMISSION

### **SAMPLE<sup>1</sup>** **ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER**

(to be read by the Chair or his or her designee at the beginning of each meeting)

---

In accordance with the State Government Ethics Act, it is the duty of every [Board] member to avoid both conflicts of interest and appearances of conflict.

Does any [Board] member have any known conflict of interest or appearance of conflict with respect to any matters coming before the [Board] today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation<sup>2</sup> in the particular matter involved.

Rev. 1-16-07

---

<sup>1</sup> N.C.G.S. §138A-15 (e): “At the beginning of any meeting of a board, the chair shall remind all members of their duty to avoid conflicts of interest and appearances of conflict under [Chapter 138A].” There is no set language required by the Act. Specific language can and should be tailored to fit the needs of each covered board as necessary.

<sup>2</sup> “A public servant shall take appropriate steps, under the particular circumstances and considering the type of proceeding involved, to remove himself or herself to the extent necessary, to protect the public interest and comply with this Chapter, from any proceeding in which the public servant’s impartiality might reasonably be questioned due to the public servant’s familial, personal, or financial relationship with a participant in the proceeding.” See N.C.G.S. §138A-36 (c). If necessary, the Chairman or individual member involved should consult with his ethics liaison, legal counsel, or the State Ethics Commission to help determine the appropriate response in a given situation.



Executive Summary for  
the Full Board of Trustees  
November 3, 2023

	Page
Agenda Item: Open and Closed Session Minutes of the September 8, 2023 NC State University Board of Trustees	8
Presenter: <i>Ed Weisiger, Jr., Chair</i>	
Summary: The open session meeting minutes and the closed session minutes from the September 8, 2023 meeting are presented for approval.	
Action: Full Board approval	
<hr/>	
Agenda Item: Amendments to the Board of Trustees Bylaws	22
Presenter: <i>Ed Weisiger, Jr., Chair</i>	
Summary: Technical changes to the Board of Trustees Bylaws to reflect an increase in Board membership from 13 to 15, and to reflect current practices for the nominating committee.	
Action: Full Board approval	
<hr/>	
Agenda Item: Acquisition by Lease	30
Presenter: <i>Ven Poole, Committee Chair</i>	
Summary: Acquisition by Lease of 6,700 rentable square feet of new office space in Venture 1 on Centennial Campus for University Advancement to consolidate a portion of its operations and accommodate planned growth.	
Action: Full Board approval	
<hr/>	
Agenda Item: Acquisition by Lease	32
Presenter: <i>Ven Poole, Committee Chair</i>	
Summary: Acquisition by Lease - Existing lease renewal of approximately 9,400 rentable square feet of office space and classroom space on Hillsborough Street on behalf of the Office of Global Engagement to meet the unit's ongoing needs for campus-adjacent office and classroom space.	
Action: Full Board approval	
<hr/>	
Agenda Item: Naming Opportunities Proposals	37
Presenter: <i>Ed Stack, Committee Chair</i>	
Summary: Chancellor Woodson has endorsed and favorably recommends to the Committee and Full Board four naming opportunities proposals: two for the College of Agriculture and Life Sciences, and two for NC State Athletics and the Wolfpack Club.	
Action: Full Board approval	
<hr/>	

Agenda Item: Consideration of Campus Initiated Tuition Increase/Premium Tuitions, 40  
Student Fees and Housing and Dining Rates

Presenter: *Jim Harrell, Committee Chair*

Summary: Recommendations for campus initiated tuition increase, changes to student fees, and student housing and dining rate requests proposed by the Chancellor, based on recommendations from the Tuition Review Advisory Committee and the Fee Review Committee will be presented.

Action: Full Board approval

---

**DRAFT**  
**OPEN SESSION MINUTES**  
**Board of Trustees**  
**North Carolina State University**  
**Raleigh, North Carolina**  
**September 8, 2023**

The North Carolina State University Board of Trustees met in regular session on Friday, September 8, 2023. Trustees attended the meeting in the Hood Board Room, located in the Park Alumni Center.

Members present:                   Ed Weisiger, Jr., Chair  
  Derick S. Close  
  Erik L. Dixon  
  James A. Harrell  
  David D. Herring  
  Timothy Humphrey  
  Ghazale Johnston  
  Wendell Murphy, Sr.  
  David M. Powers  
  Perry Safran  
  Edwin J. Stack, III  
  Timothy Reid, *ex officio*

Members absent:                   Ven Poole

Chair Weisiger called the meeting to order at 10:00 a.m. and a quorum was present.

Chair Weisiger reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired as to whether there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the board at this meeting. Chair Weisiger stated that he would recuse himself from participating in the Buildings and Property vote regarding the Disposition by Lease with ABB, Inc. to avoid a conflict of interest. Chair Weisiger reminded those in attendance that while the full Board meeting is a public meeting, it is not a meeting for public comment and only those on the agenda will be permitted to speak. He asked that all Trustees identify themselves before making or seconding a motion.

Chair Weisiger stated that Board of Governors Liaison, Alex Mitchell was not able to attend the meeting. Chair Weisiger also welcomed Trustee Wendell Murphy to the Board of Trustees and thanked everyone who was in attendance at the Watauga Medal Dinner.

**MINUTES**

Chair Weisiger asked for a motion to approve the open and closed session minutes of the July 12, 2023 meeting.

Trustee Herring made the motion, seconded by Trustee Safran, to approve the open and closed session minutes of the July 12, 2023 meeting of the full Board. Chair Weisiger called for a vote and all members were in favor.

Close	AYE	Poole	ABSENT
Dixon	AYE	Powers	AYE
Harrell	AYE	Reid	AYE
Herring	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
Johnston	AYE	Weisiger	AYE
Murphy	AYE		

The motion passed.



### **CHAIR'S REPORT – CHAIR WEISIGER**

Chair Weisiger reiterated how honored he is to serve as board chair and shared the charge given to new board members. Chair Weisiger thanked the Board for their confidence in him and the Executive Committee.

The first order of business was the ACC Governing Board Certification Form. Each year, the ACC requires University Boards of Trustees to certify that the authority for the administration of Intercollegiate Athletics has been delegated to the Chancellor. A copy of the certification form was included in the Board materials.

Chair Weisiger asked for a motion to approve the ACC Governing Board Certification for 2023-24. Trustee Humphrey made the motion, seconded by Trustee Harrell, to approve the ACC Governing Board Certification for 2023-24. Chair Weisiger called for a vote and all members were in favor.

Close	AYE	Poole	ABSENT
Dixon	AYE	Powers	AYE
Harrell	AYE	Reid	AYE
Herring	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
Johnston	AYE	Weisiger	AYE
Murphy	AYE		

The motion passed.

Chair Weisiger also took this opportunity to remind the Board that, as Trustees, they have an NC State email account that they can use for Board business if they so choose. Chair Weisiger also reminded the Board that, every two years, the Federal Communications Commission requires NC State's student radio station (WKNC) to submit a station ownership report. WKNC is licensed to the Board of Trustees and each Board member will be asked to complete an ownership form, which will be compiled into WKNC's biennial ownership report, filed with the FCC and placed in the station's public file. Chair Weisiger asked that the Board members be on the lookout for the Google Form and complete it before the November meetings. The complete ownership report is due on December 1.

Chair Weisiger then shared the updates from the Executive Committee meeting on September 8, 2023. The Executive Committee discussed topics for the Strategic Plan Discussion, Deep Dive and Luncheon sessions for the remainder of this academic year. The topic for November is the Strategic Plan Report Card; this is part of an effort to ensure that the Board and campus community are informed of progress related to the strategic plan on an annual basis. Topics for the February and April meetings were also discussed; the topic for February will be student mental health, and the topic for April will be research on campus. Financial aid and economic development efforts for the State of North Carolina will be discussed in presentations at the committee level. The Executive Committee also met in closed session to discuss personnel matters.

Chair Weisiger then reported on the meeting of the Endowment Fund Board on Wednesday, September 6, 2023. The Endowment Fund recognized Ed Stack, who is the Vice Chair and joined the Board via his seat as Chair of the University Advancement and External Affairs Committee. The Roles and Responsibilities of the Board were reviewed. Minutes from the February 15, 2023 workshop and general session meeting were also approved.

Vice Chancellor Charles Maimone presented gifts and other additions on behalf of the Chancellor for the Endowment Fund Board's acceptance. The Board accepted new gifts and other additions of approximately \$5.18 million received since the last meeting. Associate Vice Chancellor for Finance and University Treasurer Dana Harris and Erin Delehanty, Senior Director, Foundations Accounting and Investments provided an update on the university's total endowment and the Endowment Fund's investment portfolio. Overall, the university's total endowment was valued at \$2.03 billion at June 30, 2023. Also at June 30, the Endowment Fund's total market value was \$695.9 million. The Endowment

Fund continues to be the largest participant in the NC State Investment Fund with an investment of \$526.5 million, slightly lower than the \$531.6 million reported June 30, 2022. The Investment Fund returned 1.2% for the 12 months ending June 30, 2023. This fell short of the policy benchmark, which can be attributed to the downturn in private equity and lagged reporting. The three- and five-year average annual returns of 13.3% and 9.8%, respectively, place it in top quartile performance among the largest university endowments and surpassed the benchmarks.

The Board also heard an update on the Investment Fund's asset allocation, and the performance of various asset classes in the portfolio. The Board also accepted the Endowment Fund's 2023 Annual Report. The Endowment Fund reported total net assets of \$695.9 million at June 30, 2023, a slight decrease to the \$698.4 million reported June 30, 2022. The net decrease of \$2.5 million reflects \$6.3 million in contributions and matching gifts, \$10.1 million in net investment gains and appreciation and is offset by \$18.9 million of expenditures and transfers.

Associate Vice Chancellor for Real Estate & Development, Alicia Knight and Michael Fausnight, Development Director, presented a portfolio management update that included key project updates on real estate assets held by the Endowment Fund as well as administrative updates. Real estate updates focused primarily on Centennial Campus and activity surrounding the Innovation District. The Board had a brief update on real estate held near Carter-Finley stadium and also learned that Duke Energy has terminated the solar option at Hofmann Forest. In collaboration with the College of Natural Resources, staff continue to develop monetization strategies for the Forest.

Finally, the Board heard a report from Vice Chancellor Brian Sischo on the UNC Distinguished Professors Endowment Trust Fund. Correction: plans for the next campaign and key campaign initiatives in the future were not presented at the Endowment Fund Board meeting due to time constraints.

That concluded Chair Weisiger's report.

#### **CHANCELLOR'S REPORT – DR. RANDY WOODSON**

Chancellor Woodson thanked the Trustees for the important work that they do on behalf of NC State. He introduced the two new Deans present: the Louis Martin-Vega Dean of Engineering, Jim Pfaendtner, and Dean of the College of Agriculture and Life Sciences, Garey Fox. The Dean of the College of Sciences, Lewis Owen, was unable to attend.

Chancellor Woodson stated that we are hopeful that the State of North Carolina will have a budget as early as next week. This update included items like raises for faculty and staff, funds for programs such as Engineering North Carolina's future and expanding the cohort size for the College of Veterinary Medicine, and funding for buildings such as the Integrative Sciences Building. Chancellor Woodson will keep Trustees updated as the budget is finalized and the UNC System and NC State begin their work related to relevant budget items.

Chancellor Woodson reminded the Trustees that the groundbreaking ceremony for the Integrative Sciences Building will take place after the Board of Trustees meeting. This building was designed to meet the needs of our ever-evolving disciplines, while preparing our students to become skilled members of the STEM workforce. The building will also house the Integrative Sciences Initiative, which will transform teaching, research and public engagement in chemistry and other STEM fields at NC State. Chancellor Woodson stated that we are excited to see how the Integrative Sciences Building, and the initiative it represents, fundamentally reimagine education and research on NC State's campus.

Along with the construction taking place in the Brickyard for the Integrative Sciences Building, Chancellor Woodson reported that the university has many areas of Main Campus currently undergoing major construction. In this time of increased construction, the impacts to traffic and movement on campus are significant. All of the old STEM corridor is under renovation. We are also in the second phase of a four-phase project to upgrade our electrical distribution grid, while also working to complete repairs and

renovations to many of our older buildings to bring them up to date for our students, faculty and staff. While the construction can certainly be frustrating and challenging to navigate, it will be good for the future of NC State and those we serve. The Chancellor stated that currently, we have \$1 billion in projects in process on campus.

Chancellor Woodson provided a brief update on initiatives to support student mental health. The university has over 50 counselors on campus, including a counselor embedded in each college. Chancellor Woodson stated that we need to continue to work on the culture, making sure students utilize access to services and that students know assistance is available. Chancellor Woodson reported that NC State is partnering with the JED Foundation to become a JED Campus. The JED Foundation is a non-profit organization that protects emotional health and prevents suicide for teens and young adults in the United States. The organization was started in 2000 by Phil and Donna Satow after their youngest son Jed died by suicide in college in 1998. Other UNC System schools that participate in this program are UNC – Chapel Hill and Appalachian State. This evidence-based, public health model will be used to assess efforts currently being made on campus towards supporting mental health, as well as identifying existing strengths and areas for improvement. As we begin the first step of assessment this fall, we are looking forward to the ways in which JED can help NC State support its student body. We will continue using best practices to support our students, staff and faculty and we will provide updates on our progress.

Chancellor Woodson stated that Trustees in the University Affairs committee meeting yesterday heard an update on enrollment from Don Hunt, but Chancellor Woodson took this opportunity to share a few highlights. There is currently a trend of lower enrollments in many institutions, which has become a challenge for regional universities but not flagship institutions. Demand is still high for NC State, and the university had a record-breaking number of first-year and transfer applications this year – over 40,000. Chancellor Woodson shared that we have a little over 5,600 new first-year students and close to 1,500 new transfer students, which puts the university at a total incoming class of more than 7,100. The Graduate School had more than 13,600 applications this year and enrolled approximately 3,100 students. The College of Veterinary Medicine had more than 1,900 students apply and enrolled 115 students in the Veterinary Medicine program. Overall, NC State's enrollment is above 37,000 students. A little over 27,000 of those students are at the undergraduate level, which includes our agricultural institute. Close to 10,000 are at the graduate level.

Prior to wrapping up his remarks, Chancellor Woodson notified the Trustees that Marc Hoit's comprehensive five-year review is coming up. As Vice Chancellor for Information Technology and Chief Information Officer, Marc is subject to the review process outlined in Regulation 05.50.06 – Review of Vice Chancellors. As Trustees, each member of the Board will be asked to share feedback as part of this review process.

In closing, Chancellor Woodson thanked Chair Weisiger and Vice Chair Stack for their availability to discuss the recent ACC issues. Chancellor Woodson again thanked the Trustees for all they do for NC State.

That concluded the report from Chancellor Woodson.

## **COMMITTEE REPORTS**

### **BUILDINGS AND PROPERTY COMMITTEE - ACTING CHAIR DIXON**

Acting Chair Dixon reported that the Buildings and Property Committee met on Thursday, September 7, and a quorum was present. The Committee reviewed and approved the June 29, 2023 special open session meeting minutes and reviewed and approved one property matter for Full Board approval: A disposition by Lease of approximately 28,575 rentable square feet of office, lab, and high-bay space to ABB, Inc for their continued occupancy at Poulton Innovation Center on Centennial Campus.

Acting Chair Dixon moved for the approval of the Disposition by Lease; no second was required. Chair Weisiger called for a vote.

Close	AYE	Poole	ABSENT
Dixon	AYE	Powers	AYE
Harrell	AYE	Reid	AYE
Herring	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
Johnston	AYE	Weisiger	ABSTAIN
Murphy	AYE		

The motion passed.

The Committee reviewed and approved 17 designer selections of \$2 million or less, as well as plans and six specifications of formal projects of \$2 million or less since the April 13, 2023 meeting. The Committee also reviewed and approved 12 completed buildings and projects accepted at the combined value of \$11,135,604. The Committee reviewed and approved three building plans and specifications: Baseball Renovation and Addition – Doak Field, Apiculture Facility, and the Brickyard Restoration and Master Plan – Integrative Sciences Building. The Committee reviewed and approved two non-appropriated capital improvement projects that are less than \$750,000. The Committee also received informational reports regarding the Committee Responsibilities and Procedures, 2023 to 2024 Committee Plan of Work, Capital Projects, Status of Projects in Planning, Physical Master Plan Orientation, and the Innovation District

That concluded Acting Committee Chair Dixon's report from the Buildings and Property Committee.

#### **UNIVERSITY ADVANCEMENT AND EXTERNAL AFFAIRS COMMITTEE – CHAIR STACK**

The Advancement and External Affairs Committee met on September 7, 2023 with a quorum present. Committee Chair Stack reported that the Committee reviewed the established committee responsibilities and plan of work for the new year. The Committee then approved minutes from the April 13, 2023 meeting, in addition to reviewing and recommending for full board approval nine naming opportunities proposals: one for the College of Agriculture and Life Sciences, four for the College of Engineering, one for NC State Athletics and the Wolfpack Club, one for NC State University Libraries, one for the Office of the Executive Vice Chancellor and Provost, and one for the Wilson College of Textiles.

Committee Chair Stack moved for the approval of the nine naming opportunities proposals; no second was required. Chair Weisiger called for a vote and all members were in favor.

Close	AYE	Poole	ABSENT
Dixon	AYE	Powers	AYE
Harrell	AYE	Reid	AYE
Herring	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
Johnston	AYE	Weisiger	AYE
Murphy	AYE		

The motion passed.

The Committee then reviewed and recommended for full board approval the Entrepreneurship Garage Program naming opportunity proposal.

Committee Chair Stack moved for the approval of the one naming opportunities proposal; no second was required. Chair Weisiger called for a vote and all members were in favor.

Close	AYE	Murphy	AYE
Dixon	AYE	Poole	ABSENT
Harrell	AYE	Powers	AYE
Herring	AYE	Reid	AYE
Humphrey	AYE	Safran	AYE
Johnston	AYE	Stack	AYE

Weisiger            AYE  
The motion passed.

Committee Chair Stack reported that Vice Chancellor Brian Sischo presented a University Advancement update, including University Communications and Marketing interim leadership; an update on University Advancement's Strategic Plan Roadmap; a brief overview of the status of Distinguished Professorships and discussing the "Celebrating Transformation" timeline.

Vice Chancellor Kevin Howell then shared an external affairs update that included a brief look at the overall impact of the work done by the External Affairs, Partnerships, and Economic Development unit during fiscal year 2023. Associate Vice Chancellor Julie Smith offered an update on current legislative activity in the 2023 Long Session, with a focus on the anticipated closeout of the budget. She emphasized several of the key priorities pending in the biennial budget for the university, with a more extensive report to follow once the legislation is ultimately passed into law.

Assistant Vice Chancellor Alan Taylor shared how the Principal Gifts Program team focuses on engagement opportunities to help engage our donors who have the capacity and inclination to make a transformational impact, defined as \$5 million or more, through their philanthropy. Finally, the committee met in closed session and approved nine donor naming requests: seven for the College of Natural Resources, one for the NC State University Libraries, and one for the Office of the Executive Vice Chancellor and Provost which was presented to the full board in closed session.

That concluded Committee Chair Stack's report from the University Advancement and External Affairs Committee.

#### **UNIVERSITY AFFAIRS COMMITTEE – CHAIR HARRELL**

The University Affairs Committee met on September 7, 2023; a quorum was present.

Committee Chair Harrell reported that the Committee began by reviewing the committee's responsibilities and plan of work for this academic year. Under the Consent Agenda, the Committee approved minutes from the June 29 and July 12, 2023 meetings; the conferral of academic tenure to four faculty members; and the option for two distinguished professorships to be awarded on a time-limited basis.

Committee Chair Harrell stated the committee recommended revisions to two policies as presented by Vice Chancellor Charles Maimone. First, revisions are being proposed to Policy 05.15.03 (Non-Salary and Deferred Compensation) to reflect current processes, improve clarity and align with UNC System Office policy. Additional edits include adding the chief advancement officer of each college/division to the list of positions authorized to receive a leased vehicle; adding an available funds contingency; and adding language about deferred compensation for SAAO Tier I employees pursuant to UNC Policy.

Committee Chair Harrell moved for the approval of revisions to Policy 05.15.03 (Non-Salary and Deferred Compensation); no second was required. Chair Weisiger called for a vote and all members were in favor.

Close	AYE	Poole	ABSENT
Dixon	AYE	Powers	AYE
Harrell	AYE	Reid	AYE
Herring	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
Johnston	AYE	Weisiger	AYE
Murphy	AYE		

The motion passed.

Next, revisions were proposed to Policy 05.15.01 - Employees Exempt from the State Human Resources Act (EHRA). The edits reflect current processes, improve clarity and align with UNC System Office policy

and the Office of State Human Resources policy. Edits include clarification around funding contingencies; primary and secondary appointments; visiting appointments and annual leave payout.

Committee Chair Harrell moved for the approval of revisions to 05.15.01- Employees Exempt from the State Human Resources Act (EHRA); no second was required. Chair Weisiger called for a vote and all members were in favor.

Close	AYE	Poole	ABSENT
Dixon	AYE	Powers	AYE
Harrell	AYE	Reid	AYE
Herring	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
Johnston	AYE	Weisiger	AYE
Murphy	AYE		

The motion passed.

The Committee received several reports including the annual enrollment report, which highlighted new incoming undergraduate enrollment trends, including growth in the College of Engineering, new incoming graduate enrollment trends, and enrollment challenges and opportunities. Overall interest in NC State continues to increase. The university estimates it will enroll its largest incoming undergraduate class (27,323), and overall enrolled student (37,323) class in NC State's history. Preliminary admissions data indicates new undergraduate students come from 96 North Carolina counties, 42 states and territories and 43 countries. 21% of all new students are first generation. 28% are from a tier 1 or 2 rural county. Funding model changes are likely to impact graduate enrollment. NC State is actively working to mitigate the impacts. The university is making good progress toward the Engineering North Carolina's Future initiative and leaders are working to secure the necessary funding to support continued growth.

In his report, Student Body President Timothy Reid noted that students have returned to campus with an attitude of anticipation and excitement and have demonstrated an eagerness and willingness to get involved. He reported that Student Government is focused on student wellness, connecting students to campus resources, and working to advance larger projects and initiatives, such as the Student Mental Health Task Force Implementation Teams and awareness of the Strategic Plan and Physical Master Plan.

In his update to the Committee, Provost Arden provided a recap of the new academic leaders on campus and provided an overview of key initiatives for the academic year including the new Integrative Sciences building and initiative.

In Closed Session the committee discussed an exception to the Emeritus/Emerita Status Policy. This item will be considered by the Full Board in closed session at the conclusion of this meeting.

That concluded Committee Chair Harrell's report from the University Affairs Committee.

#### **AUDIT, RISK MANAGEMENT AND FINANCE COMMITTEE – CHAIR HUMPHREY**

The Audit, Risk Management and Finance Committee met on September 7, 2023 and a quorum was present.

Committee Chair Humphrey reported the Committee reviewed and discussed its responsibilities under the bylaws, this year's draft agenda, and the draft plan of work for the year. The four key areas of Committee authority are audit; finance; risk management; and policy development for institutional trust funds, campus security and information technology and cybersecurity. The Committee approved minutes from the April 13, 2023 meeting.

A resolution was presented to the Committee for review and recommendation to the full Board to authorize North Carolina State University to request the Board of Governors issue one or more series of

bonds, the proceeds of which will be applied to the acquisition and renovation of University Towers for student housing.

Committee Chair Humphrey moved for the approval of the Special Obligation Bond Resolution to enable issuance for the specific project as presented in the meeting materials; no second was required. Chair Weisiger called for a vote and all members were in favor.

Close	AYE	Poole	ABSENT
Dixon	AYE	Powers	AYE
Harrell	AYE	Reid	AYE
Herring	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
Johnston	AYE	Weisiger	AYE
Murphy	AYE		

The motion passed.

The Committee also approved the Internal Audit Charter as presented by Cecile Hinson. Minor changes were made from the previous charter for clarification and to add the current year's approval date. Ms. Hinson also provided a final report on Fiscal 2023 Internal Audit activities, and the Division's support of the university's strategic plan. In Fiscal 2023, 54 engagements were directly related to four of the seven university's Strategic Goals. The remaining were related to risks identified through Internal Audit's continuous risk assessment process. The Committee also received the current year's Annual Audit Plan, which was approved in April, and heard about current activities.

Vice Chancellor Charles Maimone discussed the status of the 2023-25 Biennial Budget and highlighted important operating and capital items included in the House and Senate budgets. He provided additional information regarding top level results for Fiscal 2023, early indicators for Fiscal 2024, and a comparison of Fiscal 2023 performance to the UNC System All-Funds Budget.

The Committee heard the annual report on the university's compliance and integrity program from Vice Chancellor Allison Newhart and Deputy General Counsel Shawn Troxler. Vice Chancellor Newhart discussed the general purpose of the compliance and integrity program. Mr. Troxler reviewed the highlights of the 22-23 annual report of the compliance and integrity program, including program accomplishments and performance. Vice Chancellor Newhart and Mr. Troxler also discussed planned focus areas for the program during the 23-24 fiscal year.

That concluded Committee Chair Humphrey's report from the Audit, Risk Management and Finance Committee.

#### **FACULTY SENATE REPORT - CHRIS DePERNO, ASSOCIATE CHAIR**

Associate Chair DePerno reported on behalf of the NC State University Faculty Senate; Chair McGowan sent her regrets that she could not attend.

Associate Chair DePerno reported that the Faculty Senate received several presentations during the spring. The March 7 presentation topic was Campus Safety and outlined the training and preparations done by Campus Police. The March 21 presentation was an update from the Student Mental Health Taskforce which consists of students, faculty and staff. The taskforce received comments from over 500 people across campus. The April 4 presentation focused on pedagogy and online teaching and the ability to pivot when necessary. This meeting also included the annual Athletics update which covered the challenges that student athletes face such as time management, mental and physical health. Finally, the April 18 meeting was dedicated to updates and elections. Associate Chair DePerno stated that moving forward, topics will continue to be focused on safety, and mental health and wellbeing. Associate Chair DePerno thanked the Trustees for the opportunity to present this report to the Board.

That concluded Associate Chair DePerno's report from the Faculty Senate.

#### **STAFF SENATE REPORT - ALAN PORCH, CHAIR**

Chair Porch thanked the Trustees for the opportunity to present on behalf of the Staff Senate. The Staff Senate has entered its 28th year of being the advisory voice of NC State staff to the Chancellor. Chair Porch stated that members of the Staff Senate are extremely appreciative of the continued support that is received by his office, our campus leadership and the Board of Trustees.

This year, the Staff Senate is approaching its work with this thought and mentality: *Be the community we want to be, Build the community we want to see for a better NC State*. Staff Senate continues to use the positivity and great passion that Past Chair Phipps instilled in our Senators and our staff as we work to build a better NC State community together. Chair Porch then shared some of the key initiatives and activities that have occurred since the April Board of Trustees meeting.

Staff Senate intends to make sure all university staff across North Carolina and here on campus know that they have a “voice” with the Staff Senate.

That concluded Chair Porch’s report from Staff Senate.

#### **ITEMS OF INTEREST**

Chair Weisiger asked Trustees if there were any items of interest to come before the board. Trustee Stack shared that there was interest among several Trustees in learning more about Artificial Intelligence (AI) and its applications in research and education. Chair Weisiger thanked Trustee Stack for sharing and requested that information about AI be included in the upcoming presentation to the Board on research.

#### **CLOSED SESSION**

With no further business in open session, Chair Weisiger called for a motion to go into closed session to: consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an employee or prospective employee; prevent the premature disclosure of an honorary degree, scholarship, prize or similar award; and consult with an attorney to preserve the attorney-client privilege. Trustee Dixon made a motion to move into Closed Session, seconded by Trustee Johnston. Chair Weisiger called for a vote and all members were in favor.

Close	AYE	Poole	ABSENT
Dixon	AYE	Powers	AYE
Harrell	AYE	Reid	AYE
Herring	AYE	Safran	AYE
Humphrey	AYE	Stack	AYE
Johnston	AYE	Weisiger	AYE
Murphy	AYE		

The motion passed.

#### **RECONVENE IN OPEN SESSION**

At 12:23 p.m. the Board came out of closed session.

With no further business in open session, Chair Weisiger adjourned the meeting at 12:25 p.m.

Respectfully submitted,

---

Assistant Secretary

---

Secretary

Approved:



---

Chair of the Board

## **NC State University Board of Trustees New Member Bios**

### **Marie F. Arcuri, Winston-Salem, N.C. (2023-2027)**

Marie F. Arcuri is the Dealer Principal and Owner of Flow Imports, Inc., dba Flow Lexus of Winston-Salem and Flow Lexus of Greensboro. She graduated with a B.A. in Business Management and B.A. in Accounting from North Carolina State University and is currently a CPA in the State of North Carolina. Marie was Student Body Treasurer at NC State and member of the Golden Chain Society. She is a graduate of the National Automobile Dealers Association Dealer Academy. Currently, Marie serves as the President of Senior Services Foundation and a member of the Board of Visitors of Brenner Children's Hospital. She formerly served on the Executive Committee of the Economic Development Partnership of North Carolina, Kaleideum Museum, Ronald McDonald House, and Chair of Summit School Board of Trustees. Marie is a recipient of the YWCA Woman of Vision Award as well as the YWCA Volunteer Leadership Award. Also, she received the Outstanding Leadership Award from the City of Winston-Salem.

### **James L. "Jim" Holmes, Jr., Raleigh, N.C. (2023-2027)**

Jim Holmes founded Sentinel knowing that structured, measurable, and smart processes drive results. With over 20 years of professional experience in positions including Controller, Vice President of Finance, Chief Financial Officer, Director of Operations, and Chief Operating Officer at companies in the United States and abroad, Jim possesses the industry insight required to help clients protect investments, assets, and businesses. As the managing partner at Sentinel, Jim oversees client and business operations and has led the company's expansion throughout the Carolinas. Jim's current client portfolio includes operating companies, professional liability, complex casualty, commercial real estate, income properties, and growth companies.



Authority	<b>Board of Trustees</b>
Title	<b>Bylaws</b>
Classification	<b>POL01.05.01</b>
PRR Subject	<b>Board of Trustees</b>
Contact Info	<b>Vice Chancellor and General Counsel (919-515-3071); Secretary of the University (919-515-2191)</b>

**History:** First Issued: September 18, 1982. Last Revised: November 4, 2022.

**Related Policies:**

[UNC Code Section 402B – Meetings](#)

[UNC Code Section 607 - Faculty Grievance Committee for Constituent Institutions](#)

[UNC Policy 200.1 - Dual Memberships and Conflicts of Interest](#)

[UNC Policy 300.1.1 - Senior Academic and Administrative Officers](#)

[UNC Policy 300.1.6\[R\] - Regulations on Administrative Separation and/or Retreat to a Faculty Position](#)

[UNC Policy 300.2.14 - Nonsalary and Deferred Compensation](#)

[UNC Policy 400.5\[R\] - Planning, Establishing, and Reviewing Centers and Institutes in The University of North Carolina](#)

[UNC Policy 600.2.3 - Distinguished Professors Endowment Trust Fund](#)

[UNC Policy 600.3.4C\(1\) - Granting of Management Flexibility to Appoint and Fix Compensation](#)

[UNC Policy 1100.3 - Head Coaches' and Athletic Directors' Contracts](#)

[NCSU POL05.20.01 - Appointment, Reappointment, Promotion and Permanent Tenure](#)

[NCSU POL01.05.06 – Board of Trustees Delegations of Authority and Committee Responsibilities](#)

**Additional References:**

[Section 103 of the Internal Revenue Code of 1986](#)

[Section 1.150-2 of the Treasury Regulations](#)

[NC General Statute § 143 – State Departments, Institutions, and Commissions](#)

[NC General Statute § 146 – State Lands](#)

[Appendix I](#)

## **1. ORGANIZATION**

### **1.1 Membership**

1.1.1 North Carolina State University at Raleigh shall have a Board of Trustees composed of ~~thirteen-fifteen~~ persons chosen as follows:

1.1.1.a Eight elected by the Board of Governors of The University of North Carolina (UNC),

1.1.1.b ~~Four-Six~~ appointed by the General Assembly under N.C.G.S. 120-121, ~~two-three~~ of whom shall be appointed upon the recommendation of the President Pro Tempore of the Senate and ~~two-three~~ of whom shall be appointed upon the recommendation of the Speaker of the House of Representatives, and

1.1.1.c The President of the Student Body, ex officio.

1.1.2 Members (excluding the ex officio trustee) are elected or appointed to the Board of Trustees as follows:

1.1.2.a In every odd-numbered year, the Board of Governors shall elect four persons to the Board of Trustees.

1.1.2.b Beginning in 2025, and every four years thereafter, and the General Assembly shall appoint one person upon the recommendation of the President Pro Tempore of the Senate and one person upon the recommendation of the Speaker of the House of Representatives to the Board of Trustees.

1.1.2.c Beginning in 2027, and every four years thereafter, the General Assembly shall appoint two persons upon the recommendation of the President Pro Tempore of the Senate and two persons upon the recommendation of the Speaker of the House of Representatives to the Board of Trustees.

1.1.3; ~~and~~ The term of office of all such elected or appointed trustees (excluding the ex officio trustee) shall be four years or until successors are elected or appointed commencing on July 1 of such odd-numbered year.

1.1.~~43~~ Whenever any vacancy shall occur in the membership of the Board of Trustees among those appointed by the General Assembly, it shall be the duty of the Assistant Secretary of the Board of Trustees to inform the General Assembly of the existence of such vacancy, and the vacancy shall be filled as provided in N.C.G.S. 120-122, and whenever any vacancy shall occur among those elected by the Board of Governors, it shall be the duty of the Assistant Secretary of the Board of Trustees to inform the Board of Governors of the existence of the vacancy, and the Board of Governors shall elect a person to fill the expired term. Whenever a member shall fail, for any reason other than ill health or service in the interest of the State or nation, to be present for three successive regular meetings of the Board of Trustees, that member's place shall be deemed vacant.

1.1.54 Any person who has served two full four-year terms in succession as a member of the Board of Trustees shall, for a period of one year, be ineligible for election or appointment to the Board.

1.1.65 No member of the General Assembly or officer or employee of the State, UNC, or any constituent institution shall be eligible for election or appointment as a member of the Board of Trustees. No spouse of any member of the General Assembly, or of an officer or employee of North Carolina State University shall be eligible for election or appointment as a member of the Board of Trustees. Any trustee who is elected or appointed to the General Assembly or who becomes an officer or employee of the State, UNC, or of any constituent institution or whose spouse is elected or appointed to the General Assembly or becomes an officer or employee of North Carolina State University shall be deemed thereupon to resign from membership on the Board of Trustees.

1.1.76 No person may serve simultaneously as a member of the Board of Trustees and as a member of the Board of Governors. Any trustee who is elected or appointed to the Board of Governors shall be deemed to have resigned as a trustee effective as of the date that the person's term commences as a member of the Board of Governors.

## 1.2 Officers

1.2.1 At the first meeting after June 30 of each year, the Board of Trustees shall elect from its membership a Chair, a Vice Chair, and a Secretary, each of whom shall serve for a term of one year and until a successor is elected. A Chair who is serving a second consecutive year as Chair is ineligible for reappointment as Chair until one year has elapsed from the end of the second consecutive year of service. If a vacancy occurs for any of these officers, the Board of Trustees shall elect a person to serve for the remainder of the unexpired term. These officers shall perform the duties prescribed by these Bylaws and by the parliamentary authority adopted by the Board of Trustees.

1.2.2 The Board of Trustees may also elect an Assistant Secretary from among the members of the Chancellor's staff as recommended by the Chancellor. Copies of all minutes, papers and documents of the Board of Trustees may be certified by its Assistant Secretary with the same force and effect as though such certification were made by the Secretary of the Board.

## 1.3 Committees

1.3.1 The Board of Trustees shall have the following standing committees: Audit, Risk Management and Finance Committee; Buildings and Property Committee; University Advancement and External Affairs Committee; University Affairs Committee; and Executive Committee. The Board may create such other committees as it deems appropriate. The Chair of the University Advancement and External Affairs Committee shall serve ex officio as a member of the Board of Trustees of the Endowment Fund.

1.3.2 The officers of the Board, the immediate past Chair for the first year following their term as Chair (if applicable), and one trustee to be nominated by the Chair for the Board's approval to serve at-large shall constitute the Executive Committee, which shall be chaired by the Board Chair. In the event there is no immediate past Chair, the Chair shall nominate for the Board's approval one additional trustee to serve at-large on the Executive Committee. The Executive Committee shall be empowered to act for the Board between trustee meetings with the responsibility to report on its actions at the next Board meeting.

1.3.3 With the exception of the Executive Committee (whose membership is described in Section 1.3.2), at the first meeting after June 30 of each year, the newly elected Chair shall appoint the members of the standing committees and designate a chair for each committee. The Board Chair will assign each trustee to serve on two standing committees each year. In making assignments, the Board Chair will balance trustees' interests, expertise and experience on the committees. The goal will be for a balance of new and returning trustees on each committee, with a rotation of committee leadership to provide all trustees the opportunity to serve on multiple committees during a four year term. The Chair of the Board shall be an ex officio member of all standing committees and shall count for purposes of determining whether a quorum is present at a committee meeting.

1.3.4 The Board of Trustees may delegate to its committees such of its powers as it deems appropriate except for those powers which are expressly delegated to the Board of Trustees by the Board of Governors without the power to sub-delegate. Each committee shall present to the Board for its approval a description of committee responsibilities and such descriptions shall be reviewed and updated as the Board deems appropriate. The specific delegated authority, responsibilities and assignments of each committee are set forth in the "Board of Trustees Delegations of Authority and Committee Responsibilities" document that is reviewed and updated by the Board of Trustees from time to time and is maintained by the Assistant Secretary of the Board of Trustees. To the extent that document is inconsistent with these Bylaws, these Bylaws control.

1.3.5 A Nominating Committee shall be appointed on or after July 1 of each year by the Chair and shall consist of not less than three nor more than five members of the Board. The Chair shall not serve as a member of the Nominating Committee. The Nominating Committee shall be responsible for presenting a slate of nominees to the Board at its first regular meeting on or after July 1 of each year. The slate of nominees shall contain at least one nominee for each of the officers of Chair, Vice Chair, and Secretary. Members of the Nominating Committee shall recuse themselves from the discussion and vote for any office to which they are being nominated. The Guidelines for the Nominating Committee are set forth in the "BOT Delegations of Authority and Committee Responsibilities" document that is reviewed and updated by the Board of Trustees from time to time and is maintained by the Assistant Secretary of the Board of Trustees. To the extent that document is inconsistent with these Bylaws, these Bylaws control.



## 2. MEETINGS

### 2.1 Regular Meetings

There shall be not fewer than three regular meetings of the Board of Trustees each year. Meetings are usually held the third Thursday and Friday in February, April, September and November. A summer meeting may be held on a mutually agreeable date. A notice specifying the time and place of each regular meeting of the Board shall be posted by the Assistant Secretary on the Board of Trustees' website. If the date of a regular meeting is changed, the Assistant Secretary shall change the posting and notify each member of the Board at least ten (10) calendar days in advance of the meeting date. Any matter of business may be considered at a regular meeting.

### 2.2 Special and Emergency Meetings

2.2.1 A special meeting of the Board of Trustees or of a standing committee with delegated authority may be called by the Board Chair or by the Chancellor. A special meeting of the Board of Trustees may also be requested upon the written request of not fewer than ~~six-seven~~ (76) members of the Board, directed to the attention of the Assistant Secretary, who shall notice a special meeting upon receipt of the sixth written request. A notice specifying the time and place of a special meeting shall be communicated by the Assistant Secretary to each member of the Board so that it is received at least forty-eight (48) hours in advance of the meeting date. Any matter of business may be considered at a special meeting.

2.2.2 When deemed necessary by the Board Chair or by the Chancellor, the Board Chair may conduct an emergency meeting of the Board with immediate notice. Only business connected with the emergency may be considered at the meeting.

2.2.3 A special or emergency meeting may be conducted by electronic means provided that the arrangements for such meeting comply with the applicable State laws concerning the conduct of electronic meetings of public bodies.

### 2.3 Agenda

2.3.1 At least seven (7) days prior to each regular meeting of the Board of Trustees, a copy of the agenda, including (insofar as is practicable) copies of all reports and other written materials to be presented to the meeting, shall be provided to each member of the Board by the Assistant Secretary. Insofar as is practicable, a copy of the agenda of each special meeting of the Board shall be sent to each member of the Board at least seven (7) days in advance of the special meeting; however, if such advance mailing is not practicable, the agenda for a special or an emergency meeting may be presented to the members of the Board as the first order of business at the meeting. No items may be considered at a special meeting except as contained on the agenda.

2.3.2 The agenda for every meeting of the Board shall be prepared by the Chancellor in consultation with the Chair. Every request for inclusion of an item on the meeting agenda shall be put in writing and filed, together with any supporting documents, with the Chancellor sufficiently far in advance of the meeting to permit a determination to be made by the Chancellor with respect to the propriety and practicability of including that item on the meeting agenda.

2.3.3 Any member of the Board of Trustees may present to any regular meeting of the Board any item whether or not the item is on the meeting agenda, but no final action shall be taken on an item not on the agenda except by unanimous consent.

## 2.4 Conduct of Business

2.4.1 Quorum. A quorum for the conduct of business of the Board of Trustees shall consist of a majority of the voting membership of the Board then in office. Any voting member who is present at a meeting of the Board or of a committee, or who attends a special or emergency meeting of the Board or of any meeting of a committee by telephone, video conference, or other electronic means that allows for two-way voice interaction, will be counted as present for purposes of determining a quorum.

2.4.2 The Chair shall preside over all regular and special meetings of the Board of Trustees. In the absence of the Chair, the Vice Chair will preside. In the absence of the Chair and Vice Chair, a presiding officer shall be elected by and from the membership of the Board of Trustees.

2.4.3 All members of the Board of Trustees may vote on all matters coming before the Board for consideration. Any voting member of the Board or of a Board committee who attends a special or emergency meeting of the Board or of any meeting of a committee by telephone, video conference, or other electronic means that allows for two-way voice interaction may cast the member's vote by that electronic means. No vote concerning any matter under consideration by the Board or by a committee of the Board may be cast in absentia by mail, facsimile, or electronic mail.

2.4.4 Except as modified by specific rules and regulations enacted by the Board of Trustees, Robert's Rules of Order Newly Revised (latest edition) shall constitute the rules of the parliamentary procedure applicable to all meetings of the Board of Trustees and its several committees.

## 2.5 Minutes

2.5.1 The Secretary or Assistant Secretary shall take minutes of all meetings of the Board of Trustees; shall file, index, and preserve all minutes, papers, and documents pertaining to the business and proceedings of the Board; shall be custodian of all records of the Board; when required the Secretary or Assistant Secretary, shall attest the execution of all legal documents and instruments of North Carolina State University at Raleigh.



2.5.2 Within a reasonable period after each meeting of the Board of Trustees, the Secretary or Assistant Secretary shall transcribe the minutes of the meeting and provide a copy to each member of the Board.

## 2.6 Closed Session

2.6.1 By vote of a majority of the members present at any meeting of the Board of Trustees, the meeting may be closed to the public, subject to applicable State laws concerning when and how closed sessions may be motioned and held.

## 2.7 Keeping Board of Governors Informed

2.7.1 The Assistant Secretary of the Board of Trustees shall keep the Board of Governors, through the Secretary of The University of North Carolina, fully and promptly informed concerning activities of the Board of Trustees, including notice of any changes in the membership of the Board or in its committee structure or bylaws and notices of meetings.

# 3. POWERS AND DUTIES

## 3.1 General Powers and Duties

3.1.1 The Board of Trustees shall promote the sound development of North Carolina State University at Raleigh within the functions prescribed for it, helping it to serve the people of the State in a way that will complement the activities of the other institutions and aiding it to perform at a high level of excellence in every area of endeavor. The Board of Trustees shall serve as advisor to the Board of Governors on matters pertaining to North Carolina State University at Raleigh and shall also serve as advisor to the Chancellor concerning the management and development of the institution. The Chancellor shall be the official medium of communication between the Board of Trustees and all individuals, officials, agencies and organizations, both within and without the institution.

## 3.2 Other Powers and Duties

3.2.1 The Board of Trustees shall have such other powers and duties, not inconsistent with provisions of The Code of The University of North Carolina or with applicable provisions of State law, as are specified in said Code or as shall be defined and delegated by the Board of Governors.

# 4. AMENDMENT OF BYLAWS

## 4.1 Amendment of Bylaws

4.1.1 These bylaws may be amended at any regular or special meeting of the Board of Trustees by an affirmative vote of a majority of the members of the Board if the substance of the amendment has been filed in writing with the Secretary or Assistant Secretary and a copy has been sent to each member of the Board at least seven (7) days prior to the meeting at which the amendment is to be voted upon.

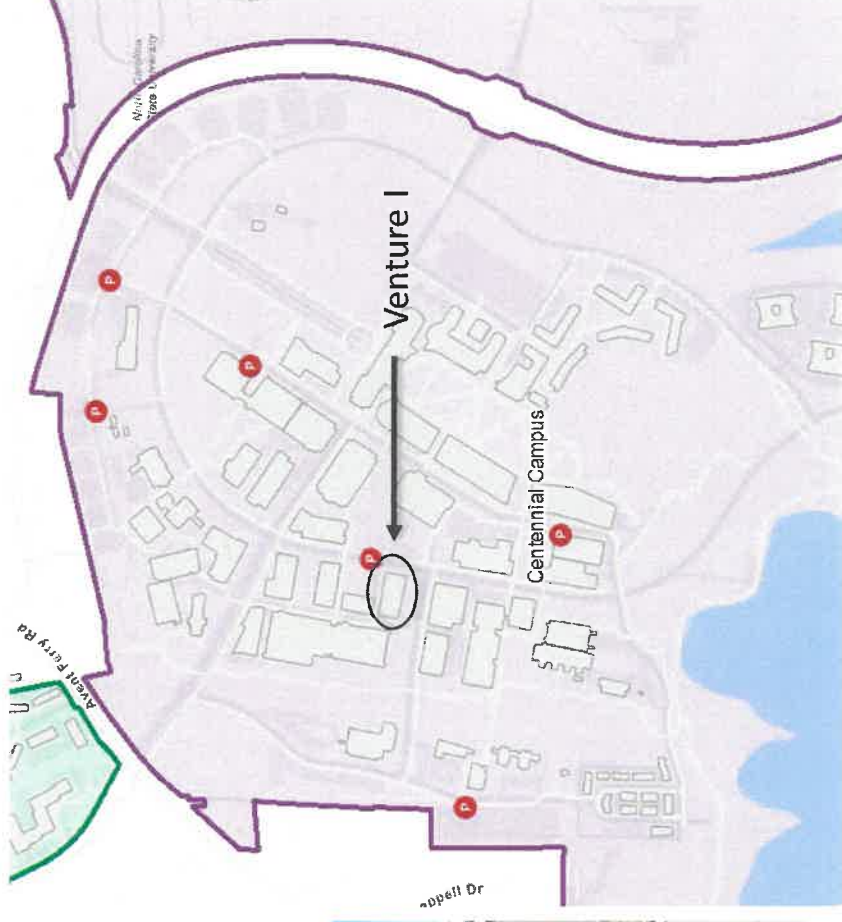
## **5. SUBORDINATION TO UNIVERSITY CODE**

### **5.1 Subordination to University Code**

To the extent that any of these bylaws may be inconsistent with The Code of The University of North Carolina, as the same may be amended from time to time, said Code shall control.

# Acquisition by Lease

## University Advancement at Venture I



## Acquisition by Lease

Acquisition Lease for University Advancement (Advancement).

Advancement currently occupies spaces across multiple buildings and is seeking to lease 6,636 rentable square feet in Venture 1 (on Centennial Campus) to consolidate a portion of its operations and accommodate planned growth.

**NOTE:** *Final transaction terms are in negotiation with Landlord. To be updated with final terms prior to materials being made available to Board members. Final terms will fall within the limits outlined below.*

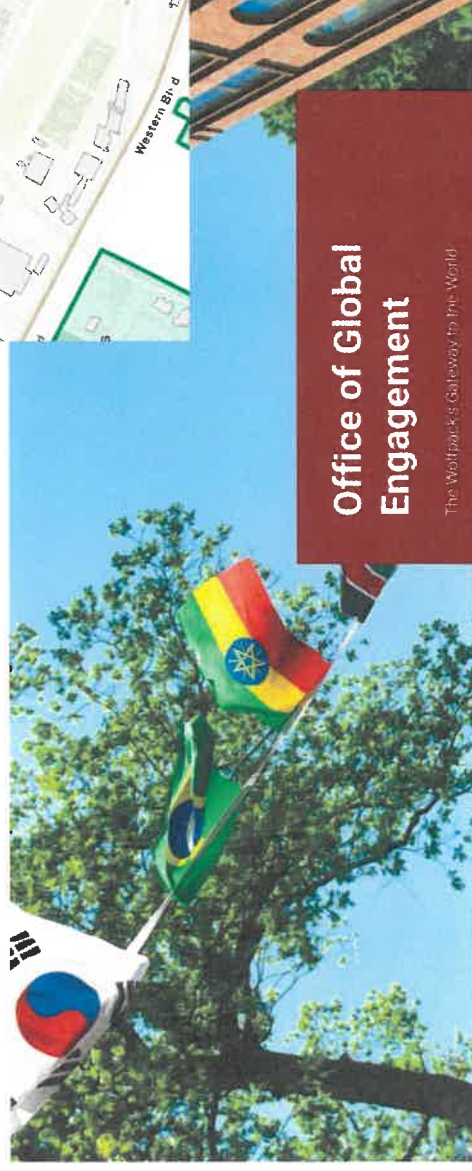
### Key Lease Terms<sup>1</sup>:

- **Term:** Initial term of not less than five (5) years; total term not to exceed ten (10) years, including all renewal options
- **Rate:** Not-to-exceed Year 1 rental rate of \$39.50 per rentable SF, full service; annual rent escalation of not more than 3% per year
- **Tenant Improvements:** Landlord to provide space turn-key for Tenant. Tenant responsible for telecommunications, security and furniture, fixtures and equipment for space.
- **Other Concessions:** Rent abatement under negotiation.

1) Lease terms reflect market-rate terms. NC State University has engaged the services of Jones Lang LaSalle (JLL) as our tenant broker and advisor for this transaction.

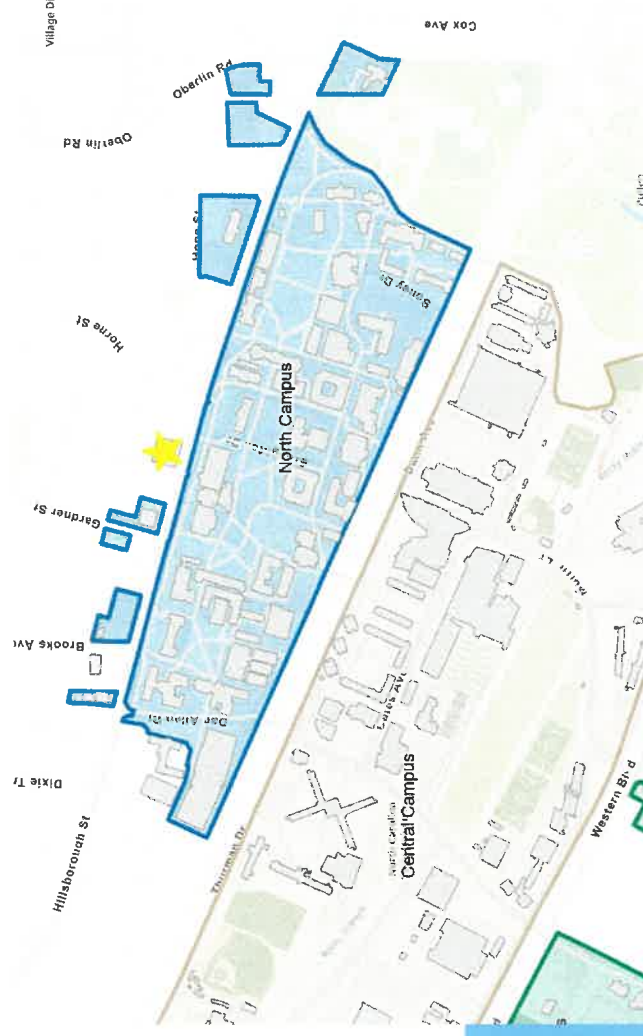
# Acquisition by Lease

Office of Global Engagement  
2526 Hillsborough Street



Office of Global  
Engagement

*The Wolfpack's Gateway to the World*



## Acquisition by Lease

Lease of 9,396 square feet for the Office of Global Engagement (Global Training Institute and Intensive English Program) at 2526 Hillsborough Street.

The Office for Global Engagement programs currently occupy this space under a lease expiring on April 30, 2024.

Request approval to execute new lease to meet the units' ongoing campus-adjacent space needs.

### Key Lease Terms<sup>1</sup>:

- **Term:** Sixty-two (62) months and one (1) option to renew for an additional fifty-eight (58) months. Maximum total term of ten (10) years (120 months).
- **Rate:** Approximately \$22.00 per rentable SF per year, full service, escalating annually by 2.75%. Rental rate for renewal period to be negotiated at time of renewal at fair market value.
- **Tenant Improvements:** None
- **Other Concessions:** Two (2) months Rent Abatement

1) Lease terms reflect market-rate terms. NC State University has engaged the services of Jones Lang LaSalle (JLL) as our tenant broker and advisor for this transaction.

**ACQUISITION  
OF REAL PROPERTY**

**ACQUISITION OF REAL PROPERTY BY LEASE**

**LESSOR**      AABC Hillsborough Raleigh, LLC

**LESSEE**      The State of North Carolina, North Carolina State University

**LOCATION**    2526 Hillsborough Street, Suite 200, Raleigh NC, 27607, Wake County

**SIZE**            9,396 RSF of office and classroom space

**RATE**

- Year 1 Rental Rate of \$22.00/RSF/Year (\$206,712), full service, escalating annually by 2.75%
- Landlord to provide two (2) months of rent abatement
- Rental rate for renewal term to be negotiated at time of renewal at fair market value

**TERM**

- Sixty-two (62) month term, commencing on May 1, 2024
- One (1) option to renew for an additional fifty-eight (58) months
- Maximum total term of ten (10) years (120 months)

**USE**            Requesting acquisition on behalf of the Office of Global Engagement to meet the unit's ongoing needs for campus-adjacent office and classroom space.



STATE OF NORTH CAROLINA  
DEPARTMENT OF ADMINISTRATION

**\*ACQUISITION OF REAL PROPERTY**

Institution or Agency: North Carolina State University

Date: November 3, 2023

The Department of Administration is requested, as provided by GS §146-22 et seq., to acquire the real property herein described by ~~purchase, lease, rental, or other~~ (specify). lease

**This Property is needed for the following reasons and purposes:** North Carolina State University, on behalf of the Office of Global Engagement Programs (Global Training Institute and Intensive English Program), seeks to lease space to meet the units' ongoing needs for campus-adjacent office and classroom space. The Office of Global Engagement currently occupies this space under an existing lease that will expire on April 30, 2024.

**Name and Address of Present Owner:** AABC Hillsborough Raleigh, LLC (Landlord), 500 E. Morehead Street, Suite 230, Charlotte, NC 28202

**Description of Property:** Approximately 9,396 rentable square feet located at 2526 Hillsborough Street, Suite 200. This location is adjacent to NC State's main campus and is considered a site-specific, strategic location in accordance with UNC Policy Manual 600.1.3.1[R]

**Term:** Sixty-two (62) month initial term, commencing on May 1, 2024. One (1) option to renew for an additional fifty-eight (58) months. Maximum total term of ten (10) years (120 months).

**Rental price (if applicable):** Year 1 Rental Rate of \$22.00 per rentable square foot (\$206,712/year) with 2.75% annual increases. Rent includes utilities, janitorial services, and required maintenance. Rental rate for renewal term to be negotiated at time of renewal at fair market value. Landlord to provide two (2) months of Rent Abatement.

**Funding:** Trust Funds from revenue generating programs executed by the occupying units (Misc Sales and Service)

1) Lease terms reflect market-rate terms. NC State University as our tenant broker and advisor for this transaction.

**Item:** Project IDs # 376012 and #396099, among others

**In the event the above-described real property is not acquired, is there other real property available, owned by the State or otherwise, that you believe would, if acquired, fulfill the requirements of your agency? If so, give details.**

*(Complete if Agency has a Governing Board.)*

Action recommending the above request was taken by the Governing Board of Trustees and is recorded in the minutes thereof on \_\_\_\_\_ (date).

Signature: \_\_\_\_\_

Title: **Asst. Secretary, Board of Trustees**

\*The term "real property" includes timber rights, mineral rights, etc. (GS §146-64)



**TRANSMITTAL OF REQUEST FOR ACQUISITION/DISPOSITION OF REAL  
PROPERTY**

**Form**

**Number:** PO-1

**Preparation**

**Date:** November 3, 2023

**Request:** Acquisition by Lease of 9,396 rentable square feet of office and classroom space on Hillsborough Street for the Office of Global Engagement Programs.

**Institution** NORTH CAROLINA STATE UNIVERSITY

RECOMMENDED BY CHANCELLOR, NCSU

\_\_\_\_\_  
(Chancellor's Signature)

RECOMMENDED BY COMMITTEE ON  
BUILDINGS AND PROPERTY

\_\_\_\_\_  
(Chairman's Signature)

RECOMMENDED BY BOARD OF TRUSTEES,  
NCSU

\_\_\_\_\_  
(Chairman's Signature)

RECOMMENDED BY BOARD OF GOVERNORS

\_\_\_\_\_  
(Secretary's Signature)

## Board of Trustees Consent Agenda University Advancement Committee Proposed Naming Opportunities

November 3, 2023

### Background

As per POL 03.00.02 – *Criteria and Procedures for Naming Facilities, Programs and Funds*, the act of naming a facility or program shall be that of the Board of Trustees, acting after receiving the recommendation of the Chancellor.

### Recommended Action

Chancellor W. Randolph Woodson recommends to the Board of Trustees the following proposed naming opportunities.

### Overview

- **Total Naming Opportunities Proposals:** 1
- **Total Facility Proposals:** 1
- **Total Program Proposals:** 0
- **Total Naming Opportunities:** 7
- **Total Gift Amount:** \$1,200,000
- **Colleges/Units Represented:**
  - College of Agriculture and Life Sciences

### College of Agriculture and Life Sciences

#### **Plant Sciences Building, Additional Naming Opportunities**

*When previous lists of PSB naming opportunities were approved, several spaces were not yet developed and were reserved for future use. Suite 3170 is now complete and provides meeting spaces and temporary office settings for the use of partners and visitors. Suite 4170 and Lab 4171 (ready for occupancy in Spring 2024) will provide work and lab space for Plant Sciences Initiative start-up and spin-off businesses.*

- **Naming Type:** Renovated spaces
- **Total Naming Opportunities:** 7
- **Total Gift Amount of Naming Opportunities:** \$1,200,000
- **Purpose of Funds:** Gifts will support the construction of the Plant Sciences Building.

---

### Policy References

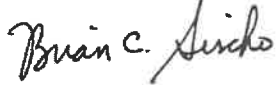
POL 03.00.02 – *Criteria and Procedures for Naming Facilities, Programs and Funds*



October 13, 2023

**MEMORANDUM**

TO: W. Randolph Woodson, Chancellor

FROM: Brian C. Sischo, Vice Chancellor, University Advancement 

SUBJECT: Proposed Naming Opportunities

We request board approval for the following proposed naming opportunities:

**College of Agriculture and Life Sciences**

**Plant Sciences Building**

The College of Agriculture and Life Sciences proposes seven new naming opportunities in the Plant Sciences Building.

**NC State Athletics and the Wolfpack Club**

**Lanier Women's Basketball Locker Room, Reynolds Coliseum**

NC State Athletics and the Wolfpack Club propose six naming opportunities in the Lanier Women's Basketball Locker Room in Reynolds Coliseum.

October 13, 2023

**MEMORANDUM**

TO: Board of Trustees

FROM: W. Randolph Woodson, Chancellor



SUBJECT: Naming Opportunities Proposals

We request board approval for the following proposed naming opportunities:

**College of Agriculture and Life Sciences**

**Plant Sciences Building**

The College of Agriculture and Life Sciences proposes seven new naming opportunities in the Plant Sciences Building.

**NC State Athletics and the Wolfpack Club**

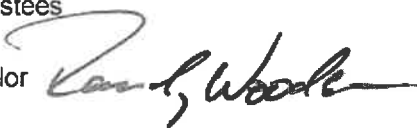
**Lanier Women's Basketball Locker Room, Reynolds Coliseum**

NC State Athletics and the Wolfpack Club propose six naming opportunities in the Lanier Women's Basketball Locker Room in Reynolds Coliseum.



**MEMORANDUM**

**TO:** NC State University Board of Trustees

**FROM:** W. Randolph Woodson, Chancellor 

**SUBJECT:** Recommendations for 2024-25 Campus Initiated Tuition Increases and Student Fees

**DATE:** October 20, 2023

In accordance with the University of North Carolina Board of Governors' (BOG) policy and the NC State Tuition and Fee adjustment process, a Tuition Review Advisory Committee (TRAC), co-chaired by Executive Vice Chancellor and Provost Warwick Arden and Student Body President Timothy Reid, and a Fee Review Committee (FRC), co-chaired by Vice Chancellor for Academic and Student Affairs Doneka Scott and Student Senate President Stephen McGuinness were appointed. The Tuition Review Advisory Committee, and Fee Review Committee, forwarded their recommendations to me. In addition, the Dining Plan Fees and Housing Plan Fees for 2024-25 are included for your review.

Copies of the TRAC and FRC recommendation memos are enclosed.

**Tuition Review Advisory Committee**

TRAC approved the following Campus-Initiated Tuition Increase (CITI) recommendations:

**2024-25**

- (\$ 0 CITI = 0.0%) Undergraduate Residents
- (\$1,176 CITI = 4.0%) Undergraduate Nonresidents
- (\$ 378 CITI = 4.0%) Graduate Residents
- (\$1,177 CITI = 4.0%) Graduate Nonresidents

Per the UNC System Office (UNC-SO) 2024-25 Campus Initiated Tuition and Fee Adjustment instructions, no tuition increases are allowed for resident undergraduate students, and market-driven tuition increases are allowed for resident graduate students and all nonresident students.

TRAC recommends that the additional tuition revenues be used to:

**2024-25**

- Increase the need-based Financial Aid: **recommended allocating \$2,715,423 [33.3%]**
- Provide funding to the Graduate Student Support Plan: **recommended allocating \$1,912,304 [23.4%]**
- Improve the quality and accessibility of the NC State educational experience: **recommended allocating \$2,428,299 [29.8%]**
- Provide funding for faculty promotional increases: **recommended allocating \$1,100,000 [13.5%]**

#### 2024-25 premium tuition recommendations

- A new tuition premium of \$3,000 per year effective fall 2024 for the following degree programs:
  - Master of Aerospace Engineering
  - Master of Mechanical Engineering

I support these recommendations.

#### **Fee Review Committee (FRC)**

According to the UNC-SO 2024-25 Campus Initiated Tuition and Fee Adjustment instructions, the Board of Governors (BOG) will consider increases to mandatory fees, subject to the 3% statutory cap, that are critical to maintaining core activities supported by the fee. The BOG will not consider fee increases intended to support any expansion of services and will not consider increases that are non-critical, unless a proposed increase is offset by a commensurate decrease to another fee, resulting in no net fee increase (excludes expiring debt service fees).

The Fee Review Committee recommends the following fee changes for NC State students, where each of the fee change requests meet the UNC-SO requirements:

#### 2024-25

- Transit Fee (Wolfline Bus Service) increase of \$4.00/year
- Intercollegiate Athletics Indebtedness Fee - expiring debt service fee decrease of -\$96.00/year

I support these recommendations. This results in a total decrease of -\$92.00/year, and an updated FY 2024-25 mandatory fees rate of \$2,478.25/year for undergraduate students, and \$2,490.25/year for graduate students.

#### 2024-25 Dining Plan and Housing Plan Fees

Copies of the proposed FY 2024-25 Dining Plan Fees and Housing Plan Fees are also included in the attachments, for your consideration. I support these as well.

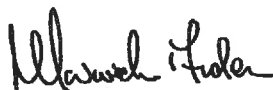
I want to thank both committees for their diligent and thoughtful work. I submit these recommendations by the TRAC and the FRC, as well as my recommendations, to you for your review and approval.

Student success is our primary goal, and consideration for access and affordability are part of the decision-making process as we identify sustainable solutions that benefit the entire NC State community.

Thank you for your consideration of my 2024-25 CITI, student fees, and housing and dining plan fees recommendations.

#### **Attachments**

cc: Warwick Arden, Executive Vice Chancellor and Provost  
Charlie Maimone, Vice Chancellor, Finance and Administration  
Doneka Scott, Vice Chancellor, Division of Academic and Student Affairs

**MEMORANDUM****TO:** W. Randolph Woodson  
Chancellor**FROM:** Warwick A. Arden  
Executive Vice Chancellor and ProvostTimothy Reid  
President, Student Body**SUBJECT:** Report of the 2023-24 Tuition Review Advisory Committee Regarding Campus Initiated Tuition Increase (CITI)**DATE:** October 17, 2023

The Tuition Review Advisory Committee (the Committee) submits the following campus initiated tuition increase (CITI) for 2024-25.

The Committee recognizes that final authority for recommending tuition increases to the North Carolina Legislature rests with the UNC System Office and the UNC Board of Governors. Information received from the UNC System was shared with the committee as follows:

- No tuition increases allowed for undergraduate resident students with the combined tuition and fee rates for undergraduate residents to remain in the bottom quartile of an institution's public peers.
- Increases will be considered for nonresident undergraduate students with a continued goal of combined tuition and fee to be market driven and reflect the full cost of providing a quality education. Proposals for increases must justify both the need for the increase and why it is not expected to negatively impact enrollment. In addition, each campus should be setting nonresident rates at or above the third quartile of each institution's public peers.
- Increases will be considered for all graduate students as well as premium tuition. Tuition rates should be consistent with each program's unique market and academic requirements.

Three committee meetings were scheduled [September 21, September 25 and October 3]. These meetings were well attended with a committee of students, faculty, staff, department head, dean and administration and members engaged in thoughtful, respectful and open discussions during each meeting. The committee received directions ahead of the meeting and were well informed of this year's process. The Committee proceeded with the CITI *review and recommendation* process focusing on tuition rates for nonresident undergraduate students and all graduate students. The committee made the decision to review one premium tuition request to submit to the Chancellor for consideration.

During the committee's meeting cycle, Student Body President Reid emphasized that this process is not only essential to the university but the thousands of students we serve and will be impacted by these decisions. Generally the students appreciate low tuition rates and to see tuition dollars put together in a cost effective manner that maximizes what they get out of their experience. When potential increases are being considered, students like to know they will have a tangible and measurable impact on their education.

In addition to the student perspective, the committee evaluated past tuition increases, how we rank against our peers and heard presentations on GSSP and financial aid contributing to the discussion.

Ultimately, the committee recommended the following: 4% for nonresident undergraduate students and 4% for graduate students both resident and non-resident. As previously mentioned, 0% for resident undergraduate was mandated by the UNC System Office.

There was a recommendation to hold need-based financial aid and GSSP harmless. The committee therefore recommended a little over 2.7 million dollars (33.3%) be allocated to need-based financial aid as well as a little over 1.9 million dollars for the Graduate Student Support Plan (GSSP) (23.4%). Faculty promotional increases were estimated at \$1,100,000 (13.5%) for this year and the rest was distributed to improve quality & accessibility (29.8%). The committee was reminded that any unused funds from the GSSP and faculty promotional increases will be allocated to quality and accessibility.

At its October 3 meeting the Committee completed its work by voting and approving the recommended percent tuition increases for three student categories and the percent allocations for four expenditure categories. The Committee includes 12 *voting members* and 6 *non-voting members*; 11 out of 12 *voting members* cast votes with 10 for, 1 against and 1 absent.

At its September 25 meeting members heard a presentation from administrators representing the Masters in Mechanical Engineering and Aerospace Engineering programs regarding premium tuition proposals. At this meeting, the Committee completed its work by voting and the majority approving all the premium tuition proposals. The Committee includes 12 *voting members*; 11 out of 12 *voting members* cast votes with 11 for and 0 against and 1 absent.

**The Committee approved the following campus initiated tuition increase (CITI) recommendations:**  
2024-25

- (\$0 CITI = 0%) Undergraduate Residents
- (\$1,176 CITI = 4%) Undergraduate Nonresidents
- (\$378 CITI = 4%) Graduate Residents
- (\$1,177 CITI = 4%) Graduate Nonresidents



**The Committee recommends that the additional tuition revenues be used to:**

**2024-25**

- Increase the need-based Financial Aid: **recommended allocating \$2,715,423 [which equals 33.3%]**
- provide funding to the Graduate Student Support Plan: **recommended allocating \$1,912,304 [which equals 23.4%]**
- improve the quality and accessibility of the NC State educational experience: **recommended allocating \$2,428,299 [which equals 29.8%]**
- provide funding for faculty promotional increases: **recommended allocating \$1,100,000 [which equals 13.5%]**

**2024 - 25 premium tuition recommendations**

- A new tuition premium of \$3,000 per year effective fall 2024 for the following degree programs:
  - Master of Science in Mechanical Engineering
  - Master of Science in Aerospace Engineering

**(See the impact statements and spreadsheets included on pages 4 - 6)**

If you have questions or would like further information, please let us know.

**Impact statements regarding the premium tuition proposals include the following:**

**Master of Mechanical Engineering and Master of Aerospace Engineering**

With the implementation of premium tuition, we aim to significantly enhance the quality and scope of our graduate-level courses in these two programs. Premium tuition would allow the program to increase teaching assistant support for graduate-level courses, currently not provided. Fellowship funds will be used to incentivize merit-based recruiting of qualified graduate students. The creation of a new professional track faculty position and the new teaching assistant positions will increase the number of graduate courses offered, improving the breadth of the MS programs. Also, the creation of a new professional track faculty position will create advising and career support services that were not offered previously. Lastly, acquisition of additional supplies, equipment, and software will support lab-based instruction in the graduate courses.

Most courses in the department are populated by students from both programs and graduate staff support is shared between the two programs, these impacts would apply equally to students in the Mechanical and Aerospace MS degree programs.

Final Tuition Recommendation for 2024-25				
	2024-25			
Student Categories:	%	Projected FTEs	Rate Increase	Revenue Generated
Undergraduate Residents (Guaranteed – All But New Cohort)		15,407	\$0	\$0
Undergraduate Residents (New Cohort)	0.00%	6,106	\$0	\$0
Undergrad Nonresidents	4.00%	3,000	\$1,176	\$3,528,000
Graduate Residents	4.00%	2,815	\$378	\$1,064,070
Graduate Nonresidents	4.00%	3,028	\$1,177	\$3,563,956
Total		30,356		\$8,156,026
Proposed Use:			%	Allocation
Need-based Financial Aid			33.29%	\$2,715,423
Graduate Student Support Plan (GSSP)			23.45%	\$1,912,304
Improve Quality & Accessibility			29.77%	\$2,428,299
Faculty Promotional Increases			13.49%	\$1,100,000
Total			100.0%	\$8,156,026
Graduate Student Support Plan (GSSP)		Students	Rate	Increased Cost
State Supported Graduate Students		1,770	\$378	\$669,060
Non-State Supported Graduate Students		1,556	\$1,177	
Differential in Tuition Remission		1,556	\$799	\$1,243,244
Total				\$1,912,304
Summary		Increase	2024-25	
Tuition 2023-2024		Amounts	Percent	New Tuition
\$6,535		\$0	0.0%	\$6,535
\$29,407		\$1,176	4.0%	\$30,583
\$9,459		\$378	4.0%	\$9,837
\$29,433		\$1,177	4.0%	\$30,610
Differential in graduate resident and non-resident tuition:				
\$19,974		\$799		\$20,773

<b>Title of Graduate Degree Program</b>	<b>Tuition Premium effective 2023-24 (Full-time students)</b>	<b>Tuition Premium Increase Requested for Year 2024-25</b>	<b>Tuition Premium effective 2024-25 (Full-time students)</b>
Master of Mechanical Engineering	\$0 per year	\$3,000 per year	\$3,000 per year
Master of Aerospace Engineering	\$0 per year	\$3,000 per year	\$3,000 per year

**NCSU**  
**Tuition and Fee Proposals for 2024-25**

Tuition Category	2024-25 Tuition				
	2023-24 Tuition	Proposed Increase	% Change	Revenue Generated	2024-25 Rate
Undergraduate Resident	\$6,535.00	\$0.00	0.0%	\$0	\$6,535.00
Undergraduate Nonresident	29,407.00	\$1,176.00	4.0%	\$3,740,856	30,583.00
Graduate Resident	9,459.00	\$378.00	4.0%	\$1,642,788	9,837.00
Graduate Nonresident	29,433.00	\$1,177.00	4.0%	\$3,820,542	30,610.00
Estimated Total Revenue Generated				\$9,204,186	

Proposed Expenditures:

Inflationary Adjustments	0	0.0%
<i>n/a</i>		
Faculty and Staff Retention	1,100,000	12.0%
<i>Faculty Promotional Increases</i>		
Expanded Institutional Opportunities	3,036,232	33.0%
<i>Improve Quality &amp; Accessibility</i>		
Student Services	0	0.0%
<i>n/a</i>		
Academic Support	440,227	4.8%
<i>Course and instructional redesign</i>		
Libraries	0	0.0%
<i>n/a</i>		
Technology Improvements	0	0.0%
<i>n/a</i>		
Other	4,627,727	50.3%
<i>Need-based Financial Aid and Graduate Student Support Plan (GSSP)</i>		
<b>Total - Proposed Expenditures</b>	<b>9,204,186</b>	<b>100.0%</b>

General Fees and Debt Service	2024-25 Fees			
	2023-24 Fees	Proposed Increase	% Change	2024-25 Fees
Athletics	\$232.00	\$0.00	0.0%	\$232.00
Health Services	445.00	0.00	0.0%	445.00
Student Activities	707.97	0.00	0.0%	707.97
Educational & Technology	439.28	0.00	0.0%	439.28
Campus Security	60.00	0.00	0.0%	60.00
<b>Subtotal - General Fees</b>	<b>1,884.25</b>	<b>0.00</b>	<b>0.0%</b>	<b>1,884.25</b>
Debt Service *	476.00	-96.00	(20.2%)	380.00
ASG Fee	1.00	0.00	0.0%	1.00
<b>Total Proposed UG Fees</b>	<b>\$2,361.25</b>	<b>-\$96.00</b>	<b>(4.1%)</b>	<b>\$2,265.25</b>
<b>Proposed UG Resident Tuition &amp; Fees</b>	<b>\$8,896.25</b>			<b>\$8,800.25</b>

\* The debt service line should capture the total debt service fee (all debt projects) and the total proposed increases.

# TUITION REQUEST FORM NCSU

## Regular Campus-Initiated Tuition Increases for 2024-25

### Requested Campus-Initiated Tuition Increase

Undergraduate Residents

Undergraduate Nonresidents

Graduate Residents

Graduate Nonresidents

### 2024-25 Tuition Increases

Reg. Term Annual Increment	Credit Hour Rate
	\$0.00
\$1,176.00	\$49.00
\$378.00	\$21.00
\$1,177.00	\$65.39

### Student FTE

Undergraduate Residents (Fall 2023)

Undergraduate Residents (Fall 2020, 2021, &amp; 2022)

Undergraduate Nonresidents

UG Resident per G.S. 116-143.6

Graduate Residents

Graduate Nonresidents

3,181.00
4,346.00
3,246.00

### Projected Revenues

Undergraduate Residents

Undergraduate Nonresidents

UG Resident per G.S. 116-143.6

Graduate Residents

Graduate Nonresidents

**Total**

### Revenues

-
3,740,856
-
1,642,788
3,820,542
<b>9,204,186</b>

### Projected Expenditures

Inflationary Adjustments

Other Critical Needs:

1. Faculty &amp; Staff Retention

2. Expanded Instit. Opportunities

3. Student Services

4. Academic Support

5. Libraries

6. Technology Improvements

7. Other (provide details below)

**Total**

### Expenses

1,100,000
3,036,232
440,227
4,627,727
<b>9,204,186</b>

*"Other" Expenditure Explanation:*

Need Based Financial Aid \$2,715,423 + Graduate Student Support Plan (GSSP) \$1,912,304  
= \$4,627,727 Other.

NC State University's CITI Request Justification  
FY 2024-25

NC State launched its new strategic plan in April of 2021, Wolfpack 2030: Powering the Extraordinary. We are well underway with implementing Wolfpack 2030, and the CITI funds will play a critical role in that implementation. NC State's request for CITI will enable us to make strategic investments in faculty, programs, and support services. We will invest in teaching opportunities to lead the way in digital transformation in higher education and empower students to be entrepreneurial, independent, and inclusive thinkers, strong in their disciplines and experienced in interdisciplinary collaboration, prepared to contribute impactfully in a diverse, global society and develop lifelong learning opportunities.

Our regular term CITI request will generate approximately \$8.2M, with 33.3% allocated to need-based financial aid, 23.4% to support the Graduate Student Support Plan (a fund that provides stipend, tuition and health benefits to graduate students), 13.5% for faculty promotional increases awarded through NC State's Reappointment, Promotion, and Tenure process as well as assists with our faculty retention efforts and the remaining 29.8% will be allocated to improve quality and accessibility by supporting additional seats and sections in our general education courses, adding professional advisers and mental health support to meet increased demand, and supporting high-impact practices for our students. In addition, the distance education CITI will generate approximately \$1M, and it will be distributed to enhance student success through expanded institutional opportunities (58%) and increased academic support (42%). For example, these additional funds allow us to:

1. Continue to recruit and retain world-class faculty in order to lead in academic content delivery and expand the number of high-impact practices offered to students as well as to reduce class size and increase the flexibility in the delivery of courses,
  - a. Through NC State's targeted interdisciplinary faculty hiring plan, we are bringing together the brightest minds in a range of academic disciplines. We will continue to fund faculty lines in targeted interdisciplinary programs, such as:
    - i. Carbon Electronics
    - ii. Digital Transformation
    - iii. Data-Driven Science
    - iv. Emerging Plant Disease and Global Food Security
    - v. Environmental Health Science
    - vi. Precision Medicine
    - vii. Translational Predictive Biology
  - b. The pandemic continues to influence and shape how we support students and deliver instruction. We assessed practices created during the pandemic to continue to enhance student learning, provide flexibility, assist faculty in more effectively using technology, and address inequities in student and faculty access to some of those technologies. These investments not only modernize our instruction but also provide further business continuity for our operations.
2. Invest in developing and implementing innovative learning technologies,

- a. NC State is striving to be a leader in the digital transformation in higher education. The rate of innovation in learning technologies is rapid. Advances in research on learning and teaching, coupled with advances in information and communications technology, have paved the way for the next generation of technology-rich education. We invest in quality equipment to support instructional research and student learning experiences.
  - b. We immerse ourselves in emerging technology research. We are continually exploring new learning technology tools and delivery mechanisms to lead educational innovation.
  - c. Investments in DELTA's Teaching with Technology Workshops enhance the classroom experience.
  - d. Our instructional tools enhance learning, streamline course administration, increase engagement, and support student achievement. Building a digital research infrastructure that supports the ever-evolving research and scholarly environment is an essential component of the digital transformation of the university as a whole. For example, Moodle is a virtual course environment that offers a suite of teaching and learning tools. With this tool, an engaging learning space can be created for a particular course – blending content, interaction and testing. There are other hardware/software platforms that allow video, audio, and/or screen capture of any event to be streamed live and/or archived for future viewing. Lectures can be recorded, and students can watch and review them at their convenience. In addition, there is another learning technology tool that enables faculty to hold live sessions with their students for office hours and/or problem-solving sessions.
  - e. Financial resources are being directed to enhance learning spaces for our students, such as the visualization and data spaces in the DH Hill Library. We'll continue to make investments in student learning spaces where opportunities present themselves.
3. Increase the opportunities for advising and mentoring at both the graduate and undergraduate levels
  - a. NC State continues to assess the need for academic advisors and invests in positions to strengthen advising in high-demand areas. Professional advisors and faculty mentors play a pivotal role in the success of both our undergraduate and graduate students.
4. Provide graduate and undergraduate internships and professional development experiences.
  - a. Investments are being made to provide educational opportunities for students to inspire them to lead and prepare them for life after graduation. For example, the Professional Experience Program (PEP) aims to create meaningful campus student employment opportunities with particular emphasis toward expanding undergraduate research opportunities and career development. Students are paid a wage while working with NC State entities to participate in undergraduate research and expand their professional development. Creating meaningful on-campus employment gives students a greater ability to focus on their studies



and excel in the classroom. PEP connects university colleges, departments, and students seeking on-campus employment. Students receive hands-on work experience in the disciplines in which they are planning a career.

- b. Student internship opportunities are numerous. Many of the colleges offer internships specific to the disciplines within their college. For example, the College of Natural Resources requires all undergraduate students in the Department of Parks, Recreation, and Tourism Management to participate in a 10-week student internship. Participation in this internship provides students with relevant hands-on experiences in program development, administrative procedures, supervision, time- management, facility operation and maintenance.
- c. Internships are offered in a variety of businesses, non-profits, government agencies, or educational institutions in the Triangle and are matched to the student's career path.
- d. We're constantly evaluating professional development opportunities in graduate education. We work with our graduate students to help them think about how the knowledge and skills they develop while students at NC State are transferable out into the real world and excel in a career. For example, we are offering a Dissertation Institute to master's students and PhD students. We're also holding writing workshops to encourage our students to write more and in a timely manner. Workshops are offered on communication – both speaking and writing; leadership and management; project management; academic development – teaching and mentorship; and personal and professional development, including skills to help students in their job search.
- e. Networking events are held for our graduate students, discussion panels, presentations, company site visits, and team projects, to name a few of the opportunities provided to move our students from academics to industry.

The additional resources coming from CITI will continue to build on program quality, maintain affordability, and help ensure a stable workforce. NC State has a proven record of improving student success with the completion of the Pathways to the Future 2011 - 2020 University Strategic Plan. The new strategic plan, Wolfpack 2030: Powering the Extraordinary, is building upon the successes of the last plan and moving forward to create a better future for all.

**TUITION INCREASE REQUEST FORM  
FOR PROFESSIONAL SCHOOLS  
2024-25**

***NCSU***

<b><i>MS in Mechanical Engineering</i></b>
<b><i>14.1901</i></b>

<b>Requested School-Based Tuition Increase</b>	<b>Graduate Student Base</b>	<b>Differential Tuition</b>	<b>Total Tuition Rate</b>	
Graduate Residents				
2023-24 Approved Rate	\$9,459.00	0.00	\$9,459.00	
2024-25 Proposed Increment	\$378.00	3,000.00	\$3,378.00	<b>% Increase</b>
<b>2024-25 Proposed Rate</b>	<b>\$9,837.00</b>	<b>3,000.00</b>	<b>\$12,837.00</b>	<b>35.7%</b>
Graduate Nonresidents				
2023-24 Approved Rate	\$29,433.00	0.00	\$29,433.00	
2024-25 Proposed Increment	\$1,177.00	3,000.00	\$4,177.00	<b>% Increase</b>
<b>2024-25 Proposed Rate</b>	<b>\$30,610.00</b>	<b>3,000.00</b>	<b>\$33,610.00</b>	<b>14.2%</b>

<b>Enrollment</b>	<b>Student FTE</b>
Graduate Residents	78.00
Graduate Nonresidents	120.00
<b>Total</b>	<b>198.00</b>

<b>Projected Revenues</b>	
Graduate Residents	\$234,000.00
Graduate Nonresidents	\$360,000.00
<b>Total</b>	<b>\$594,000.00</b>

<b>Projected Expenditures</b>	
<i>Salaries and wages</i>	\$432,000.00
<i>Staff benefits</i>	\$102,000.00
<i>Scholarships and Fellowships</i>	\$60,000.00
<i>Expenditure Caption</i>	
<b>Total</b>	<b>\$594,000.00</b>

Does your campus intend to charge students in this program the requested graduate CITI plus the SBTI? (respond yes or no in the box)

Yes

**TUITION INCREASE REQUEST FORM  
FOR PROFESSIONAL SCHOOLS  
2024-25**

***NCSU***

<b><i>MS in Aerospace Engineering</i></b>
<b><i>14.0201</i></b>

**Requested School-Based Tuition Increase**

Graduate Residents

2023-24 Approved Rate

**Graduate  
Student Base**

**Differential  
Tuition**

**Total Tuition  
Rate**

\$9,459.00	0.00	\$9,459.00	
\$378.00	3,000.00	\$3,378.00	
<b>\$9,837.00</b>	<b>3,000.00</b>	<b>\$12,837.00</b>	<b>% Increase</b>
			35.7%

2024-25 Proposed Increment

**2024-25 Proposed Rate**

Graduate Nonresidents

2023-24 Approved Rate

\$29,433.00

0.00

\$29,433.00

2024-25 Proposed Increment

**2024-25 Proposed Rate**

\$1,177.00

3,000.00

\$4,177.00

**% Increase**

**\$30,610.00**

**3,000.00**

**\$33,610.00**

14.2%

**Enrollment**

**Student FTE**

Graduate Residents

30.00

Graduate Nonresidents

30.00

**Total**

**60.00**

**Projected Revenues**

Graduate Residents

\$90,000.00

Graduate Nonresidents

\$90,000.00

**Total**

**\$180,000.00**

**Projected Expenditures**

<i>Salaries and wages</i>	\$108,000.00
<i>Staff benefits</i>	\$52,000.00
<i>Scholarships and Fellowships</i>	\$20,000.00
<i>Expenditure Caption</i>	
<b>Total</b>	<b>\$180,000.00</b>

**Does your campus intend to charge students in this program the requested graduate CITI plus the SBTI? (respond yes or no in the box )**

**Yes**

# **Premium Tuition MS Program Proposal**

Submitted by the

Department of Mechanical & Aerospace Engineering  
NC State University  
August 2023

Degree Program CIPs

14.1901 MS Mechanical Engineering

14.0201 MS Aerospace Engineering

Level:

Masters

Degree Types:

See above, includes MS Option B, MS Distance Education, MS Thesis

Proposed Date of Implementation:

Fall 2024

## **Introduction**

The Mechanical & Aerospace Engineering (MAE) Department administers BS, MS, and PhD degrees in Aerospace Engineering (AE) and Mechanical Engineering (ME). We are one of the largest departments at North Carolina State University by student enrollment. We have about 1300 undergraduate (341 AE and 959 ME), about 258 MS graduate students (60 AE and 198 ME), and about 173 PhD graduate students (40 AE and 133 ME). Most of our on-campus MS students complete the non-thesis option (69%) and all of our distance education Masters students (off-campus) complete the non-Thesis option (32 AE and 73 ME).

We are a key department in high-technology workforce development in the state of North Carolina and the surrounding states. We are one of the top departments nationwide by research funding<sup>1</sup>. About 66% of our graduate students are non-North Carolina-residents so our program provides a considerable source of tuition funds to the State of North Carolina, in the range of \$5M to \$6M annually.

Two overall factors are driving the need for premium tuition in the department's MS degree programs: existing constraints in budgetary resources and the drive to improve the quality of the programs. With premium tuition, we will be able to grow the enrollment of our MS degree programs, which are currently being limited because of the budgetary constraints and lack of career services for these professional MS students. The premium tuition will be able to provide the funds for a non-tenure track faculty member to serve as the MS Director

---

<sup>1</sup> ASEE 2018 Engineering College Profiles & Statistics Book

of Academics and Careers. This is a new position that focusses on graduate student success. This faculty member will facilitate the professional relationships between participating industries and the department and assist students with their career development. Premium tuition will also provide TA support and other programmatic support for the MS professional tracks that will enable our programs to grow in enrollment and provide higher quality education. The premium tuition will provide funds for professional development of our tenure track faculty participating in our MS programs and course. Finally, it will provide graduate fellowships to recruit prospective students from our undergraduate programs, which is an under-utilized large pool of highly qualified candidates.

A second factor that is driving the need for premium tuition in the department's MS degree programs is the need to increase student competitiveness. As other peer and non-peer institutions align their courses and curricula in their MS degree programs with the progressive changes occurring in US industries, so too does the department need to move toward professional degrees while preserving a subset of its MS degrees that prepare students for PhD degrees. The department has seen a major shift from almost all of the on-campus MS students completing thesis to 69% of the on-campus MS students opting for the non-thesis track in the last five years. The resources provided by premium tuition would enable our department to better align the MS program with the needs of this changing demographic. Simultaneously our enrollments in the direct-to-PhD program have been steadily rising. This indicates that the students selecting the MS track are seeking a professional type degree from our MS program. Note, too, that some of our peer and non-peer institutions are creating self-funded MS degree programs, which the UNC SO premium tuition program facilitates.

We are proposing a premium tuition of \$1,500 per semester for full-time graduate students in the MS in Aerospace Engineering and MS in Mechanical Engineering programs. The premium tuition will be prorated for part-time students. We are proposing the same premium tuition for both MS programs in a single proposal because the departmental resources allocated for student support in these programs are shared. The AE MS program enrollment is approximately one-third of the ME MS program enrollment, however staff support for both programs are shared. Therefore, while the total premium tuition generated by the two programs would be different, it would be in the same proportion that resources are used by the students of the two programs. The benefits for students in both programs would therefore be identical. In addition, the curriculum for both degrees also do not have a large number of required courses. Therefore, a large number of graduate courses in our department are taken by students in both programs. For example, Fall 2023 enrollment in three of our most popular first semester courses including MS students on campus and DE: MAE 531 Engineering Design Optimization (50 on campus, 21 DE), MAE 533 Finite Element Analysis I (45 on campus, 13 DE), MAE 550 Foundations of Fluid Dynamics (39 On campus, 15 DE).

The creation and incremental growth of professional tracks in our MS degrees will also build off of this support. The department's MS degrees will offer the students professional tracks that are associated with targeted sectors of the mechanical and aerospace engineering industries. Representative corporate leaders will be drawn from the industries that hire our

students. The MAE department has among the most alumni at NC State, about 12 thousand living alumni, and the department's board, with its strong representation from our industries in North Carolina and the surrounding states, will play an important role in the development of the MS tracks.

The first MS professional track that will be offered is in automated electromechanical systems, chosen due to its popularity with students in both programs and its relevance to both mechanical and aerospace industries. The subsequent tracks that will be offered will be in advanced energy systems, and in digital manufacturing and informative design. The development of the first track is scheduled to occur over about a two-year period and the other two over the subsequent two-year period. The development of each of the tracks will involve our industry partners.

Appendix A shows the draft curriculum of the Automated Electromechanical Systems professional track in the MS in ME. The track was developed in a two-year joint effort with four companies taking the lead, three in the mechanical engineering field and one in the aerospace engineering field: Caterpillar Inc. (Clayton, NC, Mechanical), Lord Corporation (Cary, NC, Aerospace), Denso (Maryville, TN, Mechanical), and BMW (Columbia, SC, Mechanical). The needs of professional MS degrees that would serve these industries were found to differ from the current general-purpose MS degree in two notable ways. First, the professional degree seeks a more structured curriculum of specialized courses than one finds in the department's current MS degrees that are designed to prepare graduate students for the PhD. Secondly, the professional degrees require added flexibility in the delivery of material in order to accommodate the off-campus students and the time-constraints of the workplace environment. We also found a strong interest in including a course on professional communication and a course on engineering business management, neither of which is currently offered in the department's MS degrees.

The increase in enrollment in the current MS degrees and the differences in program structure and delivery between the MS degrees with the professional tracks and the department's current MS degrees will require the modification of current courses and the introduction of new courses, which would not be possible without the premium tuition.

The general increases in enrollments will increase some class sizes, require the modification of existing courses, and require instructor support. In the professional courses, existing courses will be modified and new courses will be developed with input from our industry leaders. The steps taken to transition to the professional MS degrees will close the previously identified gaps between the professional MS degrees and the department's current MS degrees. The transition to the professional degree will be overseen by the MS Director of Academics and Careers. This position answers directly to the MAE Director of the Graduate Program. TA funding and faculty load adjustments will cover the costs of modifying existing courses and developing new courses. The new MS Director of Academics and Careers along with the professional development support for faculty participating in the MS degree professional tracks (travel, conference fees, workshops, etc.) will serve to sustain over time the objectives of the MS degree professional tracks.

The approximate distribution of the estimated \$775K to be generated from the premium tuition in the first year would be \$80K for the non-tenure track faculty members (MS Director of Academics and Careers and support staff), \$460K towards hiring of graduate Teaching Assistants and programmatic support, \$155K for tenure-track faculty development and \$80K for graduate student fellowships.

#### **A. The anticipated impact of the proposed tuition premium on program quality and capacity**

Pertaining to the impact of the proposed tuition premium on program quality:

1. The increase in the Teaching Assistant budget will support the MS courses. Currently, TA support for on-campus graduate-level courses is not provided. The added TA support will improve the quality of the department's graduate-level courses.
2. Fellowship funds will be used to incentivize merit-based recruiting of qualified graduate students.
3. The creation of a new NTT faculty position and the new TA positions will increase the number of graduate courses offered, improving the breadth of the MS programs.
4. The creation of the new NTT faculty position will create advising and career support services that were not offered previously.
5. Acquisition of additional supplies, equipment, and software will support lab-based instruction in the graduate courses.

Again, as most courses in the department are populated by students from both programs and graduate staff support is shared between the two programs, these impacts would apply equally to students in the Mechanical and Aerospace MS degree programs. Data on the starting salaries of our graduates: MS in AE, MS in ME (from ISA Post Graduate Employment Survey) is provided in Table 1.

Table 1. May 2022 starting salary response from ISA.

Plan	Grads	Responses	Attending Grad/Prof School	Accepted FT Job	Reported Salary	Average Salary	Median Salary
Aerospace MS	14	3	0	2	2	\$80,000	\$80,000
Mechanical MS	34	25	1	22	19	\$90,921	\$87,500
Combined	58	36	4	13	13	\$89,750	\$86,696

Pertaining to program capacity, as stated previously, the department enrolls about 400 MS graduate students (80 AE and 320 ME) and the programs are delivered either on campus or off campus (distance education). Most of our on-campus MS students complete the non-thesis option (69%) and all of our distance education Masters students (off-campus) complete the non-Thesis option (30 AE and 90 ME). Each year, we turn down a very large number of highly qualified candidates for the MS degrees, both on campus and off campus

applicants, because of the lack of resources that the premium tuition would otherwise overcome. Table 2 shows the number of applicants for the MS degree programs and the number of number of admitted students for the MS degree programs for the 2016-2017 and the 2017-2018 academic years.

Table 2: MS Degree applications and enrollments

MS Degree Program	2018-2019 applicants	2018-2019 Admitted	2019-2020 applicants	2019-2020 admitted	2020-21 applicants	2020-21 admitted
On campus AE	88	38	79	30	90	45
Off campus AE	18	12	19	16	39	21
On campus ME	493	153	396	119	335	91
Off campus ME	73	57	60	57	73	62

MS Degree Program	2021-22 applicants	2021-2022 Admitted	2022-2023 applicants	2022-2023 admitted
On campus AE	100	56	92	31
Off campus AE	36	23	33	19
On campus ME	257	123	269	67
Off campus ME	65	41	43	21

As shown, we currently turn down approximately 70% of the on-campus applicants. We turn down these applicants because of our limited capacity, which is governed by number of faculty and class size. The high demand in all of our programs gives the department the freedom, with premium tuition, to throttle up the number of MS students that the department's graduate office can admit. In addition, the resources to be provided by the premium tuition would allow our MS programs to be more competitive as compared to our peer institutions, increasing our yield rate for admissions. Specifically, the career counseling and opportunities for industrial collaborations would make our MS programs more attractive to non-thesis MS students. In the last 10 years, our MS programs have changed from an exclusively thesis MS program to a mostly non-thesis, profession program, with now approximately 70% of MS students pursuing the non-thesis track. This percentage is increasing yearly. In order to remain competitive for recruitment of these students, the premium tuition is strongly needed to provide the additional staff support outlined earlier.

In the MS degree tracks, the throttling up of students will be dictated by the participating industries. Recall, that each MS track is a three-semester program in which the students spend their third semester on site, at a company. The companies provide slots for these students so the enrollments in a track are dictated by the number of slots the companies



provide. In the automated electromechanical systems track, the initial four companies are providing an estimated 10 slots. The resources provided by the premium tuition are estimated to allow us to incrementally grow each of the three tracks (See Table 3).

Table 3: MS Enrollment Growth

MS	2023-2025	2025-2027	2027-2029
General	10	10	10
Tracks	10	10	10
Total	20	20	20

As indicated, the total enrollment is projected to grow 20 students every two years for a total increase of 60 students over a six year period. Based on data from Engineering Expansion, the MS program in ME/AE is planned to be 100 more students over 5 years which is less conservative than the above numbers.

### **B. The projected impact of increased tuition on access for North Carolina residents**

The percentages of students in our MS degree programs who are residents of North Carolina is 36%. The average on-campus MS degree thesis student completes the MS degree in 4 semesters. The projected increase in MS students is estimated to be 60 over a 6 year period. On average, the MS student enrolled in a professional track will graduate in 3 semesters versus an MS non-professional student. The decrease in time-to-degree of these students is therefore 1 semester. The tuition increase is 23% for residents and 10% for non-residents.

The average starting salaries for AE and ME students with a BS degree is \$65,000 per year and the average starting salaries for AE and ME students with an MS degree is \$77,500 per year. Therefore, based on current tuition rates (30 credit hours total), the payback period for the student expenditure based on the tuition is 1.75 years for residents and 4.0 years for non-residents. Additionally, both residents and non-residents often reduce their costs through internships in the summer session, with an average earning of \$8,000 per summer session.

The additional training that is received because of the tracks and/or the career counseling is expected to further increase the starting salaries of these students by 5%. Not taking this into account, the payback period for the student expenditure with the additional premium tuition is 2.15 year for residents and is 4.46 year for non-residents. The enhancement of the MS student experience, in the non-professional and professional tracks, represents a fast “return on investment” for students. This analysis also does not include such additional positive impacts as, higher-quality career advice and preparation, the higher placement rates, and the quality of the resulting career paths. Additionally, the success rate of internship opportunities for the students and the salaries for these opportunities are expected to increase.

**C. The availability of student financial aid for students with economic need and of tuition remission**

Students in MS degree programs, who are US citizens are eligible to apply for unsubsidized federal student loans and the Graduate PLUS loan program.

**D. The extent to which current and prospective students can afford increases in tuition**

The placement rates of our MS degree seeking students is approximately 41% [13 of 32 survey respondents not attending graduate school - see survey data in Section A above] for our resident and non-resident on-campus students. Majority of our graduate students wait till completion of their programs before seeking employment. Many also choose to continue in our program as PhD students or even seeking PhD programs across the nation.

The companies participating in the MS degree tracks are doing so, in part, to meet their own human resources needs. The third semester of the three-semester track provides the potential employers with the opportunity to closely assess the capabilities of the students in the program and these potential employers participate in the program with the intention of employing as many of these students as they can. With this feedback, the rates of employment of these students is expected to be high. The professional training, by its nature, is also expected to make these students more marketable in these high-demand areas. Additional opportunities are also expected as a result of summer internships.

Also, note that approximately 80% of the students enrolled in the Engineering Online degree programs have their tuition reimbursed by their employers. This represents about 24% of the total MS degree population.

**E. The relationship between projected tuition revenue to institutional and/or program costs**

By maintaining present-day level enrollments in the department's MS degree programs, the expected revenue that would be generated by this proposal would be \$775K per year. However, the department plans to incrementally increase its enrollment of the MS degree program until it reaches, after six years, an increase of 60 students per year after. This would generate an additional \$180K per year for the department and a projected increase in tuition revenues, much of which would come from non-resident students. At the same time, the additional funding to the department will cover the much needed resources to stay competitive in its graduate programs, and to provide faculty with the resources necessary for professional development.

**F. Tuition and fees, net of remissions and waivers, charged by peer institutions or programs as compared to tuition and fees, net of remissions, for the program**

One semester of tuition and fees for the MS degree, with and without the proposed tuition premium, is given in Table 4.

Table 4: Present and proposed tuition and fees

<b>Tuition and fees</b>	<b>Resident</b>	<b>Nonresident</b>
Present (2022-23)	\$6,771	\$15,249
Proposed (2024-25)	\$8,271	\$18,258

Tuition and fees charged by peer institutions for Mechanical & Aerospace Engineering are shown in Appendix B, ranked by in-state and out-of-state tuition costs. The proposed tuition increase does not significantly impact the department's position relative to other schools.

Tuition and fees for other premium tuition programs at N.C. State in 2023-2024 are given in Table 5:

Table 5. Tuition and fees for premium tuition programs at N.C. State in 2023-2024 and relative order of costs for proposed MAE MS program

<b>Program</b>	<b>Resident</b>	<b>Nonresident</b>
MBA, Global Luxury & Management, and Supply Chain Engineering & Management	\$13,933.05	\$23,920.05
Master of Accounting	\$13,336.55	\$23,323.55
Master of Science in Analytics	\$11,020.55	\$21,007.55
Master of Architecture, Art and Design, Graphic Design, Industrial Design, and Landscape Architecture	\$6,720.55	\$16,707.55
Master of Financial Mathematics	\$11,020.55	\$21,007.55
Master in Chemical Engineering	\$7,970.55	\$17,957.55
Computer Engineering, Computer Networking, Electrical Engineering, Electric and Power Systems Engineering	\$9,170.55	\$17,157.55
Master of Computer Science	\$9,570.55	\$19,557.55
Master in Biomedical Engineering	\$10,770.55	\$20,757.55
Master of Engineering Management	\$13,333.05	\$23,562.55

Master of Science in Foundations of Data Science	\$8,820.55	\$18,807.55
--	------------	-------------

<b>Program</b>	<b>Resident</b>	<b>Nonresident</b>
MBA, Global Luxury & Management, and Supply Chain Engineering & Management	\$13,933.05	\$23,920.05
Master of Accounting	\$13,336.55	\$23,323.55
Master of Engineering Management	\$13,333.05	\$23,562.55
Master of Science in Analytics	\$11,020.55	\$21,007.55
Master of Financial Mathematics	\$11,020.55	\$21,007.55
Master in Biomedical Engineering	\$10,770.55	\$20,757.55
Master of Computer Science	\$9,570.55	\$19,557.55
Computer Engineering, Computer Networking, Electrical Engineering, Electric and Power Systems Engineering	\$9,170.55	\$17,157.55
Master of Science in Foundations of Data Science	\$8,820.55	\$18,807.55
MAE (Proposed)	\$8,271	\$18,258
Master in Chemical Engineering	\$7,970.55	\$17,957.55
Master of Architecture, Art and Design, Graphic Design, Industrial Design, and Landscape Architecture	\$6,720.55	\$16,707.55

Note that the department's MS degree programs, the degree program that is now the largest among the engineering majors, is larger and in higher demand than many of these other programs, based on the number of applications.

Note that the department's MS degree programs, the degree program that is now the largest among the engineering majors, is larger and in higher demand than many of these other programs, based on the number of applications.

**G. A plan for the intended use of additional tuition receipts (See Form B)**

The proposed premium tuition budget is provided in the attached Form A. The proposed tuition increase will be allocated approximately as follows:

- 10% - NTT faculty member
- 60% - TA support and programmatic support (excluding NTT faculty position)
- 20% - TT faculty professional development
- 10% - Fellowships for graduate students (including salaries and tuition support and fringe benefits)

#### **H. Assistantships or grant support for graduate students**

Approximately 24 MS degree students are supported each year on teaching and research assistantships that include the GSSP. The MS students on the premium tuition account who are on a TA and are not participating in a professional track costs the university a 25% GSSP tuition remission match, an in-state tuition cost (GSHI) and health insurance (GSHI). These increases in expenditures for the TAs will be covered by the premium tuition receipts. The balance of the premium tuition receipts allow the department to grow the number of supported graduate students without affecting the GSSP costs to the university and the research expenditures of faculty led grants.

#### **I. Analysis of student indebtedness levels within the university**

According to the Office of Financial Aid and Scholarships at NC State, for students who completed the two degree programs targeted by this proposal between July 1, 2015 and June 30, 2016, 4.6% borrowed through the federal student loan programs for an average of \$31,863. The average is based on the students that borrowed rather than the whole class.

## Appendix A

### Draft Plan of Work for MS in ME

#### Track: Automated Electromechanical Systems

##### SEMESTER 1: FUNDAMENTALS (9 hours)

3 credit hours      Electromechanical Components

Topics: *Electrical components, microprocessors, sensors and calibration, data acquisition, motors, wireless transmission, motors and encoders, image processing, real-time processing, circuit analysis, circuit modelling, pics, process controllers, PID controllers.*

3 credit hours      Algorithms for Electromechanical Systems

Topics: *Linear equation algorithms, local optimization, global optimization, visibility graph, A\* algorithm, Hungarian method, robot manipulation, mechanical assembly, parameter identification, filtering, estimation, computer vision: image acquisition, pre-processing, feature extraction, detection/segmentation, high-level processing, decision-making, counting, tracking.*

2 credit hours      Production of Electromechanical Systems (duel UG/GR)

Topics: *Elements of a digital process (computer-integration, e-manufacturing, cloud-based), Additive (Stereo-lithography, fused-deposition, layering, selective laser sintering, bio- and food printing), Process design (FEA, modelling cutting, deformation, molding)*

1 credit hour      Student-Mentor Innovation (duel UG/GR)

Topics: *Student and mentor ideate and define problem statement for electromechanical systems I course (semester 2) and electromechanical systems II course (semester 3)*

##### SEMESTER 2: INTEGRATION (12 hours)

6 credit hours      Electromechanical Systems (Capstone part 1)

3 credit hours      Dynamic Systems (duel UG/GR)

Topics: *Trouble-shooting, machine learning, optimization, particle/rigid-body dynamic modelling, tracking, regulation, digital systems*

3 credit hours      Oral & Written Professional Communication

##### SEMESTER 3: PROJECT WORK (at company) (9 hours)

6 credit hours      Electromechanical Systems Practicum (Capstone part 2)

3 credit hours      Business Management Practices

## Appendix B


**Tuition and fees charged by peer institutions for Masters degrees, 1 semester, full-time (9 credits)**

<b>Institution</b>	<b>Total IS</b>	<b>Total OOS</b>	<b>Fall</b>
Colorado State	\$5,685	\$14,061	2023
Colorado State - Engineering	\$8,140	\$15,900	2023
Georgia Tech	\$6,027	\$11,688	2023
Iowa State	\$6,225	\$14,651	2023
Iowa State - Engineering	\$7,765	\$16,437	2023
Michigan State Univ.	\$8,273	\$15,806	2023
Michigan State Univ. Engineering	\$9,166	\$16,769	2023
NC State	\$6,771	\$16,757	2023
Ohio State	\$7,942	\$16,501	2023
Penn State	\$12,756	\$21,911	2023
Penn State Engineering	\$13,570	\$22,773	2023
Purdue	\$5,216	\$14,617	2023
Purdue Engineering	\$5,778	\$15,179	2023
Rutgers (NB) School of the Arts	\$12,175	\$18,415	2023
Texas A&M Engineering	\$11,779	\$19,027	2023
U Arizona	\$5,624	\$11,978	2023
UC Davis	\$7,286	\$17,350	2023
UIUC	\$9,600	\$17,200	2023
UIUC Engineering	\$9,339	\$17,331	2023
Univ. of Florida	\$12,338	\$21,213	2023
Univ. of Maryland	\$7,510	\$16,207	2023
Univ. of Wisconsin	\$8,094	\$16,887	2023
Virginia Tech	\$5,180	\$10,330	2023
Virginia Tech - Engineering	\$9,308	\$15,335	2023



## **MEMORANDUM**

**TO:** W. Randolph Woodson, Chancellor

**FROM:** Doneka R. Scott, Vice Chancellor and Dean, DASA, Co-Chair  
Stephen McGuinness, Student Senate President, Co-Chair 

**SUBJECT:** Student Fee Review Committee Recommendations for 2024-2025

**DATE:** October 11, 2023

---

In accordance with your charge to the Student Fee Review Committee, the committee met to review all mandatory student fees, make recommendations regarding the continuation of existing fees, and consider any proposed changes for 2024-2025.

### **Student Fee Review Committee**

#### **Voting Members**

Doneka R. Scott, Co-Chair, Vice Chancellor and Dean, Division of Academic and Student Affairs  
Stephen McGuinness, Co-Chair, Student Senate President  
Margaret Baker, Graduate Student Representative  
Kofi Malik Boone, Professor of Landscape Architecture, College of Design  
Jonathan Duggins, Associate Teaching Professor of Statistics, College of Sciences  
Evan Martino, Undergraduate Student Representative  
Timothy Reid, Student Body President  
Jerome Lavelle, Associate Dean for Academic Affairs, College of Engineering  
Barbara Moses, Associate Vice Chancellor, Office of Budget and Resource Management  
Krista Ringler, Associate Vice Provost and Director, Office of Scholarships & Financial Aid

#### **Non-Voting Members**

Warwick Arden, Provost and Executive Vice Chancellor  
Peter Harries, *ex-officio* committee member, Dean, The Graduate School  
Charlie Maimone, Vice Chancellor for Finance and Business  
Donna McGalliard, *ex-officio* committee member, Interim Associate Vice Chancellor, Division of Academic and Student Affairs; Assistant Vice Chancellor, DASA, and Executive Director, University Housing  
Crystal Szvetitz *ex-officio* committee member, Assistant Vice Chancellor, Finance, DASA  
Amina Abdulsalam, *ex-officio*, Student Senate, Chair of Permanent Committee on Tuition and Fees  
Lisa Zapata, *ex-officio* committee member, Senior Associate Vice Chancellor, DASA



The committee met on September 14, September 20 and October 5. At the first meeting, the committee made introductions and reviewed their charge. Adam Brueggemann, University Budget Director, gave an overview of tuition and fees. Luke McHale, Assistant Budget Director, reviewed the FY25 mandatory fee request summary table, the 5-year financials report on mandatory student fee units, and Transit's FY25 Form B fee \$4.00 increase request. Luke stated that Athletics was also considering requesting an FY25 Athletics fee increase, but that Athletics was currently discussing the request with senior management to obtain additional feedback. Co-Chair Stephen McGuinness gave an overview of the student review process and dates, and Co-Chair Scott shared next steps for the committee, including inviting representatives from any unit requesting an increase to present their requests at the next meeting.

At the second meeting, Luke McHale provided an update that Athletics will not be submitting an Athletics operations fee increase request for FY25. He reviewed the mandatory fees summary table, and noted the FY25 fee change requests will thus consist of Transit +\$4.00/yr and an expiring Athletics debt service fee -\$96.00/yr, for a net change in FY25 of -\$92.00/yr. Luke also reviewed the official UNC-SO FY25 tuition and fees instruction memo, and stated that the mandatory fee instructions were unchanged from the draft UNC Board of Governors draft FY25 tuition and fee instructions PPT slide that Adam Brueggemann reviewed with the Fee Review Committee in meeting #1.

The Student Senate Fee Committee hosted a town hall for students on September 27 and heard a presentation from Transportation and moved the first reading of the respective legislation back to the Senate in a favorable review in a vote of 2-0-0 .

Student Senate met on October 4, 2023 and discussed legislation that was written for the following fee request: Transit Operations increase of \$4.00. Student Senate voted on the request and approved the request unanimously in the final tally of 49-0-0.

At the third meeting, Co-chair Stephen McGuinness gave the committee an update on the Student Fee Review Town Hall and the Student Senate meeting. The committee then voted unanimously to approve the mandatory fees requesting no changes. The committee also voted unanimously to approve Transit's FY25 \$4.00 fee increase request. Finally, the committee voted to approve the expiration of the Athletics debt service fee -\$96.00/yr, as a contingency backup, but acknowledged that expiring indebtedness fees do not require a vote, as UNC Policy 1000.1.2.II.C states, "Indebtedness fees expire when the related debt is retired unless otherwise authorized by the Board of Governors." Please see Appendix A for details.

The final recommendations for fees for 2024-2025 consist of Transit +\$4.00/yr, and an expiring Athletics debt service fee -\$96.00/yr, for a net change in 2024-2025 of -\$92.00/yr (see Table 1). Total 2024-2025 mandatory student fees for undergraduates would be \$2,478.25 under this proposed fee schedule.

cc: Student Fee Review Committee  
Charlie Maimone, Vice Chancellor for Finance and Business  
Warwick Arden, Provost and Executive Vice Chancellor

**Table 1. Recommended Mandatory Student Fees for 2023-24**

**October 11, 2023**

<b>Mandatory Student Fee</b>	<b>2023-24 Approved Fees</b>	<b>2024-25 Recommended Fees</b>	<b>2024-25 Fee Changes</b>
All Student Activities Fees (No Changes)	\$707.97	\$707.97	\$0.00
<b>Total Student Activities Fees</b>	<b>\$707.97</b>	<b>\$707.97</b>	<b>\$0.00</b>
Transit Fee	\$209.00	\$213.00	\$4.00
All Other General Fees (No Changes)	\$1,177.28	\$1,177.28	\$0.00
<b>Total General Fees</b>	<b>\$1,386.28</b>	<b>\$1,390.28</b>	<b>\$4.00</b>
Athletics Indebtedness Fee (expires FY24)	\$96.00	\$0.00	(\$96.00)
All Other Debt Service Fees (No Changes)	\$380.00	\$380.00	\$0.00
<b>Total Indebtedness Fees</b>	<b>\$476.00</b>	<b>\$380.00</b>	<b>(\$96.00)</b>
<b>Total Mandatory Student Fees</b>	<b>\$2,570.25</b>	<b>\$2,478.25</b>	<b>(\$92.00)</b>
<b>% Change in Total Fees 2024-25</b>			<b>(3.58%)</b>

**Appendix A. Summary of Voting of the Student Fee Review Committee  
October 11, 2023**

**Approval of Mandatory Student Fees for which No Change is Requested for 2024-25**

*Student Activities Fees (Total \$707.97)*

- Union Activity Board \$19.63
- Student Publications/Media \$26.25
- Student Government \$14.20
- Student Legal Services \$17.50
- School (Student Association) \$5.00
- Student Center Operations-DASA \$34.00
- Student Center Operations-Campus Enterprises \$122.39
- Student Center R&R-DASA \$13.00
- Student Center R&R-Campus Enterprises \$34.80
- Student Center Programming-DASA \$214.45
- Student Center Programming-OIED \$26.25
- Sustainability Fee \$5.00
- University Wellness and Recreation \$175.50

*General Fees (Total \$1,177.28)*

- Association of Student Governments \$1.00
- Campus Security \$60.00
- Athletics \$232.00
- Student Health Services \$445.00
- Educational & Technology Fee \$439.28

*Indebtedness Fees (Total \$380.00)*

- Carmichael Complex Expansion (expires FY2027) \$27.50
- Student Center Expansion (expires FY2036) \$260.00
- Carmichael Complex Addition and Renovation (expires FY2046) \$92.50

*A motion was made and seconded to approve the fees listed above with no changes, there was no discussion, and the committee voted unanimously to approve these fees with no changes.*

**Transit Operations - Proposed Increase of +\$4.00**

*A motion was made and seconded to approve the request, and the committee voted unanimously to approve this increase.*

**Athletics Indebtedness Fee (expires FY2024) - expiring debt service fee of -\$96.00**

*A motion was made and seconded to approve the request, there was no discussion, and the committee voted unanimously to approve this decrease.*

## Student Involvement in Tuition and Fee Setting Process

Campus Name: NC State University

Date: October 5, 2023

Campus Administrator Name: Doneka R. Scott

Campus Administrator Title: Vice Chancellor and Dean, Division of Academic and Student Affairs

Campus Administrator Signature: 

Student Body President Name: Stephen McGuinness Student Senate President & SFRC Committee Co-Chair

Student Body President Signature: 

### Collaboration

- ☒ Tuition and fee committee(s) established.
- ☒ Students were represented on the committee(s).
- ☒ Student representatives were appointed by the Chancellor in consultation with the Student Body President.
- ☒ Committees were co-chaired by the Chief Academic Officer and/or Chief Student Affairs Officer or their designee along with the Student Body President and/or Student Senate President.

### Inclusiveness

- ☒ Students on the tuition and fee committees were representative of student constituencies: (for example, in-state, out-of-state, undergraduate, graduate, professional school, distance education, etc.).
- ☒ Student involvement throughout the entire tuition and fee setting process.
- ☒ Student forums were conducted (at least two, one mid-day and one in the evening).

### Transparency

- ☒ Utilization of social media to reach out to students.
- ☒ Utilization of university listserv(s) and website.

### Timeliness

- ☒ Process initiated and completed consistent with the UNC Policy.  
(September 1<sup>st</sup> through December 1<sup>st</sup>)

### Accountability

- ☒ Inclusion of student involvement form in the institution's tuition and fee request packet submitted to the UNC System Office.

Additional Information:

North Carolina State University  
Academic Year 2024-25 Proposed Student Fees

09/13/23

Student Fees Summary

		incr/decr				
	Description of Fee	2020-21	2021-22	2022-23	2023-24	2024-25
<b>Student Activity Fees</b>						
1	Union Activity Board	\$ 19.63	\$ 19.63	\$ 19.63	\$ 19.63	- \$ 19.63
2	Student Publications/Media	26.25	26.25	26.25	26.25	- 26.25
3	Student Government	14.20	14.20	14.20	14.20	- 14.20
4	Student Legal Services	17.50	17.50	17.50	17.50	- 17.50
5	School (Student Association)*	5.00	5.00	5.00	5.00	- 5.00
6	Student Center Operations Total	132.39	132.39	156.39	156.39	- 156.39
7	Student Center Repairs and Renovations Total	47.80	47.80	47.80	47.80	- 47.80
8	Student Center Programming Total	242.70	242.70	240.70	240.70	- 240.70
9	Sustainability	5.00	5.00	5.00	5.00	- 5.00
10	University Wellness and Recreation	168.85	168.85	175.50	175.50	- 175.50
	<b>Total Student Activity Fees</b>	<b>679.32</b>	<b>679.32</b>	<b>707.97</b>	<b>707.97</b>	<b>- 707.97</b>
11	Association of Student Governments	1.00	1.00	1.00	1.00	- 1.00
12	Campus Security Fee	30.00	60.00	60.00	60.00	- 60.00
13	Intercollegiate Athletics	232.00	232.00	232.00	232.00	- 232.00
14	Student Health Service	407.00	445.00	445.00	445.00	- 445.00
15	Educational & Technology Fee	439.28	439.28	439.28	439.28	- 439.28
16	Transit Operations (Bus Service)	205.00	205.00	209.00	209.00	4.00 213.00
<b>Indebtedness Fees**</b>						
17	Thompson Hall - Indebtedness (expires FY2021)	38.00	-	-	-	-
18	Student Health Service - Expansion (expires FY2022)	35.00	35.00	-	-	-
20	Carmichael Complex - Indebtedness (expires FY2023)	23.00	23.00	23.00	-	-
19	Intercollegiate Athletics - Indebtedness (exp FY2024)	96.00	96.00	96.00	96.00	(96.00) -
22	Carmichael Complex - Expansion (expires FY2027)	27.50	27.50	27.50	27.50	- 27.50
21	Student Center - Expansion (expires FY2036)	260.00	260.00	260.00	260.00	- 260.00
23	Carmichael Complex - Addition and Renov (FY2046)	92.50	92.50	92.50	92.50	- 92.50
	<b>Total Indebtedness Fees</b>	<b>572.00</b>	<b>534.00</b>	<b>499.00</b>	<b>476.00</b>	<b>(96.00) 380.00</b>
	Fees subject to the 3% Cap	2,360.60	2,390.60	2,384.25	2,361.25	(96.00) 2,265.25
	Increase Requests as % of prior year base					-4.07%
	3% of base year fees	70.82	71.72	71.53	70.84	67.96
	Requested amount under/(over) cap					166.84
<b>Total Student Fees - Undergraduate</b>		<b>2,565.60</b>	<b>2,595.60</b>	<b>2,593.25</b>	<b>2,570.25</b>	<b>(92.00) 2,478.25</b>
Percent Increase						-3.58%
24	Graduate Student Fee*	12.00	12.00	12.00	12.00	- 12.00
<b>Total Student Fees - Graduate</b>		<b>2,577.60</b>	<b>2,607.60</b>	<b>2,605.25</b>	<b>2,582.25</b>	<b>(92.00) 2,490.25</b>
Percent Increase						-3.56%

North Carolina State University  
Academic Year 2024-25 Proposed Student Fees

09/13/23

Student Fees Summary

Description of Fee		2020-21	2021-22	2022-23	2023-24	incr/decr	2024-25
<b>Engineering Major</b>							
25	COE Program Graduate and Undergrad. Enhancement Fee	1,500.00	1,500.00	1,500.00	1,500.00	-	1,500.00
<b>Total Undergraduate Fees - Engineering Major</b>		<b>4,065.60</b>	<b>4,095.60</b>	<b>4,093.25</b>	<b>4,070.25</b>	<b>(92.00)</b>	<b>3,978.25</b>
<b>Total Graduate Fees - Engineering Major</b>		<b>4,077.60</b>	<b>4,107.60</b>	<b>4,105.25</b>	<b>4,082.25</b>	<b>(92.00)</b>	<b>3,990.25</b>
<b>Professional Golf Management Major</b>							
26	Professional Golf Management Fee	700.00	700.00	700.00	700.00	-	700.00
<b>Total Undergraduate Fees - PGM Major</b>		<b>3,265.60</b>	<b>3,295.60</b>	<b>3,293.25</b>	<b>3,270.25</b>	<b>(92.00)</b>	<b>3,178.25</b>
<b>Application Fees for Admission to NC State</b>							
27	Undergraduate Student Application Fee - Domestic	85.00	85.00	85.00	85.00	-	85.00
28	Undergraduate Student Application Fee - International	100.00	100.00	100.00	100.00	-	100.00
29	Graduate Student Application Fee - Domestic	85.00	85.00	85.00	85.00	-	85.00
30	Graduate Student Application Fee - International	95.00	95.00	95.00	95.00	-	95.00
31	Non Degree Studies Application Fee	40.00	40.00	40.00	40.00	-	40.00
* The Graduate Student Fee represents both the Graduate Student Fee and the School Fee for a total of \$17.00							
** Debt Service fees are project-based, changes will be evaluated annually							

Chancellor

Chair, Board of Trustees

North Carolina State University  
Academic Year 2024-25 Proposed Student Fees

<u>Mandatory Fee</u>	<b>FY 2024-25 Requested Amount</b>	<u>Description of Fee</u>
University Activity Board	\$ 19.63	The Union Activities Board is the main programming body for the campus which is responsible for acquiring, scheduling, publicizing, and presenting films, speakers, and special events.
Student Publications/Media	\$ 26.25	This fee is used to defray the cost of the various campus-wide student publications. At present these include two student newspapers, a yearbook, a radio station, and "The Windover" (a literary magazine).
Student Government	\$ 14.20	This fee is allocated to the Student Government for distribution to Campus organizations for activities, they deem, are in the best interest of the student body.
Student Legal Services	\$ 17.50	This fee funds the student legal services program which offers legal services to all students.
School (Student Association)*		
Undergraduates	\$ 5.00	This fee is used by the student body to support student activities of each of the various schools.
Graduates	\$ 17.00	This fee is used by the graduate student association to support graduate student activities.
Student Center Operations Total	\$ 156.39	This fee supports the maintenance and operations of the Student Center facilities,
Student Center Repairs and Renovations Total	\$ 47.80	This fee is used to maintain and upgrade the Talley Student Center, Price Music Center, Witherspoon Student Center and Thompson Theater.
Student Center Programming Total	\$ 240.70	This fee supports programming for the Student Centers and the Office of Institutional Equity and Diversity.
Sustainability	\$ 5.00	This fee will be used to promote sustainability and green ambassador efforts
University Wellness and Recreation	\$ 175.50	This fee is used to defray the cost of operating and maintaining the intramural recreational sports program and other physical education programs.
Association of Student Governments	\$ 1.00	This UNC Board of Governors approved fee for all UNC institutions to help finance the Association of Student Governments, a coalition of student leaders from across the state. To be used for administrative staff, travel and small stipends for student leaders.
Campus Security Fee	\$ 60.00	Fee initiated by UNC Board of Governors for all campuses to help meet security initiatives.
Intercollegiate Athletics	\$ 232.00	This fee is used in partial support of intercollegiate athletic programs.
Student Health Service	\$ 445.00	This fee is used by the University Health Center to offer medical and counseling services to students.
Educational & Technology Fee	\$ 439.28	This academic fee is used by colleges and schools to equip and operate computing and scientific laboratories which supplement classroom instruction.
Transit Operations (Bus Service)	\$ 209.00	This fee partially funds the campus transit system.
Indebtedness Fees		
Thompson Hall - Indebtedness (expires FY2021)	\$ -	This fee is pledged to support renovation for the Thompson Theatre Building.
Student Health Service - Expansion (expires FY2022)	\$ -	This fee is pledged to support an addition for the Student Health Services Building.
Carmichael Complex - Indebtedness (expires FY2023)	\$ -	This fee is pledged to support repairs and renovations of outdated equipment and facilities at Carmichael Complex
Intercollegiate Athletics - Indebtedness (expires FY2027)	\$ 96.00	This fee is pledged to the Department of Athletics in support of facility improvements, renovations, repairs and maintenance.
Carmichael Complex - Expansion (expires FY2027)	\$ 27.50	This fee is pledged to support the Locker Room Renovation and Fitness Center Expansion
Student Center - Expansion (expires FY2036)	\$ 260.00	This fee is pledged to support the renovation of the Student Center Buildings.
Carmichael Complex - Addition and Renovation (expires FY2046)	\$ 92.50	This fee is pledged to support an addition of space with a renovation to the Carmichael Complex
<b>Total Required Student Fees</b>		
Undergraduate	\$ 2,570.25	
Graduate	\$ 2,582.25	
<u>Major Specific Fees</u>		
COE Program Graduate and Undergraduate Enhancement Fee	\$ 1,500.00	This fee is used for program and infrastructure improvements in the College of Engineering to ensure our engineering students are provided career-ready skills that continue to advantage them in the marketplace.
Professional Golf Management Fee	\$ 700.00	This fee ensures access for students in the PGM program to partnering golf facilities for the use of their golf course and golf practice facilities.
<u>Application Fees</u>		
Undergraduate Student Application Fee - Domestic	\$ 85.00	This fee is used to support costs necessary in the application process.
Undergraduate Student Application Fee - International	\$ 100.00	This fee is used to support costs necessary in the application process.
Graduate Student Application Fee - Domestic	\$ 85.00	This fee is used to support costs necessary in the application process.
Graduate Student Application Fee - International	\$ 95.00	This fee is used to support costs necessary in the application process.
Non Degree Studies Application Fee	\$ 40.00	This fee is used to support costs necessary in the application process.

## FEE REQUEST FORM

NCSU

Transit Fee

2024-25

*Estimated Student FTE  
Applicable to Fee - 2024-25*  
32,500

**Beginning Fund Balance**  
**Revenues:**

Fee Revenues  
Other Revenues  
**Total Revenues**

**Expenditures:**

Salaries & Wages  
Staff Benefits  
Supplies/Materials/Equip.  
Services  
Scholarships & Fellowships  
Debt Service  
Utilities  
Other Expenses  
**Total Expenditures**

**Net Transfers****Ending Fund Balance****FTE (associated with fee)**

*If new positions are being created, please document the specific positions and related responsibilities.*

Prior Years		2024-25		
2022-23 Fee	2023-24 Fee	Requested Change	Proposed 2024-25 Fee	
\$209.00	\$209.00	\$4.00	\$213.00	
		Projected 2024-25		
Actual 2022-23	Projected 2023-24	Without Change	With Change	Incremental Change
786,086	334,948	386,607	386,607	-
6,421,357	6,793,912	6,792,500	6,922,500	130,000
459,002	750,000	650,000	650,000	-
6,880,359	7,543,912	7,442,500	7,572,500	130,000
-	-	-	-	-
-	-	-	-	-
7,331,497	7,492,253	7,535,483	7,535,483	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
7,331,497	7,492,253	7,535,483	7,535,483	-
-	-	-	-	-
334,948	386,607	293,624	423,624	130,000
0.00	0.00	0.00	0.00	0.00

**Justification for Proposed Fee Increase (include additional information on Form C tab if needed)**

NC State Transportation provides a robust transit system that serves over 36,700 students across NC State's three campuses. The Wolfline system is comprised of 35 buses providing service on 10 different weekday routes, starting as early as 7:00am with some ending as late as 1:15am. An additional weekend service is offered on three routes, starting at 8:30am and ending at 1:00am.

Transportation last received a student fee increase in FY22-23, beginning July 2022. The student fee was increased by \$4, from \$205 per year to \$209. At the time, Transportation provided our future year schedule with advance requests of a \$4 increase every other year (FY24-25, FY26-27, and FY28-29) through the remainder of our current 12-year contract with Transdev, our transit contractor. Transportation is confirming our request for a \$4 increase for FY24-25.

As an auxiliary unit, COVID-19 significantly affected Transportation's overall budget in FY19-20 and FY20-21. The significant revenue loss led to renegotiating our long-term contract with Transdev. The new contract resulted in reduction in the fleet buses from 45 to 35 and a reduction in the number of service hours over the remaining eight years of the contract. There are now 6 years remaining on the contract with TransDev as it expires in July 2029.

Unfortunately, many of the issues from two years ago still remain. In the Fall of 2021, the Student Senate, as part of their recommendation for approval of the most recent \$4 increase, requested that Transportation use these funds to increase driver wages. Transdev and NCSU together raised the starting Wolfline driver hourly wage by \$3.50 in August of 2022. However, consistent with national and regional trends, driver staffing remains an issue. With this new \$4 increase, Transportation will continue to work with Transdev to raise the driver wage to remain competitive with other transit agencies in the region.



**Additional Justification for Proposed Fee Increase**  
**NCSU**

**Transit Fee (continued)**  
**2024-25**

**Explanation of Fee/Justification for Proposed Fee Increase (continued)**

A future issue for the Wolfline is the bus storage and maintenance facility, which is currently located off campus and is leased by Transdev. Due to land development pressures around the location of the current facility, it may not be available for use in a future contract. A new facility is needed and Transportation is working with the University Real Estate and Development office to identify a possible location. If left to the next vendor to provide a leased location as in the current contract, Wolfline buses may have to be stored and maintained further from campus. Either option would incur additional costs; construction costs for a new facility, or increased fuel and deadhead miles if the new contractor is forced to use a facility further from campus.

**Please discuss the effect on the overall student experience if the fee increase request is denied**

Without an increase, Transportation would not be able to increase driver wages (and thereby reduce the driver shortage) and we would not be able to implement service improvements requested by our customers, such as improved service between Main Campus and Centennial Campus. It would also impact our ability to effectively plan for the likely need for a new bus maintenance and storage facility. In order to meet contractual obligations, we would likely need to decrease service levels if the fee increase request is denied.

In years past, parking revenues subsidized Wolfline expenses by over \$1 million annually. The proposed fee increase will allow us to continue our goal of substantially reducing that subsidy.

**FEE REQUEST FORM**  
**NCSU**  
**Intercollegiate Athletics - Indebtedness Fee**  
**2024-25**

Estimated Student FTE Applicable to Fee - 2024-25 32,500.00	Prior Years		2024-25		
	2022-23 Fee	2023-24 Fee	Requested Change	Proposed 2024-25 Fee	
	\$96.00	\$96.00	-\$96.00	\$0.00	
			Projected 2024-25		
	Actual 2022-23	Projected 2023-24	Without Change	With Change	Incremental Change
Beginning Fund Balance	-	-	-	-	-
Revenues:					
Fee Revenues	2,944,320	3,024,000	3,120,000	-	(3,120,000)
Other Revenues	-	-	-	-	-
Total Revenues	2,944,320	3,024,000	3,120,000	-	(3,120,000)
Expenditures:					
Salaries & Wages	-	-	-	-	-
Staff Benefits	-	-	-	-	-
Supplies/Materials/Equip.	-	-	-	-	-
Services	-	-	-	-	-
Scholarships & Fellowships	-	-	-	-	-
Debt Service	2,944,320	3,024,000	-	-	-
Utilities	-	-	-	-	-
Other Expenses	-	-	-	-	-
Total Expenditures	2,944,320	3,024,000	-	-	-
Net Transfers	-	-	-	-	-
Ending Fund Balance	-	-	3,120,000	-	(3,120,000)
FTE (associated with fee)	0.00	0.00	0.00	0.00	0.00

*If new positions are being created, please document the specific positions and related responsibilities.*

**Project supported by this fee increase**

Expiring Intercollegiate Athletics Debt Service Fee, supporting the Derr Complex Facility

**Bond Series debt issuance to finance project supported by this fee increase**

Current Bond Issue: Series 2018

**Debt maturity/anticipated sunset timeline**

Expires at the end of FY 2023-24.

**Justification for Proposed Fee Increase (include additional information on Form C tab if needed)**

The existing Intercollegiate Athletics debt service fee of \$96 is scheduled to expire (i.e. debt balance paid off) at the end of FY 2023-24. This fee will no longer be charged to students starting in FY2024-25.

**Please discuss the effect on the overall student experience if the fee increase request is denied**

N/A - Debt service fees automatically expire when the related debt is retired, per UNC Policy 1000.1.2 (Policy on Student Fees)

	FY 2023-24		FY 2024-25		Change Amounts	
	Semester	Annual	Semester	Annual	Semester	Annual

**Meal Plans**

<b>Freshman Requirement (CORE)</b>						
Flex unlimited dining hall meals + \$500 Dining Dollars	\$	2,575	\$	5,150	\$	2,655
Flex unlimited dining hall meals + \$800 Dining Dollars	\$	2,800	\$	5,600	\$	2,890
<b>Returning Students</b>						
Block 40 swipes + \$700 Dining Dollars	\$	1,150	\$	2,300	\$	1,170
Block 60 swipes + \$850 Dining Dollars	\$	1,495	\$	2,990	\$	1,515
Block 80 swipes + \$1,200 Dining Dollars	\$	1,980	\$	3,960	\$	2,025
Block 120 swipes + \$500 Dining Dollars	\$	1,715	\$	3,430	\$	1,770
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20
					\$	20
					\$	45
					\$	55
					\$	20

**FY 2023-24**

	Summer
Block 20 swipes + \$140 Dining Dollars	\$ 360
Block 30 swipes + \$200 Dining Dollars	\$ 515
Block 40 swipes + \$200 Dining Dollars	\$ 610
Summer Commuter / Apartment Plan \$250	\$ 250

**FY 2024-25**

Summer
\$ 370
\$ 570
\$ 610
\$ 250

Summer Amt Change	Summer % Change
\$ 10	2.8%
\$ 55	10.7%
\$ -	0.0%
\$ -	0.0%

\$ 370
\$ 570
\$ 610
\$ 250

**Notes:**

- Fall semester dining dollars roll over to 2nd semester and expire at the end of spring semester.
- Block swipes expire at end of each semester.

  
Chancellor

12/16/23  
Date

		FY 2023-24		FY 2024-25		Rate Change: Fall/Spring		Rate Change: Summer	
		# of Beds	Fall/Spring	Summer	Fall/Spring	Summer	\$ Increase	% Increase	\$ Increase
Residence Halls									
Double Residence Halls		7,110	\$ 3,525	\$ 780	\$ 3,650	\$ 850	\$ 125	3.55%	\$ 70
Double - E.S. King Village (1 BR Apt)		128	\$ 3,825	\$ 860	\$ 3,950	\$ 940	\$ 125	3.27%	\$ 80
Single Residence Halls		208	\$ 3,950	\$ 1,050	\$ 4,100	\$ 1,150	\$ 150	3.80%	\$ 100
<b>Subtotal Bed Count</b>		<b>7,446</b>			<b>Weighted Avg. Rate Increase</b>		<b>3.55%</b>		<b>9.00%</b>
		FY 2023-24		FY 2024-25		Rate Change: Fall/Spring		Rate Change: Summer	
		# of Beds	Fall/Spring	Summer	Fall/Spring	Summer	\$ Increase	% Increase	\$ Increase
On-Campus Apartments									
Wolf Ridge/Village 2, 3 or 4BR		2,259	\$ 4,150	\$ 1,000	\$ 4,300	\$ 1,090	\$ 150	3.61%	\$ 90
Wolf Ridge/Village Studio or 1BR		68	\$ 4,650	\$ 1,200	\$ 4,800	\$ 1,310	\$ 150	3.23%	\$ 110
Coastal Quarters 2 BR		36	\$ 3,650	\$ 775	\$ 3,800	\$ 800	\$ 150	4.11%	\$ 25
Coastal Quarters 1 BR		7	\$ 3,900	\$ 825	\$ 4,050	\$ 850	\$ 150	3.85%	\$ 25
<b>Subtotal Bed Count</b>		<b>2,370</b>			<b>Weighted Avg. Rate Increase</b>		<b>3.61%</b>		<b>8.92%</b>
		FY 2023-24		FY 2024-25		Rate Change: Fall/Spring		Rate Change: Summer	
		# of Beds	Fall/Spring	Summer	Fall/Spring	Summer	\$ Increase	% Increase	\$ Increase
Perimeter Apartments									
E.S. King Village Studio		110	\$ 3,625	\$ 1,150	\$ 3,750	\$ 1,250	\$ 125	3.45%	\$ 100
Western Manor Studio		36	\$ 3,700	\$ 1,275	\$ 3,750	\$ 1,250	\$ 50	1.35%	\$ (25)
E.S. King Village 1 BR		48	\$ 4,050	\$ 1,285	\$ 4,200	\$ 1,400	\$ 150	3.70%	\$ 115
Western Manor 1 BR		62	\$ 4,200	\$ 1,400	\$ 4,200	\$ 1,400	\$ -	0.00%	\$ -
E.S. King Village 2 BR		32	\$ 4,575	\$ 1,500	\$ 4,800	\$ 1,600	\$ 225	4.92%	\$ 100
Western Manor 2BR		17	\$ 4,800	\$ 1,600	\$ 4,800	\$ 1,600	\$ -	0.00%	\$ -
<b>Subtotal Bed Count</b>		<b>305</b>			<b>Weighted Avg. Rate Increase</b>		<b>2.47%</b>		<b>4.75%</b>
		FY 2023-24		FY 2024-25		Rate Change: Fall/Spring		Rate Change: Summer	
			Fall/Spring	Summer	Fall/Spring	Summer	\$ Increase	% Increase	\$ Increase
Other Charges									
Furniture Rental (E.S. King Only)			\$ 180	\$ 60	\$ 180	\$ 60	\$ -	0.00%	\$ -
Streaming/Cable			\$ 48	\$ 24	\$ 35	\$ 24	\$ (13)	-27.08%	\$ -

Weighted Average Rate Increase FY25 (Fall/Spring):
3.53%

Total Bed Count FY25:
10,121

Greek Village: New Lease Model

FY 2023-24

Fall/Spring

House 2 (common area rent + 40 double bed rates)	\$ 159,536
House 3 (common area rent + 40 double bed rates)	\$ 116,272
House 4 (common area rent + 40 double bed rates)	\$ 156,832
House 15 (common area rent + 8 double bed rates)	\$ 32,448
House 16 (common area rent + 30 double + 10 single bed rates)	\$ 170,893
Chapter Commons (New Construction - three units with common area rent + 20 double + 5 single bed rates each)	\$ 113,500
Laundry	\$ 50

FY 2024-25

Fall/Spring

\$ 165,918
\$ 120,923
\$ 163,106
\$ 33,097
\$ 177,729
\$ 115,770
\$ 50

Rate Change: Fall/Spring

\$ Increase % Increase

\$ 6,382	4.00%
\$ 4,651	4.00%
\$ 6,274	4.00%
\$ 649	2.00%
\$ 6,836	4.00%
\$ 2,270	2.00%
\$ -	0.00%

FY 2023-24

Fall/Spring

Greek Village : Bed Rates	Summer
Greek Village Apartments 4, 3, 2 Bedroom	\$ 4,275 \$ 1,425
Greek Village Townhomes Six 5-15 Bedroom Units	\$ 4,000 \$ -

FY 2024-25

Fall/Spring

\$ 4,446	\$ 1,482
\$ 4,160	\$ -

Rate Change: Fall/Spring

\$ Increase % Increase

\$ 171	4.00%
\$ 160	4.00%

Rate Change: Summer

\$ Increase % Increase

\$ 57	3.85%
\$ -	0.00%

FY 2023-24

Fall/Spring

Greek Village : Other Charges	Summer
Meal Plan	\$ 1,805 \$ -

FY 2024-25

Fall/Spring

\$ 2,000	\$ -
----------	------

Rate Change: Fall/Spring

\$ Increase % Increase

\$ 195	10.80%
\$ -	0.00%

  
Chancellor

Date

10/16/23

**Board of Visitors  
Report to Board of Trustees  
November 3, 2023**

Good morning Trustees, I am Jim Hansen, Chair of NC State's Board of Visitors.

The Board of Visitors met on Friday, October 6, 2023, for its regular biannual meeting. We welcomed three new Board members this year. Our first new member is Rashida Hodge, leader of Azure Data and AI Customer Success for the Microsoft Customer and Partner Solutions Business. Our next new member is Hal Lawton. Hal serves as the President and Chief Executive Officer of Tractor Supply Company where he is also a member of the company's Board of Directors. Our last new member is Robin Perkins, Senior Vice President of Gildan Inc., a business leader in the textile industry for over 30 years.

Board of Trustees Chair Ed Weisiger provided the Board of Visitors with highlights of the work done by the Board of Trustees since our group last met in March. He also shared updates on the trustees who completed their terms in June along with the new and returning members whose terms began in July, noting the new committee chairs for this year.

Chancellor Woodson offered an update on leadership changes and introduced the Board to the University's three new deans. He

then shared details regarding NC State's recent rise in the U.S. News and World Report rankings. The Chancellor highlighted the phenomenal outcome for the University in the recently passed state budget, reflecting transformative investments that will benefit all aspects of NC State for years to come. Lastly, he spoke about the continuing efforts which NC State is undertaking to support the mental health and well-being of our campus community.

The Board then received an update from Dr. Don Hunt, Senior Vice Provost for Enrollment Management and Services, and Jon Westover, Associate Vice Provost and Director of Undergraduate Admissions on the university's current enrollment. They presented detailed statistics related to the fall semester's class, offering insights into the university's admissions process and enrollment trends.

Dean Kate Meurs presented an overview of the College of Veterinary Medicine, highlighting recent exciting developments, including increased class sizes and future facilities improvements. After the meeting, several of our Board members had the opportunity to tour the College.



We were honored to have NC Senate President Pro Tempore Senator Phil Berger provide an informative update to the Board on the recent activities of the North Carolina General Assembly. His update focused on the newly enacted state budget, including appropriations specific to NC State.

NC State's Athletics Director, Boo Corrigan, joined us to discuss the significant, ongoing changes in college athletics, particularly in relation to the transfer portal, name image and likeness issues, and conference realignment.

To close out the meeting, Chancellor Woodson engaged in an in-depth discussion with the Board, exploring the current opportunities and challenges associated with higher education, and emphasizing our commitment to continued growth and excellence.

Thank you, Mr. Chair, this concludes my report.

## **Student Body President Report to the Board of Trustees**

Over the past couple months, Student Government has been back in full effect as we have seen students return to campus ready to engage with their community in positive and meaningful ways. We look forward to continuing our role in advocating for students at every level, ensuring that they are able to enjoy an experience that promotes their holistic development as students and individuals. Included below are updates from Student Government, key points for Trustees, and items that are top of mind for current Student Government leadership.

### **Current Happenings in Student Government**

1. Held fall election for first-year Student Senate seats, which saw record-breaking turnout from the student body
2. Hosted fall leadership retreat with team building, vision setting, and skill development opportunities for all members of Student Government
3. Increased engagement and ongoing discussions with local elected officials on issues of importance to NC State students
4. Solicited student feedback on the Tuition Review and Student Fee Review processes via Student Government's Tuition & Fees Town Halls hosted in September and October
5. Actively participating in JED Campus implementation and seeking feedback from the student body on their experiences with regard to wellness
6. Allocated over \$160,000 to student organizations through the Fall 2023 Appropriations Process
7. Established the Student Body Select Department on Mental Health Implementation; responsible for liaising between students and SMHTF implementation efforts at the university level
8. Re-established the Student Body Select Department on University Police Relations; responsible for liaising between students, UPD, and EMMC

### **Key Points for Trustees**

1. As we approach the end of the semester, students remain energized and driven.
2. Students' main concern at the moment is the prioritization of their wellness needs.
3. SG is well equipped to continue to affect positive change into the next semester.

### **Opportunities for Student Government**

For the past few months, Student Government has been very focused on student engagement and connecting students with resources at the university level, especially those concerning student health and wellness. As we approach finals and the end of the semester, we are very much aware of the fact that this is a challenging time for many individuals on campus. Bearing this in mind, we will continue our work with a focus on holistic wellness and increasing students' awareness of the support systems available to them over the next month. As we gear up for the next semester and the transition to the next session of Student Government, we'll continue to prepare the next group of leaders for success into the following academic year. We look forward to a successful close to the semester.

Timothy Reid  
Student Body President  
103rd Session, 2023-2024