

**University Council  
Meeting Minutes  
Alumni Conference Room  
October 24, 2005**

**Members Present:**

Chancellor James Oblinger, Provost Larry Nielsen, Warwick Arden, JC Boykin, Linda Brady, Thomas Conway, Dennis Daley for Nina Allen, Lee Fowler, John Gilligan, Blanton Godfrey, Debbie Griffith, Karen Helm, Forrest Hinton, J.B. Jett, Ericka Kranitz, Mary Beth Kurz, Charles Leffler, Marvin Malecha, Nino Masnari, Kathryn Moore, Susan Nutter, Heather Shay, Daniel Solomon, Robert Sowell, Thomas Stafford, PJ Teal, Melissa Watkins, Ira Weiss, Terry Wood, and Johnny Wynne.

Chancellor James Oblinger called the meeting to order at 10:00 a.m. Dean Malecha made the motion, seconded by Dean Godfrey to approve the August 15, 2005 University Council minutes.

**I. Plenary:**

**University E-mail and Calendar System – Presented by Vice Provost Sam Averitt and Associate Vice Chancellor Steve Keto.** Vice Provost Averitt stated that, last year, University Council members received a report on the Layer 8 initiative. Consistent with that effort, a committee was formed to look at existing campus calendaring and emailing technology. Vice Provost Averitt reviewed the activities of that committee as follows:

Phase I of the project included:

- Benchmarked Peers
- Held campus focus groups
- Inventory and Survey Campus System
- Conducted Technical Assessment
- Conducted Functional Assessment

Phase II involves the next steps:

- Choosing between Groupwise and Cyrus / Oracle
- Drilling Down
- Conducting Final Campus Review and Input
- Making a decision
- Developing and executing an implementation plan

Once a decision is made regarding what system to use, implementation will take about one year with the bulk of transition to be complete by Fall Semester 2006. Vice Provost Averitt and Associate Vice Chancellor Keto will report to University Council before the final decision is made.

- **Tuition Administrative Advisory Committee Reports – Presented by Provost Larry Nielsen.** The Tuition Advisory Committee has completed its work and forwarded recommendations to the Chancellor. There will be a campuswide open forum on Thursday, October 27, 7:00-8:30 p.m. in Poe Hall to discuss the proposed Tuition increase.

## II. Announcements

Chancellor Oblinger reported on the following:

- The Board of Governor's Budget and Finance Committee has recommended a cap of \$451 on Campus Initiated Tuition and Fees increases. This recommendation is expected to be accepted by the Board of Governors at their November meeting.
- President-Designate Erskine Bowles' campus visit to NC State will occur on November 16, 2005.
- Our students are to be commended for their Hurricane Katrina Response.
- An open discussion on the budget was held on October 20, 2005 with more than 100 attendees.
- We are working with the Community College system to resolve differences regarding teacher preparation, in particular lateral entry.

Provost Nielsen reported on the following:

- Two dean searches will be taking place for the College of Engineering and College of Natural Resources. Chairing the two dean searches are:
  - Dean Kay Moore for CNR
  - Dean Johnny Wynne for COE

## III. Chancellor Oblinger asked University Council members to review the list of all recently enacted regulations, policies and department name changes as follows:

- ∧ Academic Affairs & Personnel Committee – POL01.05.2
- ∧ Alcohol Policy – POL04.20.2
- ∧ Process for Requesting Access to Social Security Numbers - REG01.25.11
- ∧ Change in name from the Department of Adult and Community College Education to the Department of Adult and Higher Education

## IV. Approvals of Regulations and Policy:

### • Academic Tenure Policy – POL 05.20.1

This revision to the policy would allow the Chancellor to delegate to the Deans authority to appoint and reappoint tenure-track faculty and appoint academic department heads. These were previously delegated to the Provost. Provost Nielsen made the motion, seconded by Dean Moore, to approve the academic tenure policy; the motion carried.

### • Delegation of Authority to Appoint and to Determine Compensation For Employees Exempt from the State Personnel Act (EPA) – REG 01.20.1

This revision to the regulation would comply with revision to POL 05.20.1 Academic Tenure Policy, which stipulates that Deans have the authority to appoint and reappoint tenure-track faculty, and appoint academic heads. Provost Nielsen made the motion, seconded by Dean Godfrey, to approve the revisions of the Delegation of Authority to Appoint and to Determine Compensation for Employees Exempt from the State Personnel Act (EPA); the motion carried.

### • Centers and Institutes – REG 10.10.4

Vice Chancellor John Gilligan asked the Council to approve the proposed Centers and Institutes regulation. This regulation was referred to Deans' Council for additional review.

- **Audit, Finance and Planning Committee – POL 01.05.5**

This revision adds delegated authority to the Committee for the approval of Centers and Institutes. Vice Chancellor Kurz made the motion, seconded by Dean Malecha, to approve the Audit, Finance and Planning Committee; motion carried.

- **Honorary Degrees – POL 01.30.2**

This revision to the honorary degrees regulation would prescribe the membership of the Faculty Committee on Honorary Degrees. The proposed change brings this regulation into compliance with the recently revised Professors of Distinction regulation. Provost Nielsen made the motion, seconded by Dean Moore, to approve Honorary Degrees; motion carried.

## V. Roundtable Reports

The following announcements were made:

- Vice Chancellor John Gilligan reported that the Vice Chancellor for Extension, Engagement and Economic Development Search Committee has forwarded its recommendation to the Chancellor.
- Vice Chancellor Tom Stafford announced that the annual Take Back the Night event will be held on Thursday, October 28.
- Vice Chancellor Terry Wood provided an update on the Homecoming events. He announced that Founders Day is scheduled for March 7 and that a special supplement to the Bulletin regarding the Achieve Campaign is available.
- Dean Ira Weiss announced that the COM Graduate Symposium was held Friday, October 14.
- Dean Daniel Solomon announced the kick-off for the PAMS Alumni Friends of the College.
- Dean Johnny Wynne stated that the CALS annual Career Expo held at the Talley Student Center was extremely successful.
- Dean Marvin Malecha reported on the progress in Prague relative to the building of classrooms.
- Dean Kay Moore extended an invitation to the Friday Institute dedication on November 9 at 4 p.m.
- △ Athletic Director Lee Fowler announced the grand opening of the Dail Basketball Center on Friday, October 28.
- △ Student Senate President Forrest Hinton reported on Homecoming week activities, discussed tuition increases; and expressed concern -- on Whil's behalf -- regarding new legislation affecting the Pell Grants.
- △ Associate Vice Chancellor Debbie Griffith discussed Ben Edwards's findings on marketing.

With no further business, the meeting was adjourned at 11:57 a.m.