

**University Council  
Meeting Minutes  
Winslow Hall Conference Room  
Monday, March 9, 2020**

**Members Present:**

Randy Woodson, Warwick Arden, Tom Birkland (for Jeffery Braden), Brad Bohlander, Frank Buckless, Mary Ann Danowitz, Myron Floyd, Pat Gaddy, John Gilligan (for Louis Martin-Vega), Pierre Gremaud (for Peter Harries), David Hinks, Cecile Hinson, Marc Hoit, Kevin Howell, Sharon Joines (for Mark Hoversten), Richard Linton, Paul Lunn, Charles Maimone, Chris McGahan, Jenna McLaughlin (for Boo Corrigan), Allison Newhart, Margery Overton, Greg Raschke, Sheri Schwab, Bret Smith, Brian Sischo, Janice Sitzes, PJ Teal, Mladen Vouk, Marie Williams, James Withrow, Lisa Zapata.

Chancellor Woodson called the meeting to order at 10:00 a.m.

**Announcements**

Chancellor Woodson highlighted the recent success of NC State's Athletics programs. The Women's Basketball team won the ACC Championship for the first time in 29 years. The Men's Wrestling team won their second ACC title in a row. When combined with the wins of our Women's Cross Country and Men's Swimming and Diving teams from the fall, NC State has won four ACC Championship titles this academic year. Chancellor Woodson also shared updates on Coronavirus. The university is continuing to monitor Coronavirus in North Carolina and how it might impact NC State and making plans to preserve business and academic continuity. This includes adapting classes and large meetings for online delivery and discussions about cancelling university-related events. New messages and updates to the campus community will be shared in the coming weeks. Chancellor Woodson is also serving as co-chair with Wes Burke and Harrell Martin on the UNC System Office's Coronavirus Taskforce and is working closely with university leadership in the area on this issue.

Executive Vice Chancellor and Provost Arden also shared updates regarding Coronavirus. People across the university have been working on university preparedness and response in regards to Coronavirus, including but not limited to Emergency Management and Mission Continuity, Study Abroad and Academic Affairs. There were around 300 students abroad this semester with approximately 65 in CDC designated Level-3 countries. At the time of this meeting, all students in these locations had returned home or have confirmed plans to return home. There are 416 faculty and students currently on university-related spring break trips. The Provost and Vice Chancellor Maimone have been working with campus to arrange plans for academic and business continuity going forward and encouraged members to practice their plans for working remotely as possible. The Provost state that moving between 1/3 and 1/2 of NC State's large classes to distance distribution as a major goal.

**Information:**

Policies / Regulations / Programs enacted since January 13, 2020, University Council Meeting

<https://generalcounsel.ncsu.edu/legal-resources/policies-and-regulations/prrs-recently-enactedapproved/>

<https://provost.ncsu.edu/proposed-revisions/>

**Approvals**

The January 13, 2020 minutes were approved as distributed.

## **Presentations**

Vice Chancellor for University Advancement Brian Sischo presented on the University Advancement (UA) Roadmap and highlighted ways in which University Advancement is contributing to the university's organizational effectiveness. The UA Roadmap is a five-year plan that will position University Advancement to pivot and leapfrog to a top 10 advancement organization. A number of innovative and collaborative projects have been launched under the UA Roadmap so far, including efforts to redefine alumni engagement and measurement, streamlining recruitment processes through Talent Management, and implementing a brand management strategy. These initiatives help University Advancement reach its full potential while leveraging NC State's Think and Do motto and aligning resources for maximum return on investment for the university as a whole.

Associate Vice Chancellor for Human Resources Marie Williams provided an update on HR's Roadmap. HR completed the first phase of its five-year roadmap in 2019, which included launching an HR Strategic Plan and initiatives to transform HR's culture into one with an agile mindset that promotes collaboration and quick results for customers. Phase II began in 2020 and features plans to launch a HR Concierge Center that will provide employees with a focused, self-service system and easier access to expertise of HR professionals for more involved issues.

Vice Chancellor for Finance and Administration Charles Maimone shared how Finance and Administration is working internally and with other campus partners to increase university effectiveness and highlighted its importance to NC State's future success. University effectiveness is vital to helping position NC State as a premier, land-grant university and critical for sustainable growth. The Office of Finance and Administration has developed three principles of work that are designed to help increase university effectiveness across all divisions: employee engagement, customer service, and resource stewardship. These principles of work were used to set quantifiable goals and highlight areas for continued improvement. Additionally, Finance and Administration staff are working with campus finance and administration teams to increase communication, coordination and collaboration.

With no further business, the meeting was adjourned at 11:40 a.m.