

NC STATE UNIVERSITY

NC State University Board of Trustees Meeting

Dorothy and Roy Park Alumni Center

Hood Board Room

2450 Alumni Drive

Raleigh, NC, 27606

NC STATE UNIVERSITY

July 12, 2023 Meeting Book

Agenda - July 12, 2023

10:00 a.m.

1. Call to Order and Ethics Statement

Ed Weisiger, Jr., Acting Chair

A. Ethics Statement

2. Roll Call

Paula Gentius, Assistant Secretary

3. Executive Summary

A. July Executive Summary - Open Session

4. Ceremonial Oaths of Office for New Board Members

Judge Paul Ridgeway

5. Approval of Minutes

Ed Weisiger, Jr., Acting Chair

A. April 2023 Full BOT Open Minutes

B. April 2023 Full Board Closed Session Minutes

C. July 2023 Nominating Committee Minutes

Items for Full
Board Approval

6. Nomination of Slate and Election of Officers and Assistant Secretary for 2023-2024

Perry Safran, Nominating Committee

Item for Full
Board Approval

7. Nomination of Executive Committee At-large Members

Board of Trustees Chair

Item for Full
Board Approval

8. Chair's Report

Board of Trustees Chair

A. UNC Policy Manual 200.7 Policy on Duties Responsibilities and Expectations of Board Members

9. Chancellor's Report

Randy Woodson, Chancellor

10. Buildings and Property Committee Report

Items for Full
Board Approval

Ven Poole, Chair

A. Disposition of Real Property in Chapter Commons -
Lease of Units A, B and C

11. University Affairs Committee Report

Tim Humphrey, Chair

Items for Full
Board Approval

A. Request to Establish - MS Engineering Education

B. Request to Establish - PhD Agricultural Education
and Human Sciences

12. Items of Interest to Members of the Board

13. Closed Session

14. Reconvene in open session for any additional
items to come before the board

Board of Trustees Chair

15. Adjourn

Board of Trustees Chair



NORTH CAROLINA STATE ETHICS COMMISSION

SAMPLE¹

ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER

(to be read by the Chair or his or her designee at the beginning of each meeting)

In accordance with the State Government Ethics Act, it is the duty of every [Board] member to avoid both conflicts of interest and appearances of conflict.

Does any [Board] member have any known conflict of interest or appearance of conflict with respect to any matters coming before the [Board] today?

If so, please identify the conflict or appearance of conflict and refrain from any undue participation² in the particular matter involved.

Rev. 1-16-07

¹ N.C.G.S. §138A-15 (e): “At the beginning of any meeting of a board, the chair shall remind all members of their duty to avoid conflicts of interest and appearances of conflict under [Chapter 138A].” There is no set language required by the Act. Specific language can and should be tailored to fit the needs of each covered board as necessary.

² “A public servant shall take appropriate steps, under the particular circumstances and considering the type of proceeding involved, to remove himself or herself to the extent necessary, to protect the public interest and comply with this Chapter, from any proceeding in which the public servant’s impartiality might reasonably be questioned due to the public servant’s familial, personal, or financial relationship with a participant in the proceeding.” See N.C.G.S. §138A-36 (c). If necessary, the Chairman or individual member involved should consult with his ethics liaison, legal counsel, or the State Ethics Commission to help determine the appropriate response in a given situation.



Executive Summary for
Full Board Meeting
July 12, 2023

| | |
|--|-----------|
| Agenda Item: NC State University Full Board Meeting Minutes | Page 7 |
| Presenter: Ed Weisiger, Jr., Acting Chair | |
| Summary: The open session meeting minutes and the closed session minutes from the April 14, 2023 meeting and the open session minutes from the July 7, 2023 meeting are presented. | |
| Action: Full Board approval. | |
| <hr/> | |
| Agenda Item: Nomination of Slate and Election of Officers and Assistant Secretary for 2023-2024 | N/A |
| Presenter: Perry Safran, Nominating Committee Member | |
| Summary: The slate of nominees for officers for 2023-2024 and a recommendation for Assistant Secretary will be presented for approval. | |
| Action: Full Board Approval. | |
| <hr/> | |
| Agenda Item: Nomination of Executive Committee At-Large Members | N/A |
| Presenter: Chair of the Board | |
| Summary: The chair of the Board will recommend two appointments for at-large members of the executive committee for approval. | |
| Action: Full Board Approval. | |
| <hr/> | |
| Agenda Item: Disposition of Real Property in Chapter Commons, Lease of Units A, B and C | 20 |
| Presenter: Ven Poole, Buildings and Property Committee Chair | |
| Summary: Lease of three units to further Greek life at NC State University through the creation of Greek living communities in new 25-person units. Units are located in buildings that have been constructed and are owned by NC State/State of North Carolina. | |
| Action: Full Board Approval. | |

Agenda Item: Requests to Establish - MS Engineering Education; and Request to Establish - PhD Agricultural Education and Human Sciences 32

Presenter: Tim Humphrey, University Affairs Committee Chair

Summary: Two requests to establish an MS and PHD in the College of Engineering and the College of Agriculture and Life Sciences that will promote innovative partnerships, entrepreneurial thinking, and applied problem solving.

Action: Full Board Approval.

OPEN SESSION MINUTES
Board of Trustees
North Carolina State University
Raleigh, North Carolina
April 14, 2023

The North Carolina State University Board of Trustees met in regular session on Friday, April 14, 2023. Trustees attended the meeting in the Hood Board Room, located in the Park Alumni Center.

Members present: Stanhope A. Kelly, Chair
Robert F. Andrews, III
Erik L. Dixon
Ann B. Goodnight
David D. Herring
Ven Poole
Perry Safran
Dewayne N. Washington
Edward I. Weisiger, Jr.
McKenzy Heavlin, *ex officio*

Members Absent: James A. Harrell, III
Timothy L. Humphrey
Edwin J. Stack, III

Chair Stan Kelly called the meeting to order at 10:03 a.m. and a quorum was present.

Chair Kelly reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired as to whether there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the board at this meeting. Chair Kelly reminded those in attendance that while the full Board meeting is a public meeting, it is not a meeting for public comment and only those on the agenda will be permitted to speak. He asked that all Trustees identify themselves before making or seconding a motion.

MINUTES

Chair Kelly asked for a motion to approve the open and closed session minutes of the February 17, 2023 meeting.

Trustee Safran made the motion, seconded by Trustee Herring, to approve the open and closed session minutes of the February 17, 2023 meeting of the full Board. Chair Kelly called on the Assistant Secretary, Paula Gentius, to record the vote. All members were in favor.

| | | | |
|-----------|--------|------------|--------|
| Andrews | AYE | Poole | AYE |
| Dixon | AYE | Safran | AYE |
| Goodnight | AYE | Stack | ABSENT |
| Heavlin | AYE | Washington | AYE |
| Harrell | ABSENT | Weisiger | AYE |
| Herring | AYE | Kelly | AYE |
| Humphrey | ABSENT | | |

The motion passed.

CHAIR'S REPORT – CHAIR STAN KELLY

Chair Kelly took the opportunity during his last meeting as Chair of the Board of Trustees to express his appreciation to the group. Chair Kelly stated that serving on the Board has been one of the highlights of his life, and expressed how much he has enjoyed representing the university and working with the Trustees and with Chancellor Woodson. Chair Kelly also thanked the Chancellor's Office for their support during his term as Chair.

Chair Kelly then addressed the Centennial Authority appointment. The North Carolina Senate and the House of Representatives each appoint five members to the Centennial Authority, one of whom is recommended by the NC State Board of Trustees. The university makes one recommendation to the

Senate and another to the House of Representatives in a four-year cycle, resulting in one recommendation from the Board every two years. The university's current Senate appointment is Mr. Cassius Williams and his term will expire on June 30, 2023. Chancellor Woodson offered his support of Mr. Williams' reappointment to the Centennial Authority.

Trustee Safran made a motion for approval of Mr. Williams' reappointment to the Centennial Authority, seconded by Trustee Goodnight. Chair Kelly called on the Assistant Secretary Paula Gentius to record the vote. All members were in favor.

| | | | |
|-----------|--------|------------|--------|
| Andrews | AYE | Poole | AYE |
| Dixon | AYE | Safran | AYE |
| Goodnight | AYE | Stack | ABSENT |
| Heavlin | AYE | Washington | AYE |
| Harrell | ABSENT | Weisiger | AYE |
| Herring | AYE | Kelly | AYE |
| Humphrey | ABSENT | | |

The motion passed.

Chair Kelly then recused himself from the next item on the agenda, the Endowment Fund Board of Trustees appointments, and requested that Vice Chair Ed Weisiger assume the role of Acting Chair to bring the nominations to the Full Board.

Vice Chair Ed Weisiger stated that the Endowment Fund by-laws call on 6 members to be appointed by the NC State Board of Trustees for a 3-year term, with 2 members appointed each year. The terms of Ben Jenkins and Dr. Jim Owens expire effective June 30, 2023. Both Mr. Jenkins and Dr. Owens are completing their second term and are not eligible for reappointment. Both Chancellor Woodson and Vice Chancellor for Finance and Administration Charlie Maimone have recommended and support the nominations of Stan Kelly and Chip Andrews for these positions.

Vice Chair Weisiger presented the qualifications of Chair Kelly and Trustee Andrews and expressed confidence that they will serve the university well on the Endowment Fund Board of Trustees.

Trustee Herring made a motion for approval of Chair Stan Kelly and Trustee Chip Andrews' appointments to the Endowment Fund Board of Trustees, seconded by Trustee Poole. Vice Chair Weisiger called on Assistant Secretary Paula Gentius to record the vote. All members were in favor.

| | | | |
|-----------|---------|------------|---------|
| Andrews | RECUSED | Poole | AYE |
| Dixon | AYE | Safran | AYE |
| Goodnight | AYE | Stack | ABSENT |
| Heavlin | AYE | Washington | AYE |
| Harrell | ABSENT | Weisiger | AYE |
| Herring | AYE | Kelly | RECUSED |
| Humphrey | ABSENT | | |

The motion passed.

Vice Chair Weisiger concluded his duties for this discussion and vote, and turned the meeting back over to Chair Kelly.

Chair Kelly thanked Vice Chair Weisiger and the Trustees, then concluded his report

CHANCELLOR'S REPORT – DR. RANDY WOODSON

Chancellor Woodson began his report by thanking the Trustees and everyone for a wonderful evening celebrating the five Trustees concluding their terms. He also thanked the Trustees for their service and commitment to the university.

Chancellor Woodson then discussed the university's efforts regarding the mental health and well-being of our students and employees. The university continues to provide the tools and resources the campus community needs. Chancellor Woodson is pleased with the work the university has been able to do based on the efforts of the Student Mental Health Taskforce. The university has incorporated Wellness Days into the academic calendar and published those dates for the next three years. The university also has eleven embedded counselor positions in colleges and units across campus, and is working to add more.

Chancellor Woodson reported that admission decisions have been made and applicants have been notified of their status. He reminded the group that the university had a record-breaking number of applications this year, making competition for a spot in the Class of 2027 incredibly high. The university received 39,691 applications; an increase of 12% over last year and overall. NC State expects to enroll 5,600 first-year students this fall.

Chancellor Woodson recognized College of Engineering Dean Louis Martin-Vega; this was his last Board of Trustees meeting. Chancellor Woodson thanked Dean Martin-Vega for his extraordinary career with NC State. Chancellor Woodson also announced that Jim Pfaendtner, currently chair of the Department of Chemical Engineering at the University of Washington, will be the next Louis Martin-Vega Dean of Engineering at North Carolina State University.

Chancellor Woodson discussed the recent changes to the university's Alumni Association. As of July 1, 2023, the Alumni Association will no longer collect dues for annual and lifetime memberships. This decision was made after extensive research and discussion. Ultimately, this change will remove barriers to engagement and encourage more people to participate in NC State experiences. Lifetime members will be included in a special constituency group in the new model and will still have access to special opportunities for involvement.

Chancellor Woodson reported that an NC State graduate is going to fly around the moon as part of NASA's Artemis II Project. Dr. Christina Koch is a three-time NC State graduate. Dr. Koch earned her undergraduate degrees in physics and electrical engineering and a masters of science in electrical engineering. Chancellor Woodson reminded the Trustees that Christina made history at the International Space Station with her record-breaking 328 day spaceflight. NC State University is incredibly proud of Christina and all that she has accomplished.

Chancellor Woodson also reminded the Trustees of several upcoming important events including the Celebration of Faculty Excellence, the College of Engineering's 100th Anniversary Celebration, and the spring 2023 Commencement Ceremony.

Chancellor Woodson thanked all the Trustees for their continued leadership and support of NC State. The university is grateful to have such engaged and dedicated Trustees.

That concluded the report from Chancellor Woodson.

COMMITTEE REPORTS

BUILDINGS AND PROPERTY COMMITTEE - CHAIR VEN POOLE

The Buildings and Property Committee met on April 14, 2023 and a quorum was present. The Committee reviewed and approved the consent agenda, which included the February 16, 2023 open session meeting minutes, the March 28, 2023 open session special meeting minutes, approval of 10 designer selections for projects of \$1 million or less, and the approval of three plans and specifications of formal projects of \$2 million or less.

Committee Chair Poole reported the Buildings and Property Committee reviewed and approved one property matter for Full Board approval in open session: a disposition by Easement to Dominion Energy at Lake Wheeler Road.

Committee Chair Poole made a motion for approval of this property matter and no second was required. Chair Kelly called on the Assistant Secretary Paula Gentius to record the vote. All members were in favor.

| | | | |
|-----------|--------|------------|--------|
| Andrews | AYE | Poole | AYE |
| Dixon | AYE | Safran | AYE |
| Goodnight | AYE | Stack | ABSENT |
| Heavlin | AYE | Washington | AYE |
| Harrell | ABSENT | Weisiger | AYE |
| Herring | AYE | Kelly | AYE |
| Humphrey | ABSENT | | |

The motion passed.

Committee Chair Poole then reported that the Buildings and Property Committee reviewed and approved proposed changes to the FY 23-24 Parking and Transportation Ordinance.

Chair Poole made a motion for approval of the changes to this ordinance and no second was required. Chair Kelly called on the Assistant Secretary Paula Gentius to record the vote. All members were in favor.

| | | | |
|-----------|--------|------------|--------|
| Andrews | AYE | Poole | AYE |
| Dixon | AYE | Safran | AYE |
| Goodnight | AYE | Stack | ABSENT |
| Heavlin | AYE | Washington | AYE |
| Harrell | ABSENT | Weisiger | AYE |
| Herring | AYE | Kelly | AYE |
| Humphrey | ABSENT | | |

The motion passed.

The committee received informational reports regarding the Capital Projects, Status of Projects in Planning, the Innovation District, and the Physical Master Plan. The committee also reviewed the proposal to add The Oval as NC State's tenth hallowed place. The Physical Master Plan is scheduled to be presented at the June 29, 2023 special Buildings and Property Committee meeting for review and approval.

That concluded Committee Chair Poole's report from the Buildings and Property Committee.

UNIVERSITY ADVANCEMENT AND EXTERNAL AFFAIRS COMMITTEE – CHAIR ED WEISIGER, JR.

The Advancement and External Affairs Committee met on April 14, 2023 with a quorum present.

The committee approved minutes from the February 16, 2023 meeting, and reviewed and approved one donor naming opportunity proposal: the Visualization Studio (Room 3208A), in the D.H. Hill Jr. Library.

Committee Chair Weisiger made a motion for approval of this donor naming opportunity proposal and no second was required. Chair Kelly called on the Assistant Secretary Paula Gentius to record the vote. All members were in favor.

| | | | |
|-----------|--------|------------|--------|
| Andrews | AYE | Poole | AYE |
| Dixon | AYE | Safran | AYE |
| Goodnight | AYE | Stack | ABSENT |
| Heavlin | AYE | Washington | AYE |
| Harrell | ABSENT | Weisiger | AYE |
| Herring | AYE | Kelly | AYE |
| Humphrey | ABSENT | | |

The motion passed.

The committee also heard several informational updates, including a University Advancement Update from Vice Chancellor Brian Sischo, an External Affairs and Legislative Update from Vice Chancellor Kevin

Howell and Assistant Vice Chancellor Julie Smith, and an Advancement Services Update from Associate Vice Chancellor Jeff Baynham.

The committee also met in closed session and approved two donor naming proposals: one for the College of Natural Resources, and one for the Office of the Chancellor, which will be presented to the full board in closed session today.

That concluded Committee Chair Weisiger's report from the University Advancement and External Affairs Committee.

UNIVERSITY AFFAIRS COMMITTEE – ACTING CHAIR ERIK DIXON

The University Affairs Committee met on April 14, 2023; a quorum was present.

On the consent agenda, the committee approved the February meeting minutes; continuation of the Center for Integrated Pest Management (CIPM); and conferral of tenure actions.

The committee also recommended revisions to Policy 07.10.01 – Student Supply Stores Policy.

Acting Committee Chair Dixon made a motion for approval of the revisions to Policy 07.10.01 and no second was required. Chair Kelly called on the Assistant Secretary Paula Gentius to record the vote. All members were in favor.

| | | | |
|-----------|--------|------------|--------|
| Andrews | AYE | Poole | AYE |
| Dixon | AYE | Safran | AYE |
| Goodnight | AYE | Stack | ABSENT |
| Heavlin | AYE | Washington | AYE |
| Harrell | ABSENT | Weisiger | AYE |
| Herring | AYE | Kelly | AYE |
| Humphrey | ABSENT | | |

The motion passed.

The committee received several updates. Chancellor Woodson provided an update on May Commencement activities. Commencement will be held on Saturday, May 6, at 9 a.m. in PNC Arena. The university anticipates conferring more than 6,000 degrees for the spring semester. Two honorary degrees will also be awarded at the ceremony: an Honorary Doctor of Sciences will be awarded to Mr. Robert Santos, the current director of the United States Census Bureau, and to Dr. Raj Chetty, the William A. Ackman Professor of Economics at Harvard University. The Commencement Speaker will be General Anthony Cotton, the Commander of the United States Strategic Command at Offutt Air Force Base in Nebraska.

In his report to the committee, Provost Arden provided an update on current initiatives, including leadership searches. He also informed the committee of distinguished professorship appointments that have been awarded this academic year.

The committee received updates from the Faculty and Staff Senates on discussion topics and current initiatives.

The committee was made aware of several required annual reports that are included in the materials. These include the UNC System Office required annual reports on Diversity and Inclusion; HR Compliance Report, and Report on Nepotism.

In addition, from the Office of Enrollment Management and Services, the annual reports on students requiring special consideration and residency for full scholarship undergraduate students are also included. The final notification included a degree program title change for the BS in Biomedical and Health Science Engineering, which is changing to BS in Biomedical Engineering.

The committee approved an employment agreement and the appointment and initial salary of a Dean. The committee also discussed an exception to the Emeritus/Emerita Status Policy and honorary degree recommendations. These items will be considered by the Full Board in closed session at the conclusion of this meeting.

That concluded Acting Committee Chair Dixon's report from the University Affairs Committee.

AUDIT, RISK MANAGEMENT AND FINANCE COMMITTEE – ACTING CHAIR CHIP ANDREWS

The Audit, Risk Management and Finance Committee met on April 13, 2023 and a quorum was present. The committee approved the minutes from the February 16, 2023 and the March 22, 2023 meetings.

Associate Vice Chancellor Barbara Moses presented the FY24 All-Funds Budget Plan, which was approved by the Committee and was brought forth for full board approval.

Acting Committee Chair Andrews made a motion for approval of the FY24 All-Funds Budget Plan and no second was required. Chair Kelly called on the Assistant Secretary Paula Gentius to record the vote. All members were in favor.

| | | | |
|-----------|--------|------------|--------|
| Andrews | AYE | Poole | AYE |
| Dixon | AYE | Safran | AYE |
| Goodnight | AYE | Stack | ABSENT |
| Heavlin | AYE | Washington | AYE |
| Harrell | ABSENT | Weisiger | AYE |
| Herring | AYE | Kelly | AYE |
| Humphrey | ABSENT | | |

The motion passed.

Internal Audit Director Cecile Hinson presented the proposed Fiscal Year 2024 Audit Plan, which was approved. Ms. Hinson also provided a quarterly update on Internal Audit activity since our last meeting.

Associate Vice Chancellor Barbara Moses gave an update on current fiscal year operations. Associate Vice Chancellor for Finance and University Treasurer, Dana Harris, reported on the University's financial performance for the first eight months of fiscal year 2023. Ms. Harris also presented the Annual Review of Associated Entities Report to satisfy the annual Associated Entity review required by the Board of Governors. There were no audit findings or management letters issued for the fiscal 2022 audits; she also provided survey results on FY22 endowments from NACUBO.

Finally, Ms. Harris provided the committee with a debt update, which included a ten-year debt outstanding history and future borrowings. She also discussed the university's credit ratings and the UNC System Office's debt affordability study from fiscal year 2022.

Vice Chancellor and General Counsel Allison Newhart presented an update on the University's Strategic Enterprise Risk Management process. She provided an overview of the University's ERM process, a report on the risks reported to the UNC System for FY 22-23, and presented the current top 10 risks. Vice Chancellor Newhart also shared some of the monitoring and mitigation activities for identified risks.

That concluded Acting Committee Chair Andrews' report from the Audit, Risk Management and Finance Committee.

BOARD OF VISITORS REPORT - JIM HANSEN, CHAIR

Chair Hansen thanked the Board for the opportunity to speak with them and shared updates on the Board of Visitors meetings that have occurred since the Chair's last report to the Board of Trustees.

The Board of Visitors met in person on Friday, March 3, 2023, for its regular biannual meeting. At this meeting, Chancellor Woodson and Chair Kelly provided university highlights and updates underway and

of the work done by the Board of Trustees. Chair Kelly also shared the transition of several Trustees whose terms are concluding this year. On behalf of the Board of Visitors, Chair Hansen thanked the outgoing Trustees for their service to the university.

Also at the Board of Visitors meeting, Chancellor Woodson spoke about the efforts that NC State is undertaking to support the mental health and well-being of our campus community. He noted the resources currently available for our students and discussed the ongoing work of the Student Mental Health Task Force. Lastly, Chancellor Woodson thanked Matt Keen, whose eight-year term on the Board of Visitors is ending this year.

The Board then received an overview of recent economic development and partnership activity associated with the university. This presentation featured Adrienne Cole, President and CEO of the Greater Raleigh Chamber of Commerce; Dr. Mark Schmidt, Associate Vice Chancellor for Partnerships; and Tom White, Director of Economic Development.

Wade Fulghum, Assistant Vice Chancellor for Research Commercialization, also presented on the work that the Research Commercialization Office is doing to protect and promote university research discoveries and intellectual property.

The Board of Visitors were honored to have House Majority Leader Representative John Bell provide an update to the Board on the activities of the North Carolina General Assembly. He discussed the ongoing legislative long session and offered insights on the fiscal landscape for our state moving forward.

Chancellor Woodson and Dean Louis Martin-Vega then had an in-depth discussion with the Board regarding the opportunities and challenges associated with the university's enrollment expansion efforts in engineering and computer science.

Lastly, NC State's Men's Football Coach Dave Doeren joined the Board to share details of the team's spring outlook. He also discussed the significant changes affecting college athletics related to the transfer portal and name-image-likeness deals. Chancellor Woodson highlighted the positive impact that Coach Doeren and his family have had on the university and surrounding community.

That concluded Chair Hansen's report from the Board of Visitors.

STUDENT GOVERNMENT REPORT - McKENZY HEAVLIN, PRESIDENT

President Heavlin thanked the Board for the opportunity to share all of the activities and accomplishments of Student Government.

President Heavlin reviewed the Student Government goals of student engagement, Title IX and the Mental Health Intervention Department, and stated that the group met all these goals. He also provided brief updates on recent legislation, spring student organization appropriations, and spring elections.

President Heavlin then introduced the 103rd session Student Body President, Timothy Reid. Mr. Reid thanked everyone for the opportunity to speak with them. Mr. Reid provided some background information and stated that he will use his term to give back to the Pack for all that the university has done for him. Mr. Reid discussed several goals he has for Student Government, including: promoting greater student access to all services and resources available to them; addressing student mental health needs; and building a caring community on campus. Mr. Reid stated that he is looking forward to working with the Board of Trustees.

That concluded President Heavlin's report from Student Government. Chair Kelly thanked President Heavlin for his service both as Student Body President and as a Trustee, as he has served the board exceedingly well.

WALTER HINES PAGE AWARDS - CHANCELLOR RANDY WOODSON

Chancellor Woodson took this opportunity to recognize the outgoing Trustee members, beginning with Chair Stan Kelly.

On behalf of the University, Chancellor Woodson presented Chair Kelly with a crystal gavel in appreciation for his dedicated service as Chair of the Board of Trustees.

Chancellor Woodson then recognized Stan Kelly, Chip Andrews, Ann Goodnight, Dewayne Washington and McKenzie Heavlin as recipients of the Order of Walter Hines Page award in appreciation for their service to the board and to the university. The Order of Walter Hines Page is an honorary order exclusively for former members of the Board of Trustees of NC State University. Trustees are named to the Order by the Chancellor upon the expiration of their terms of office and are designated as "Trustees Emeritus."

The certificate states that each of these Trustees are hereby named to the Order of the Walter Hines Page in recognition of their dedicated service on behalf of the students, faculty, staff and administration of North Carolina State University, their membership on NC State Board of Trustees and for their continuing support for the interests of the university and higher education.

CLOSED SESSION

With no further business in open session, Assistant Secretary Gentius called for a motion to go into closed session to: consult with an attorney to preserve the attorney-client privilege; and to prevent the premature disclosure of an honorary degree, scholarship, prize or similar award. Trustee Weisiger made a motion to move into Closed Session, seconded by Trustee Dixon. Chair Kelly called on the Assistant Secretary Paula Gentius to record the vote. All members were in favor.

| | | | |
|-----------|--------|------------|--------|
| Andrews | AYE | Poole | AYE |
| Dixon | AYE | Safran | AYE |
| Goodnight | AYE | Stack | ABSENT |
| Heavlin | AYE | Washington | AYE |
| Harrell | ABSENT | Weisiger | AYE |
| Herring | AYE | Kelly | AYE |
| Humphrey | ABSENT | | |

The motion passed.

RECONVENE IN OPEN SESSION

At 11:35 a.m. the Board came out of closed session.

With no further business in open session, Chair Kelly adjourned the meeting at 11:36 a.m.

Respectfully submitted,

Assistant Secretary

Secretary

Approved:

Chair of the Board

Board of Trustees
Nominating Committee Meeting Minutes
North Carolina State University
Raleigh, North Carolina
July 10, 2023

The North Carolina State University Board of Trustees Nominating Committee met in a special meeting via Zoom at 1:01 p.m. on Monday, July 10, 2023.

Members present: Edwin J. Stack, III, Committee Chair
James A. Harrell, III
Timothy L. Humphrey
Perry Safran

Chair Ed Stack called the meeting to order at 1:01 p.m. The roll was called and a quorum was present.

Chair Stack reminded all attendees that this is a public meeting but not a meeting for public comment. He read the State Government Ethics Act to remind all members of their duty to report conflicts of interest or appearances of conflict.

The Nominating Committee reviewed the Board's Nominating Committee guidelines and discussed nominations for the office of Chair, Vice Chair and Secretary. The Committee also discussed a recommendation for the position of Assistant Secretary.

After discussing the nominations, the Committee voted individually to select a nominee for Chair, Vice Chair, Secretary and Assistant Secretary for 2023-2024.

Trustee Safran made a motion, seconded by Trustee Humphrey, to recommend to the full board Ed Weisiger, Jr. for the office of Chair. The members voted via roll call.

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|----------|-----|--------|-----|
| Harrell | AYE | Safran | AYE |
| Humphrey | AYE | Stack | AYE |

Trustee Safran made a motion, seconded by Trustee Harrell, to recommend to the full board Ed Stack for the office of Vice Chair. The members voted via roll call.

| | | | |
|----------|-----|--------|---------|
| Harrell | AYE | Safran | AYE |
| Humphrey | AYE | Stack | ABSTAIN |

Trustee Safran made a motion, seconded by Trustee Harrell, to recommend to the full board Timothy Humphrey for the office of Secretary. The members voted via roll call.

| | | | |
|----------|---------|--------|-----|
| Harrell | AYE | Safran | AYE |
| Humphrey | ABSTAIN | Stack | AYE |

Trustee Safran made a motion, seconded by Trustee Humphrey, to recommend to the full board Dr. Paula Gentius for the position of Assistant Secretary. The members voted via roll call.

Harrell AYE

Safran AYE

Humphrey AYE

Stack AYE

Chair Stack asked that Trustee Safran share the report of the Committee and the recommendations for the slate of officers and position of assistant secretary at the full Board of Trustees meeting on July 12, 2023. Trustee Safran agreed.

With no further business, Chair Stack adjourned the meeting at 1:10 p.m.

Respectfully submitted,

Chair of the Nominating Committee

Assistant Secretary

Policy on Duties, Responsibilities, and Expectations of Board Members

I. Applicability and Purpose. This policy sets forth the duties, responsibilities, expectations, and standards of conduct for members of the Board of Governors of the University of North Carolina (UNC) System, the boards of trustees of the constituent institutions, and the boards of University-affiliated organizations where membership includes individuals appointed by the Board of Governors.

II. Definitions. For purposes of this policy:

A. "Board" means the Board of Governors, a board of trustees of a constituent institution of the UNC System, or a board of a University-affiliated organization with members appointed by the Board of Governors.

B. "Board member" means any member of the Board of Governors, a board of trustees of a constituent institution of the UNC System, or the board of a University-affiliated organization.

C. "Institution" means the UNC System or a constituent institution of the UNC System.

D. "University-affiliated organization" means an institution or organization that the Board of Governors is authorized to establish or to which it is authorized to appoint board members pursuant to statute, but does not include associated entities covered by Section 600.2.5.2[R] of the UNC Policy Manual or centers or institutes covered by Section 400.5[R] of the UNC Policy Manual.

III. Duties and Responsibilities. Board members are responsible for performing essential functions that are central to the governance of the University, as described in Chapter 116 of the North Carolina General Statutes, *The Code* of the University of North Carolina, the UNC Policy Manual, and the policies and by-laws of the constituent institutions. Board members shall adhere to the standards of conduct and fulfill duties and expectations set forth in this policy.

A. Attendance. Board members shall attend board meetings. If a member of the Board of Governors is, for any reason other than ill health or service in the interest of the State or nation, absent for four (4) successive regular meetings of the Board, his or her place as a board member shall be deemed vacant.^[1] If a member of a board of trustees of a constituent institution is, for any reason other than ill health or service in the interest of the State or nation, absent for three (3) successive regular meetings of a board of trustees, his or her place as a board member shall be deemed vacant.^[2]

B. Participation in Policy and Oversight Functions. Board members are expected to prepare for meetings; actively contribute to the work of the board; and act in accordance with

the governance, oversight, and advisory functions allocated to the board by:

1. Reviewing and inquiring about materials that involve the institution or University-affiliated organization, such as board minutes and annual reports;
2. Understanding and participating appropriately in the oversight function allocated to the board with respect to the finances and effectiveness of the institution or University-affiliated organization;
3. Seeking information from and consulting appropriately with the chief executive officer of the institution or University-affiliated organization to gain additional context, make well-informed policy decisions, and carry out responsibilities for board-level oversight and monitoring of the affairs of the institution or University-affiliated organization;
4. Participating as requested in the preparation and revision of long-range plans for the institution or University-affiliated organization;
5. Serving on and contributing to the work of assigned committees; and
6. Listening to and considering differing opinions, and otherwise making reasonable efforts to conduct oneself in accordance with the practices and customs of formality and decorum articulated in Robert's Rules of Order.^[3]

C. Scope of Authority. Board members' authority is collective, not individual, and only arises from their participation with other members of the board when officially convened. Individual board members hold no inherent authority under applicable law or University policy to exercise administrative or executive functions on behalf of their institution. Individual board members may not bind the board or the institution, enter into contracts on behalf of the board or the institution, or otherwise act on behalf of or in the name of the board or institution unless clearly authorized to do so in a particular matter by the board itself or the chief executive officer of the institution. Accordingly, and by way of example, board members shall:

1. Refer matters of administration and management to the chief executive officer of the institution or University-affiliated organization for handling;
2. Respect and follow executive leadership, management, and reporting lines when communicating with and seeking information from the University and the constituent institutions;

3. Refrain from directing matters of administration or executive action except through the chief executive officer of the institution or University-affiliated organization; and

4. Not undertake reviews, background checks, investigations, or any other assessments of University employees or candidates for University employment unless duly and explicitly directed to do so by the president, by the chief executive officer of the employing institution, or by the Board of Governors. Nothing in this provision is intended to limit a board member from taking appropriate steps to prepare for meetings, consistent with the duties and responsibilities articulated in section III.B., above.

D. Ethical Conduct. Board members shall adhere to high standards of ethical conduct by complying with laws, regulations, and University policies applicable to their service as board members and public officials, which include the obligations to:

1. Exercise authority honestly and fairly, free from impropriety, threats, favoritism, and undue influence, as required by the State Ethics Act.^[4]

2. Keep confidential all information and records that are required by law to be kept confidential, including, but not limited to, personnel records and information, student records and information, attorney-client communications, and closed session deliberations and information;

3. Comply with North Carolina open meetings law by conducting hearings, deliberations, and actions of these bodies openly, except when permitted or required to a closed session

4. Comply with applicable public records laws by permitting open access to and inspection of public records in the member's custody, including records created, sent, or received by Board members entirely on non-University accounts or devices, as required by law;

5. Bring matters of concern, potential or real conflicts of interest, and reports of unlawful and/or noncompliant activity to the attention of the appropriate institutional or organizational officer, such as the president, chancellor, board chair, or committee chair;

6. Avoid any personal or business interest that may conflict with the member's responsibilities to the institution or University-affiliated organization;

7. Avoid even the appearance of impropriety when conducting the institution's or University-affiliated organization's business;

8. Recuse oneself from consideration of matters during meetings when required;

9. Conduct oneself at all times in accordance with the University's prohibition about all forms of illegal discrimination or harassment;

10. Not engage in acts of fraud or other violations of law inconsistent with the ethical expectations of a public official;

11. Not act as a registered lobbyist on behalf of any lobbyist principal in any matter or issue that is adverse to the interests of the UNC System, a constituent institution, or a University-affiliated organization; and

12. Not represent, as a practicing attorney, any party in a matter in which the party's interest is adverse to the interests of the UNC System, a constituent institution, or a University-affiliated organization. For purposes of this restriction, members are not generally prohibited from acting as criminal defense counsel to students and employees in criminal prosecution matters.

E. Fiduciary Responsibilities and Support for the Institution. Board members shall discharge their duties to the institution with care, skill, prudence, and diligence by:

1. Exercising the degree of diligence, care, and skill that a prudent individual familiar with such matters would use under similar circumstances in a like position;

2. Acting in good faith with the best interest of the institution or University-affiliated organization in mind;

3. Conducting oneself, at all times, in furtherance of the institution's or University-affiliated organization's goals and not the member's personal or business interests;

4. Providing oversight to ensure that the institution's or University-affiliated organization's resources are dedicated to the fulfillment of its mission; and

5. Becoming knowledgeable about issues that affect the University and seeking to understand the educational needs and desires of all the State's citizens, and their economic, geographic, political, racial, gender, and ethnic diversity.^[5]

IV. Sanctions. A board member may be removed, recommended for removal, or subject to a lesser sanction for any material violation of the duties, responsibilities, and expectations of board members set forth in Section III of this policy. Any sanction shall require an affirmative vote of two-thirds (2/3) of the voting membership of the Board of Governors or board of trustees then in office.

A. Removal of a Member of a Board of Trustees or University-affiliated Organization. The Board of Governors may remove from the board of trustees of a constituent institution or from the board of a University-affiliated organization a board member who was elected by the Board of Governors. With respect to a member of a board of trustees who was appointed by

a different appointing authority, the Board of Governors may vote to recommend to the appointing authority that the member be removed.

B. Removal of a Member of the Board of Governors. The Board of Governors may recommend to the State House of Representatives or State Senate, whichever chamber elected the member, that a member of the Board of Governors be removed.

C. Other Sanctions. A board member, regardless of their appointing authority, may be subject to other sanctions lesser than removal (ex: public censure, suspension of voting rights, removal of committee assignments).

D. Complaints.

1. Complaints against a board member may be made to the chair of the Committee on University Governance.

2. Upon receipt of a complaint, the chair of the Committee on University Governance shall determine whether, assuming all of the facts alleged are true, the complaint alleges a material violation of the duties, responsibilities, and expectations of board members. If the complaint does not meet this threshold, the chair of the Committee on University Governance may dismiss the complaint and shall report the dismissal to the Committee on University Governance.

3. If the complaint is against a member of a board of trustees or University-affiliated organization, then the Committee on University Governance may retain the complaint for review and adjudication by the Governance Committee under section F, or it may direct the complaint to the board of trustees with directions for appropriate action. The committee's determination should be based on the allegations of the complaint, the board of trustee's capacity to review the complaint, and all other relevant circumstances.

4. The chair of the committee may, after consultation with the membership of the Committee, refer the complaint to the State Ethics Commission.

E. Interim Sanctions

1. A board member may be subject to an interim sanction(s) for an alleged material violation of the duties, responsibilities, and expectations of board members prior to review and adjudication of a complaint. Interim sanctions should be temporary in duration, and should balance the severity of the interim sanction against the severity of the alleged violation. Removal of a board member shall not be issued as an interim sanction.

2. The Committee on University Governance may recommend to the Board of Governors an interim sanction against a member of the Board of Governors that the committee deems appropriate. The Committee on University Governance may recommend interim sanction(s) against a member of a board of trustees or University-

affiliated organization as part of the committee's referral of a complaint to a board of trustees with directions for appropriate action.

3. Any interim sanction shall require an affirmative vote of two-thirds (2/3) of the voting membership of the Board of Governors or board of trustees then in office.

F. Procedure for Sanctions; Specification of Cause; Notice and Opportunity to Respond.

1. The chair of the Committee on University Governance shall send the respondent a written specification of the complaint(s) against the board member. In the event that the chair of the Committee on University Governance is the subject of the board's consideration, the vice chair of the Committee on University Governance will temporarily serve in the chair's role. The notice shall state that the board member may submit a written response to the chair of the Committee on University Governance and the complaining board member within five (5) business days of receipt of the written notice.

2. If the board member submits no written response to the chair of the Committee on University Governance within the specified timeframe, the Committee on University Governance may proceed to consider the complaint.

3. In its consideration of each matter, the Committee on University Governance shall ensure that all material facts are presented to the committee. The committee may select one or more committee members or another qualified individual to investigate the allegations and provide the committee with factual findings and a recommendation. The committee may review any documents it considers necessary based on the particular circumstances involved.

4. Following the deadline for the respondent's written response and the conclusion of any investigation, the Committee on University Governance shall conduct a hearing to consider the complaint against the board member. The chair of the Committee on University Governance shall preside over the hearing, which shall include a full and accurate presentation of all relevant facts. During this hearing, the respondent member shall be permitted to be heard.

5. At the conclusion of the hearing, the Committee on University Governance shall assess the evidence presented using a preponderance of the evidence standard and recommend to the Board of Governors findings and action that the committee deems appropriate.

V. Other Matters

A. Effective Date. The requirements of this policy shall be effective on the date of adoption by the Board of Governors.

B. Relation to State Laws. The foregoing policies as adopted by the Board of Governors are meant to supplement, and do not purport to supplant or modify, those statutory enactments which may govern the activities of public officials.

C. Regulations and Guidelines. These policies shall be implemented and applied in accordance with such regulations and guidelines as may be adopted from time to time by the president.

^[1] .G.S. 116-7(c).

^[2] .G.S. 116-31(j).

^[3] Section 202 C(4) of *The Code*.

^[4] G.S. 138A-2.

^[5] G.S. 116-7.

**STATE OF NORTH CAROLINA
DEPARTMENT OF ADMINISTRATION
DISPOSITION OF REAL PROPERTY**

Institution or Agency: North Carolina State University

Date: April 26, 2023

The Department of Administration is requested, as provided by GS §146-28 et seq., to dispose of the real property herein described by *purchase, lease, rental, or other (specify)*. Lease

This disposition is recommended for the following reasons:

Lease of Unit A in Chapter Commons (Greek Village) to a Fraternity or Sorority House Corporation whose undergraduate chapter is in good standing with NC State University. This disposition furthers a robust Greek Life program at NC State University through the lease of 25-person units located in a building constructed and owned by NC State/State of North Carolina within Greek Village.

Description of Property: *(Attach additional pages if needed.)*

Chapter Commons – Unit A (516-A Dan Allen Drive)

Estimated value: **Base Rent of \$227,000 for Initial Term (with potential offset for limited vacancies, as outlined below)**

Where deed is filed, if known: N/A

If deed is in the name of agency other than applicant, state the name:

N/A

Rental income, if applicable, and suggested terms:

Lease Term:

- Initial Term of ten (10) months
- A maximum of four (4) additional ten-month Renewal Terms upon mutual agreement of Lessor and Lessee.

Rent:

- Base Rental Rate of \$227,000 for Initial Term.
- Rental rate for any Renewal Terms shall be adjusted to reflect the prevailing room rate as established through the university's annual Miscellaneous Service Charges approval process.
- Leases may include a rent offset for vacancies of up to five (5) beds at a rate of \$3,800 per vacancy, per semester, to aid smaller or growing chapters as they begin their lease term.

Funds from the disposal of this property are recommended for the following use:

Proceeds to be retained by University Fraternity & Sorority Life.

(Complete if Agency has a Governing Board.)

Action recommending the above request was taken by the Board of Trustees and is recorded in the meeting minutes thereof on _____ (date).

Signature: _____

Title: _____

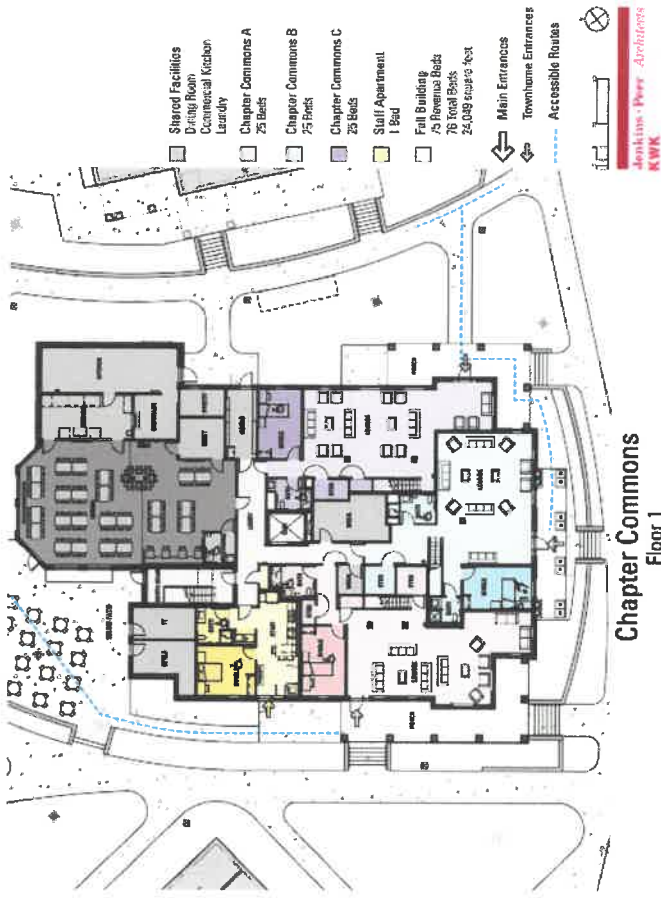
Assistant Secretary

Context Map: Chapter Commons Building (516 Dan Allen Drive)



Premises: Chapter Commons Building Unit A (516-A Dan Allen Dr.)

Unit A is shown in PINK on the below floorplans.



**DISPOSITION
OF REAL PROPERTY**

DISPOSITION OF REAL PROPERTY BY LEASE

LESSOR The State of North Carolina, North Carolina State University

LESSEE Fraternity or Sorority House Corporation whose undergraduate chapter is in good standing with NC State University.

LOCATION Chapter Commons, Unit-A (516-A Dan Allen Drive)

SIZE 25 Bed Unit

RATE

- Base Rental Rate of \$227,000 for Initial Term.
- Rental rate for any Renewal Terms shall be adjusted to reflect the prevailing room rate as established through the university's annual Miscellaneous Service Charges approval process.
- Leases may include a rent offset for vacancies of up to five (5) beds at a rate of \$3,800 per vacancy, per semester, to aid smaller or growing chapters as they begin their lease term.

TERM Initial Term of ten (10) months. A maximum of four (4) additional ten-month Renewal Terms upon mutual agreement of Lessor and Lessee.

USE This disposition furthers Greek life at NC State University through the creation of Greek living communities in new 25-person units. Units are located in buildings that have been constructed and are owned by NC State/State of North Carolina.

TRANSMITTAL OF REQUEST FOR ACQUISITION/DISPOSITION OF REAL PROPERTY

Form

Number: PO-2

Preparation

Date: April 26, 2023

Request: Disposition by Lease of Chapter Commons-Unit A (516-A Dan Allen Drive) consisting of 25 beds of Greek Housing to a Fraternity or Sorority House Corporation whose undergraduate chapter is in good standing with NC State University.

Institution NORTH CAROLINA STATE UNIVERSITY

RECOMMENDED BY CHANCELLOR, NCSU

W. Randy Wood
(Chancellor's Signature)

RECOMMENDED BY COMMITTEE ON BUILDINGS AND PROPERTY

DocuSigned by:

Vin Poole
(Chairman's Signature)

RECOMMENDED BY BOARD OF TRUSTEES, NCSU

(Chairman's Signature)

RECOMMENDED BY BOARD OF GOVERNORS

(Secretary's Signature)

**STATE OF NORTH CAROLINA
DEPARTMENT OF ADMINISTRATION
DISPOSITION OF REAL PROPERTY**

Institution or Agency: North Carolina State University

Date: April 26, 2023

The Department of Administration is requested, as provided by GS §146-28 et seq., to dispose of the real property herein described by *purchase, lease, rental, or other (specify)*. Lease

This disposition is recommended for the following reasons:

Lease of Unit B in Chapter Commons (Greek Village) to a Fraternity or Sorority House Corporation whose undergraduate chapter is in good standing with NC State University. This disposition furthers a robust Greek Life program at NC State University through the lease of 25-person units located in a building constructed and owned by NC State/State of North Carolina within Greek Village.

Description of Property: *(Attach additional pages if needed.)*

Chapter Commons – Unit B (516-B Dan Allen Drive)

Estimated value: Base Rent of \$227,000 for Initial Term (with potential offset for limited vacancies, as outlined below)

Where deed is filed, if known: N/A

If deed is in the name of agency other than applicant, state the name:

N/A

Rental income, if applicable, and suggested terms:

Lease Term:

- Initial Term of ten (10) months
- A maximum of four (4) additional ten-month Renewal Terms upon mutual agreement of Lessor and Lessee.

Rent:

- Base Rental Rate of \$227,000 for Initial Term.
- Rental rate for any Renewal Terms shall be adjusted to reflect the prevailing room rate as established through the university's annual Miscellaneous Service Charges approval process.
- Leases may include a rent offset for vacancies of up to five (5) beds at a rate of \$3,800 per vacancy, per semester, to aid smaller or growing chapters as they begin their lease term.

Funds from the disposal of this property are recommended for the following use:

Proceeds to be retained by University Fraternity & Sorority Life.

(Complete if Agency has a Governing Board.)

Action recommending the above request was taken by the Board of Trustees and is recorded in the meeting minutes thereof on _____ (date).

Signature: _____

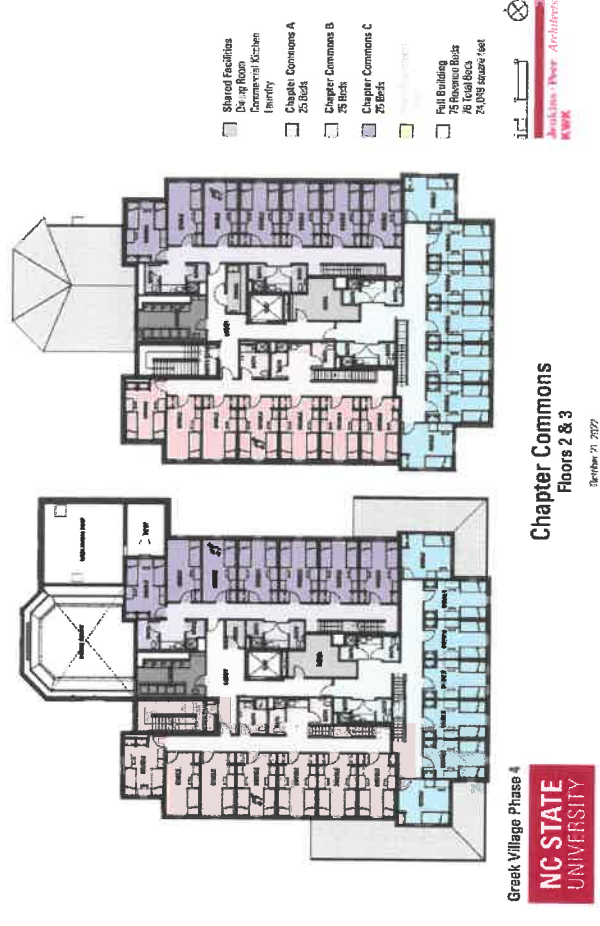
Title: _____

Assistant Secretary

Premises: Chapter Commons Building Unit A (516-A Dan Allen Dr.)



Unit A is shown in PINK on the below floorplans.



**DISPOSITION
OF REAL PROPERTY**

DISPOSITION OF REAL PROPERTY BY LEASE

LESSOR The State of North Carolina, North Carolina State University

LESSEE Fraternity or Sorority House Corporation whose undergraduate chapter is in good standing with NC State University.

LOCATION Chapter Commons, Unit-B (516-B Dan Allen Drive)

SIZE 25 Bed Unit

RATE

- Base Rental Rate of \$227,000 for Initial Term.
- Rental rate for any Renewal Terms shall be adjusted to reflect the prevailing room rate as established through the university's annual Miscellaneous Service Charges approval process.
- Leases may include a rent offset for vacancies of up to five (5) beds at a rate of \$3,800 per vacancy, per semester, to aid smaller or growing chapters as they begin their lease term.

TERM Initial Term of ten (10) months. A maximum of four (4) additional ten-month Renewal Terms upon mutual agreement of Lessor and Lessee.

USE This disposition furthers Greek life at NC State University through the creation of Greek living communities in new 25-person units. Units are located in buildings that have been constructed and are owned by NC State/State of North Carolina.

TRANSMITTAL OF REQUEST FOR ACQUISITION/DISPOSITION OF REAL PROPERTY

Form

Number: PO-2


Preparation

Date: April 26, 2023

Request: Disposition by Lease of Chapter Commons-Unit B (516-B Dan Allen Drive) consisting of 25 beds of Greek Housing to a Fraternity or Sorority House Corporation whose undergraduate chapter is in good standing with NC State University.

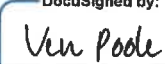
Institution NORTH CAROLINA STATE UNIVERSITY

RECOMMENDED BY CHANCELLOR, NCSU


(Chancellor's Signature)

RECOMMENDED BY COMMITTEE ON BUILDINGS AND PROPERTY

DocuSigned by:


(Chairman's Signature)

RECOMMENDED BY BOARD OF TRUSTEES, NCSU

(Chairman's Signature)

RECOMMENDED BY BOARD OF GOVERNORS

(Secretary's Signature)

**STATE OF NORTH CAROLINA
DEPARTMENT OF ADMINISTRATION
DISPOSITION OF REAL PROPERTY**

Institution or Agency: North Carolina State University

Date: April 26, 2023

The Department of Administration is requested, as provided by GS §146-28 et seq., to dispose of the real property herein described by *purchase, lease, rental, or other (specify)*. Lease

This disposition is recommended for the following reasons:

Lease of Unit C in Chapter Commons (Greek Village) to a Fraternity or Sorority House Corporation whose undergraduate chapter is in good standing with NC State University. This disposition furthers a robust Greek Life program at NC State University through the lease of 25-person units located in a building constructed and owned by NC State/State of North Carolina within Greek Village.

Description of Property: *(Attach additional pages if needed.)*

Chapter Commons – Unit C (516-C Dan Allen Drive)

Estimated value: Base Rent of \$227,000 for Initial Term (with potential offset for limited vacancies, as outlined below)

Where deed is filed, if known: N/A

If deed is in the name of agency other than applicant, state the name:

N/A

Rental income, if applicable, and suggested terms:

Lease Term:

- Initial Term of ten (10) months
- A maximum of four (4) additional ten-month Renewal Terms upon mutual agreement of Lessor and Lessee.

Rent:

- Base Rental Rate of \$227,000 for Initial Term.
- Rental rate for any Renewal Terms shall be adjusted to reflect the prevailing room rate as established through the university's annual Miscellaneous Service Charges approval process.
- Leases may include a rent offset for vacancies of up to five (5) beds at a rate of \$3,800 per vacancy, per semester, to aid smaller or growing chapters as they begin their lease term.

Funds from the disposal of this property are recommended for the following use:

Proceeds to be retained by University Fraternity & Sorority Life.

(Complete if Agency has a Governing Board.)

Action recommending the above request was taken by the Board of Trustees and is recorded in the meeting minutes thereof on _____ (date).

Signature: _____

Title:

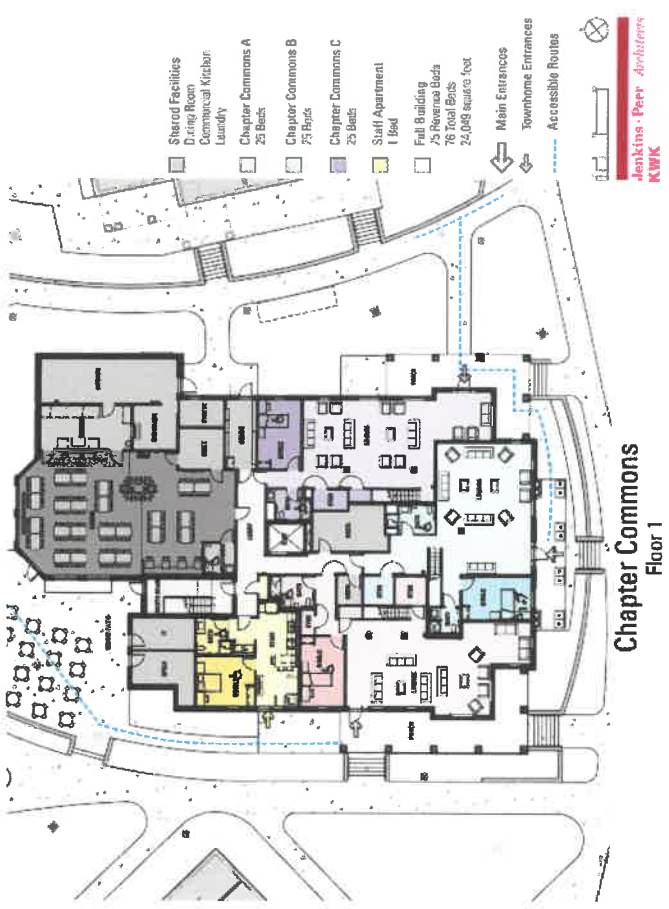
Assistant Secretary

Context Map: Chapter Commons Building (516 Dan Allen Drive)



Premises: Chapter Commons Building Unit C (516-C Dan Allen Dr.)

Unit C is shown in PURPLE on the below floorplans.



**DISPOSITION
OF REAL PROPERTY**

DISPOSITION OF REAL PROPERTY BY LEASE

LESSOR The State of North Carolina, North Carolina State University

LESSEE Fraternity or Sorority House Corporation whose undergraduate chapter is in good standing with NC State University.

LOCATION Chapter Commons, Unit-C (516-C Dan Allen Drive)

SIZE 25 Bed Unit

RATE

- Base Rental Rate of \$227,000 for Initial Term.
- Rental rate for any Renewal Terms shall be adjusted to reflect the prevailing room rate as established through the university's annual Miscellaneous Service Charges approval process.
- Leases may include a rent offset for vacancies of up to five (5) beds at a rate of \$3,800 per vacancy, per semester, to aid smaller or growing chapters as they begin their lease term.

TERM Initial Term of ten (10) months. A maximum of four (4) additional ten-month Renewal Terms upon mutual agreement of Lessor and Lessee.

USE This disposition furthers Greek life at NC State University through the creation of Greek living communities in new 25-person units. Units are located in buildings that have been constructed and are owned by NC State/State of North Carolina.

TRANSMITTAL OF REQUEST FOR ACQUISITION/DISPOSITION OF REAL PROPERTY

Form

Number: PO-2

Preparation

Date: April 26, 2023

Request: Disposition by Lease of Chapter Commons-Unit C 516-C Dan Allen Drive)consisting of 25 beds of Greek Housing to a Fraternity or Sorority House Corporation whose undergraduate chapter is in good standing with NC State University.

Institution NORTH CAROLINA STATE UNIVERSITY

RECOMMENDED BY CHANCELLOR, NCSU


(Chancellor's Signature)

RECOMMENDED BY COMMITTEE ON BUILDINGS AND PROPERTY

DocuSigned by:


(Chairman's Signature)

RECOMMENDED BY BOARD OF TRUSTEES, NCSU

(Chairman's Signature)

RECOMMENDED BY BOARD OF GOVERNORS

(Secretary's Signature)

**Request for Authorization to Establish
Master of Science (MS) in Engineering Education
CIP 14.9999
North Carolina State University**

I. Program Highlights

- North Carolina State University (NC State) proposes the establishment of a Master of Science in Engineering Education.
- The proposed degree program is to be offered by both the College of Engineering and the College of Education and largely stands alone in the UNC system and the nation. Through the completion of 33 credit hours, including 18 hours of disciplinary engineering and 15 hours of engineering education, students will receive advanced training in educational and multidisciplinary scholarship as well as current trends in engineering.
- The program aims to modernize teaching methods in engineering and equip educators to address complex, interdisciplinary challenges. It aligns with several NC State strategic plan goals, driving changes in teaching methods, fostering interdisciplinary collaboration, and integrating transformative technologies.
- Graduates will be well-prepared for teaching roles, further academic pursuits, and industry roles requiring effective communication of complex technical matters. They will have received high-level training in multidisciplinary scholarship and current trends in engineering.
- The program will benefit the public by improving the quality of engineering education, addressing the critical need for qualified engineering educators, especially in community colleges, and contributing to the state's urgent workforce needs.

II. Academic Program Planning Criteria (UNC Policy 400.1)

1. Relation to Campus Distinctiveness and Mission.

The proposed program aligns with NC State's strategic goals to promote innovative partnerships, entrepreneurial thinking, and applied problem solving. Indeed, the curriculum, centered around interdisciplinarity and problem-based pedagogy, involves contributors from multiple disciplines. The program will also enhance NC State's national and global reputation and visibility. The program also contributes to the UNC system's goals by increasing the system's contribution to the state's critical workforces. The program will provide community college teachers the preparation they need to teach engineering degrees and transfer classes, hence strengthening partnerships between the Community College System and NC State. By empowering its graduates to teach engineering to individuals of all backgrounds, ethnicities, and genders the program will also increase access for underserved populations.

In summary, the proposed MS in Engineering Education is well-aligned with the strategic objectives of NC State and the UNC System, promoting innovation, collaboration, diversity, and contributing to workforce development.

2. Student Demand.

NC State has a proven ability to provide job ready graduates for North Carolina's growing tech economy. However, with an ever expanding tech sector come growing needs for post-secondary Engineering Teachers. The Bureau of Labor Statistics recently noted that there were over 37,000 such positions in community colleges, junior colleges, technical and trade schools, and other post-secondary institutions. Teaching engineering at the community college level requires a minimum of 18 hours of post-secondary engineering education, and a master's degree is either highly desirable or required. This degree will be the first in the nation to fulfill these requirements with a direct focus on engineering education. The unique positioning of this program and the potential job market point to strong student demand.

3. Employment Opportunities for Graduates.

Teaching and learning engineering can differ greatly from more basic sciences or mathematics, due to the highly integrated types of problems addressed. The proposed degree is aimed at addressing exactly this issue by training educators who can themselves prepare engineering students to address societal needs in this century.

The graduates from this program will be prepared for roles in engineering education, such as community college instructor, engineering higher education adviser, engineering outreach services director, or entrepreneurship. It will also provide a pathway to a Ph.D. in Engineering Education.

4. Impact on Access and Affordability.

The proposed program aims to boost student access to engineering degrees by enhancing teaching methods, primarily through the collaboration between the College of Engineering and the College of Education. The program will increase the engineering and engineering technology workforce by broadening student access at community colleges.

The proposed area of study represents a new area of study at NC State and is expected to attract a previously untapped applicant pool to the university.

Full-Time 2023-24 Master's Tuition and Fees per Year (In Dollars)

| Category | Resident | Non-Resident |
|---|-----------------|---------------------|
| Tuition | 9459 | 29433 |
| Tuition Differential | | |
| Mandatory Fees (Athletics, Student Activities, Health Services, Educational & Technology, Campus Security, Debt Service, ASG) | 2582.10 | 2582.10 |
| Special Fees | 1500 | 1500 |

5. Expected Quality.

The proposed degree addresses the increasing need for engineering students by (i) leveraging the expertise in the cognitive-social and cultural dimensions of teaching and learning from the College of Education while (ii) accessing state-of-the-art domain knowledge and knowledge of the development and formation of engineers from the College of Engineering. The constructive

and unique interaction of these two poles of excellence will consolidate NC State's position as a leader in the field.

6. Faculty Quality and Number.

Over 30 faculty members from both colleges are involved in research in engineering education. One new junior faculty will be hired to support the program starting in the first year. The plan is to hire three faculty by the end of year 4.

The College of Engineering is ranked 12th in the nation among public universities while the College of Education is a widely recognized leader in Education in the state and has some top ranked programs within North Carolina. The proposed program promotes broad and interdisciplinary scholarship involving engineering and education and other fields like sociology, psychology, mathematics, statistics, and in the sciences.

7. Relevant Lower-level and Cognate Programs.

The proposed program requires sufficient mathematical preparation for the graduate engineering departmental courses selected by the student. Students will take existing high-quality engineering and education courses.

8. Availability of Campus Resources (library, space, etc.)

The proposed program will make use of existing resources at NC State with minimal impact on infrastructure. Current library holdings are sufficient for the program's needs. Although enrollment is expected to increase, the effect on classroom facilities will be minimal, given the capacity of existing spaces and the additional resources available at the D.H. Hill and Hunt Libraries.

The program does not necessitate additional computer labs as no lab sessions are part of the courses. Essential software statistical analysis tools can be accessed via NC State site licenses. The management of online courses attached to the program will fall under the purview of NC State's DELTA and Engineering Online services which are well equipped to handle the corresponding load.

9. Existing Programs (Number, Location, Mode of Delivery).

There is no similar program in the state of North Carolina. The Master of Education in STEM Education at NC State University is focused on K-12 Engineering Education, whereas the new Engineering Education Master's is focused on Community College and higher education teaching of engineering.

10. Potential for Unnecessary Duplication.

There is no similar program in the state of North Carolina.

11. Feasibility of Collaborative Program.

The program leadership has regular interactions with other programs addressing different aspects of Engineering Education among them, most notably, at Virginia Tech. NC State expects these contacts to continue and grow to include all aspects of best practices, shared experiences and broad outreach efforts. Given the unique character of the proposed program, there is currently no plan to directly collaborate with these other institutions beyond frequent and meaningful exchange of information.

12. Other Considerations. None

III. Summary of Review Processes

1. Campus Review Process and Feedback.

The proposal was reviewed by NC State faculty (department and college committees), Administrative Board of the Graduate School (ABGS), Council of Deans, CFO, Provost, and Chancellor. Approval and support were provided at all levels.

2. UNC System Office Review Process and Feedback. *[To be completed by UNC system staff prior to presenting this summary to the UNC Board of Governors.]*

IV. Recommendation

It is recommended that the Board of Trustees approve the North Carolina State University's request to establish the **Master of Science (MS) in Engineering Education CIP 14.9999**.

**Request for Authorization to Establish
Doctor of Philosophy (PhD) in Agricultural Education and Human Sciences
CIP 01.0801
North Carolina State University**

I. Program Highlights

- The Department of Agricultural and Human Sciences at North Carolina State University (NC State) proposes to transition its current EdD program in Agricultural and Extension Education (AEE) to a PhD program in Agricultural Education and Human Sciences (AEHS); the PhD program will replace the existing EdD.
- The new PhD program will integrate agricultural education, extension education, family and community sciences, and agricultural leadership development. Graduates will be trained professionals in agriculture and human sciences; they will be ready to take leadership roles in higher education, extension, government, and industry and contribute to developing human capital and food and agricultural systems in North Carolina and globally.
- North Carolina's agricultural production ranks among the top 10 in the United States, and there is increasing interest in understanding the intersection of agriculture, family well-being, and community sectors. Establishing the AEHS doctoral program will address the need for research expertise in applying agricultural and human sciences in practical settings.
- There is a nationwide shortage of professionals with doctorates in Agricultural and Extension Education. Among 93 programs in agriculture education in the US, only 12 are doctoral programs. NC State is 4th in enrollment among these institutions and one of two doctoral granting institutions for Agricultural and Extension Education in the state.

II. Academic Program Planning Criteria (UNC Policy 400.1)

1. Relation to Campus Distinctiveness and Mission.

The proposed PhD program aligns with NC State's strategic goals, aiming to ensure preeminence in research, scholarship, innovation, and collaboration. It will also expand the success of the EdD program and contribute to the UNC system's missions and goals, including increasing access, graduate student success, and the system's contribution to the state's critical workforces.

Indeed, the program's diverse student population will enhance access to higher education and support students from all backgrounds. It will address the need for professionals with doctoral-level expertise in agricultural systems, human sciences, and extension education. The program will also contribute to economic impact, community engagement, and improved quality of life through extension-based research, teaching, and transformative research with broad community reach.

2. Student Demand.

Nationally, there is a shortage of professionals with doctorates in Agricultural and Extension Education, with only 12 programs offering such degrees out of 93 nationwide. NC State ranks fourth in enrollment among these institutions and is one of two doctoral-granting institutions for Agricultural and Extension Education. Surveys indicate a high student demand for the program,

and its restructuring will attract a broader range of students. The program's availability - with many courses offered via distance education – will meet the need in North Carolina and beyond.

3. Employment Opportunities for Graduates.

Given the strong practical and theoretical focus of this program, students with an AEHS PhD will be suited for a variety of academic and leadership positions at the intersections of agricultural and human sciences. In North Carolina, there is a need for administrators and specialists who hold doctoral degrees within the Cooperative Extension Service.

Graduates will be trained professionals in agriculture and human sciences; they will be ready to take leadership roles in higher education, extension, government, and industry and contribute to developing human capital and food and agricultural systems in North Carolina and globally.

4. Impact on Access and Affordability.

The program will impact student access by providing opportunities for students to pursue a doctoral degree in Agricultural Education and Human Sciences, addressing the shortage of professionals in this field nationally. Analysis of student debt levels shows that NC State students in similar programs borrowed significantly less than the national average. The program aims to support students through graduate assistantships, research assistantships, tuition reimbursement, and funding from grants and contracts.

The proposed area of study represents a new area of study at NC State and is expected to attract a previously untapped applicant pool to the university. Tuition and fees rates would be as follows:

Full-Time 2023-24 PhD Tuition and Fees per Year (In Dollars)

| Category | Resident | Non-Resident |
|---|-----------------|---------------------|
| Tuition | 9459 | 29433 |
| Tuition Differential | | |
| Mandatory Fees (Athletics, Student Activities, Health Services, Educational & Technology, Campus Security, Debt Service, ASG) | 2582.10 | 2582.10 |
| Special Fees | | |

5. Expected Quality.

This doctoral program builds on a strong tradition of extension-based research and teaching, and students will participate in translational and transformative research with a broad community reach. Faculty have expertise in multi-disciplinary fields including human development, family and community sciences, financial management, local food systems, leadership, food safety, nutrition, volunteer resource management, agricultural education, teacher preparation, curriculum development, evaluation, housing, energy management, disaster preparedness, community-based health, chronic disease prevention, occupational safety and health, positive youth development, and extension education. AHS faculty are in a unique position to bring

together agriculture, family well-being, and community sectors in a training program that investigates the human dimensions of agriculture.

6. Faculty Quality and Number.

The department has a strong research and scholarly infrastructure in place to support the PhD program, as it will replace the current EdD program. With 21 faculty members holding terminal degrees and Graduate Faculty status, additional adjunct faculty, and a diverse range of professionals, the department encompasses expertise in various agricultural education and human sciences disciplines. Program faculty have an excellent track record in research and extension and in securing external funding in support of these activities.

Overall, the department has the necessary faculty expertise, resources, and interdisciplinary focus to support the proposed PhD program effectively.

7. Relevant Lower-level and Cognate Programs.

The proposed PhD program is supported by several master level programs as the students completing these master's programs will be potential candidates for the Ph.D. Within the NC State AHS Department these master programs include the Agricultural and Extension Education MR and MS and the Youth, Family and Community Sciences MR and MS; UNC SO approval has been received to merge these programs into AEHS MR and MS degree programs.

In addition, master's programs in other departments of the College of Agriculture and Life Sciences such as Animal Science, Crop Science, Entomology, Horticulture, Nutrition, Plant Pathology, Poultry Science, and Soil Science have the potential to support the proposed Ph.D. by sending prospective students who want to prepare for extension education professional careers. Master's programs in the College of Natural Resources such as Fisheries, Wildlife, and Conservation Biology, Forestry as well as Parks, Recreation, and Tourism Management also have the potential to provide prospective students who are interested in the human dimensions of agriculture for the proposed Ph.D. program.

8. Availability of Campus Resources (library, space, etc.)

The proposed program will make use of existing resources at NC State with minimal impact on infrastructure. The NC State library is well-equipped to support the proposed PhD program in Agricultural Education and Human Sciences, as it already meets the needs of the current EdD program. No improvements or additions are needed. The library offers a wide range of resources and services, including access to books, periodicals, reference materials, and advanced technology. Other institutional libraries are not expected to be used, but partnerships provide additional resources.

Existing facilities and technology will adequately support the program without requiring new square footage, repairs, or upgrades.

9. Existing Programs (Number, Location, Mode of Delivery).

In the broader arena of Agriculture, Agriculture Operations, and Related Sciences, NC A&T State University offers a PhD in Agriculture and Environmental Sciences with a concentration in Agricultural and Extension Education (CIP code 01.0000). The University of North Carolina at Greensboro offers the PhD in Human Development and Family Studies (CIP code 19.0701). The NC State PhD program in Agricultural Education and Human Sciences will be distinct from all other programs offered in the UNC System and the nation. In fact, the UNC System institutions do not offer any doctoral level program specific to Agricultural and Extension Education Services (CIP code 01.0801).

10. Potential for Unnecessary Duplication.

NC State University's proposed PhD program emphasizes the human dimension of agriculture with faculty expertise spanning agricultural communications, agricultural education, agricultural leadership, family and community sciences, and extension education. Our curriculum intensifies the intersections of agricultural education, extension education, food, policy, family life, and leadership. We have not identified any other doctoral level program in the country which supports students in professional practice, research, and scholarship at the intersection of the human sciences and agricultural and extension education.

11. Feasibility of Collaborative Program.

The faculty in the NC State Department of Agricultural and Human Sciences has a strong history of collaboration with institutions within the UNC System, and they are dedicated to exploring potential collaborations for the PhD program. One example of potential collaboration is including faculty from other institutions as external members on doctoral advisory committees. These external members have full voting privileges and participate in the student's examinations and approval of the final dissertation, similar to NC State faculty.

Faculty in the AHS department already serve on doctoral committees for students in various departments and programs across NC State's campus, including Sociology in the College of Humanities and Social Sciences, Adult and Community College Education and Community College Leadership in the College of Education, Fisheries, Wildlife, and Conservation Biology and Parks, Recreation, and Tourism Management in the College of Natural Resources, and Crop Science, Food Science, Horticulture, Nutrition, and Soil Science in the College of Agriculture and Life Sciences.

Program faculty are committed to collaboration and partnership, continuing existing collaborations and fostering new ones with other institutions and departments.

12. Other Considerations. None

III. Summary of Review Processes

1. Campus Review Process and Feedback.

The proposal was reviewed by NC State faculty (department and college committees), Administrative Board of the Graduate School (ABGS), Council of Deans, CFO, Provost, and Chancellor. Approval and support were provided at all levels.

2. **UNC System Office Review Process and Feedback.** *[To be completed by UNC system staff prior to presenting this summary to the UNC Board of Governors.]*

IV. Recommendation

It is recommended that the Board of Trustees approve the North Carolina State University's request to establish the **Doctor of Philosophy (PhD) in Agricultural Education and Human Sciences CIP 01.0801.**