

**University Council
Meeting Minutes
Winslow Hall Conference Room
Monday, August 14, 2023**

Members Present:

Randy Woodson, Warwick Arden, Margaret Baker, Frank Buckless, Boo Corrigan, Deanna Dannels, Myron Floyd, Garey Fox, Charles Hall, Peter Harries, David Hinks, Cecile Hinson, Marc Hoit, Kevin Howell, Mark Hoversten, Don Hunt, Reshunda Mahone, Charlie Maimone, Herle McGowan, Kate Meurs, Allison Newhart, Lewis Owen, Jim Pfaendtner, Alan Porch, Greg Raschke, Sheri Schwab, Doneka Scott, Jim Broschart (for Brian Sischo), Katharine Stewart, Paola Sztajn, Genevieve Garland (for Mladen Vouk).

Chancellor Woodson called the meeting to order at 10:02 a.m.

Announcements

Chancellor Randy Woodson began the meeting by acknowledging new members and leading roundtable introductions. Chancellor Woodson also recognized the departure of Brad Bohlander, Chief Communications and Marketing Officer, and those who will be serving in interim roles while a national search is conducted to fill the position. Chancellor Woodson then provided an update on the Board of Trustees, which welcomed four new members at its July meeting: Derick Close, Ghazale Johnston, David Powers, and Student Body President Timothy Reid. Two trustees were reappointed this year: Ed Stack and Perry Safran. The House of Representatives has yet to make its appointment to the Board. Chancellor Woodson also provided brief updates related to starting the fall semester on August 21, 2023. NC State is set to welcome its largest incoming class in history, with over 5,600 first-year students and more than 1,400 transfer students. Construction across campus continues to impact the movement of students, faculty and staff but will have a positive impact on the future of NC State. Approximately \$1 billion is at work in campus-related construction. Chancellor Woodson also shared that NC State will begin the four-year process of becoming a JED Campus as part of our ongoing efforts to support the mental health and well-being of our students.

Executive Vice Chancellor and Provost Arden shared several updates related to leadership searches. Dean searches were recently completed for three colleges. Garey Fox was named dean of the College of Agriculture and Life Sciences; Jim Pfaendtner was named the Louis Martin-Vega Dean of the College of Engineering; and Lewis Owen was named dean of the College of Sciences. The search for the Vice Provost of Global Engagement has also been completed. Amy Conger will assume this role effective October 31, 2023. Conger currently serves as managing director of the University of Michigan's Center for Global Health Equity. Provost Arden also shared that two of the university's standing committees - housing and dining - were dissolved this year following a request from administration and approval from the Committee on Committees. In their place, administrative advisory committees reporting to Associate Vice Chancellor for Campus Enterprises Rich Berlin will be created, allowing for a more flexible and active structure. Provost Arden reminded University Council members that the groundbreaking ceremony for the Integrative Sciences Building will take place the afternoon of Friday, September 8, 2023 and encouraged all to attend this historic event.

Information:

Policies / Regulations / Programs enacted since the March 6, 2023 University Council Meeting were reviewed. This included 49 PRRs and 9 degree program items:

- REG 05.20.20 – Reappointment, Promotion, and Tenure Dossier Format Requirements
- RUL 05.67.603 – Reappointment, Promotion and Tenure (RPT)
- RUL 05.67.203 – Department of Science, Technology, Engineering and Mathematics (STEM ED) Reappointment, Promotion and Tenure Standards and Procedures

- RUL 05.67.206 – Department of Teacher Education and Learning Sciences (TELS) Reappointment, Promotion and Tenure Standards and Procedures
- POL 05.15.01 – Employees Exempt from the State Human Resources Act (EHRA) Policy
- REG 05.15.01 – Procedures for Establishing EHRA Positions
- REG 05.55.08 – Background Checks
- REG 01.25.16 – Substantive Change Regulation
- REG 07.25.04 – Overnight Key Checkout (Repealed)
- REG 07.50.01 – Real Property Transactions
- RUL 02.61.05 – Use of the NC State University Libraries
- RUL 05.68.28 – Department of Science, Technology, Engineering and Mathematics (STEM) Education Post Tenure Review Standards and Procedures
- REG 05.20.24 – Scholarly Reassignment for Faculty
- REG 05.20.10 – Evaluation of Teaching
- REG 10.05.06 – Facilities and Administrative Costs
- REG 05.60.01 On-Call Pay
- REG 05.20.07 – EHRA Employment and Pay Periods
- REG 05.57.01 – Phased Retirement Program for Tenured Faculty
- RUL 05.56.01 – General and Commercial Driver’s License Holders (CDL)
- REG 05.50.08 Annual Evaluation of EHRA Non-Faculty
- REG 05.05.02 – Temporary Employment
- RUL 02.25.09 – Theses and Dissertations (Repealed)
- RUL 02.25.08 – Plan of Graduate Work (Repealed)
- RUL 02.25.07 – Graduate Student Advisory Committee (Repealed)
- RUL 02.25.03 – Graduate Co-Majors, Minors, and External Minors (Repealed)
- RUL 02.15.06 – Transferring from One Curriculum or Degree Program to Another (Repealed)
- RUL 02.15.02 – English Proficiency Requirements for International Applicants (Repealed)
- RUL 02.45.03 – Completion of Graduate Course of Study (Repealed)
- REG 10.05.09 – Service Centers
- REG 04.20.10 – Firearms
- REG 04.05.01 – Trespassing on University Property
- REG 05.00.03 – Employees Subject to the State Human Resources Act
- POL 05.30.01 – Medical and Parental Leave for 9-Month Faculty
- POL 05.30.02 – Sick Leave Policy for Faculty Employees who Change from 12 Month to 9 Month Employment Status
- RUL 05.67.900 – Department of Health and Exercise Studies Appointment and Promotion Standards and Procedures
- REG 07.10.02 – Listing of Required Course Materials
- REG 04.20.09 – Procurement of Chemicals, Compressed Gases, Cryogenic Liquids, Radioactive Materials, and Biological Agents
- POL 04.20.07 – Occupational Health and Safety Policy
- POL 07.60.01 – Parking and Transportation Ordinances
- POL 07.10.01 – Students Supply Stores Policy
- RUL 04.21.01 – Personal Safety Requirements Related to COVID-19 (Repealed)
- POL 04.05.01 – Campus Law Enforcement Agency
- REG 02.15.09 – Graduate Handbook
- REG 11.55.02 – Use of University Space
- REG 05.55.11 Remote Work Location
- RUL 05.67.12 – Division of Academic and Student Affairs Subsequent Appointment and Promotion Standards and Procedures
- POL 04.25.01 – Freedom of Speech and Expression
- REG 11.55.01 – Production, Service, and Sale of Food
- REG 04.10.01 Drug and Alcohol Free Workplace

- Change in Degree Program Title – BS in Biomedical and Health Sciences Engineering to BS in Biomedical Engineering
- Discontinuation of Off-Campus Instructional Site – Master in Business Administration
- Discontinuation of Off-Campus Instructional Site and Request to Deliver (Change in Delivery Mode) – Master in School Administration
- New Graduate Certificate – Biomanufacturing
- New Graduate Certificate – Engineering Management Analytics
- New Undergraduate Certificate – Arabic
- New Undergraduate Certificate – German
- Request to Establish – MS in Engineering Education
- Request to Establish – PhD in Agricultural Education and Human Sciences

Approvals

The March 6, 2023 minutes were approved as presented.

Presentation

Amy Orders, Senior Director of Emergency Preparedness and Strategic Initiatives, and Scott McInturf, Director of Security Applications and Technologies, presented on campus preparedness and the university's Security Master Plan. NC State's Emergency Operations, managed by NC State's Emergency Management and Mission Continuity department, is the master planning effort connecting university operations during emergencies, disasters and disruptions. Department-specific emergency preparedness and continuity plans, called Pack Ready Plans, are vital components of this formal emergency planning and preparation effort. Pack Ready Plans help ensure the university is appropriately prepared for potential emergencies, disasters and disruptions. The university has an all-hazards, risk-based emergency response plan that serves as foundation planning for all unplanned events and is required by the UNC System as well as federal, state and local agencies. Unit- and college-level planning is required annually, and helps inform broader university planning. The mental health and well-being of our campus community is included in our plans for the fall semester.

NC State created the first Security Master Plan in 2015, as a unified, comprehensive strategy to enhance university security. In 2023, the university prepared an update to the 2015 Security Master Plan that recommitted NC State to the goals set in the 2015 plan, assessed progress towards meeting those goals, and outlined resource requirements necessary to support current and future goals. The Security Master Plan goals are to: centrally manage security risk; enhance security awareness through community engagement and education; integrate security into planning, design and construction; implement measures to protect higher-risk areas and building perimeters; and enhance the security of our campus perimeter and outdoor spaces.

With no further business, the meeting was adjourned at 11:22 a.m.