

**University Council
Meeting Minutes
Alumni Conference Room
August 15, 2005**

Members Present:

Chancellor James Oblinger, Provost Larry Nielsen, Randy Thomas for Linda Brady, Lee Fowler, Blanton Godfrey, J.B. Jett, Mary Beth Kurz, Charles Leffler, Marvin Malecha, Nino Masnari, Kathryn Moore, Carolyn Argentati for Susan Nutter, Raymond Fornes for Daniel Solomon, Robert Sowell, Thomas Stafford, PJ Teal, Gil Zuckerman for Ira Weiss, Andy Willis, Terry Wood, Johnny Wynne, Whil Piavis, Karen Helm, Bob Bruck, Melissa Watkins

Chancellor James Oblinger called the meeting to order at 10:00 a.m. The April 4, 2005 minutes were approved with the addition of Dean Godfrey as being present.

I. Plenary:

Kenan Institute for Engineering, Technology and Science Overview – Raj Narayan. Raj Narayan provided an overview of the Kenan Institute for Engineering, Technology and Science. Included in the presentation were the history of Kenan Institute, their mission and strategy as well as detailed information in the following areas:

- Kenan's Basic Research
- K-12 Education
- Technology Commercialization
- Public Policy

Dr. Narayan introduced Bill Tucci, who recently joined Kenan as the Director of Kenan Fellows and K-12 Programs for the Institute. He also stated that he is encouraging faculty to participate as a Kenan Mentor.

Disclosure of Conflicts of Interest and Commitment 2005-06 Awareness – Matt Ronning / Debbie Hunt. Debbie Hunt provided information on the annual conflict of interest disclosure guidelines. The presentation focused on why faculty need to disclose, who, what, when and where to disclose, management plans, signatures and consequences.

Matt Ronning provided additional information on Notice of Intent to Engage in External Professional Activities for Pay (EPAP) component. A demonstration was given of the new portal and how to comply with COI and EPAP guidelines using this web based system.

II. Announcements

Chancellor Oblinger reported on the following:

- Reviewed the structure of the AACG/UC. As stated in under the recommendations, the UC meeting will be conducted as follows: Plenary session (presentation and group discussion of significant issues); Decision-making (presentation and voting on items requiring such; uses a “consent agenda” as the way to handle most items, with discussion only on significant ones; items should not advance to UC until thoroughly discussed and presumably ready for approval by EOM and COD); and Information (announcements and other round-table information sharing).
- Vice Chancellor Gilligan provided an update on the Vice Chancellor of Extension, Engagement, and Economic Development position. The committee will be conducting airport interviews sometime during the latter part of August. After the airport interviews, the committee will invite the selected candidates to campus by the end of September. January 1, 2006 is the goal to have the position filled.
- The Board of Governors will be adding a new Economic Development position.
- July 1, 2005, three new Board of Trustee members were installed: Lawrence Davenport, Burley Mitchell, and Whil Piavis.
- The Executive Officers will be holding a series of retreats on Strategic Plan for NC State. A meeting with the Deans will be scheduled at a later date to discuss the Strategic Plan for NC State.
- NC State will be hosting an orientation session for the eight new BOG members on August 9 on Centennial Campus.
- Highlights from the BOG - Administrative Council Meeting included:
 - David Murdock, owner of Dole Foods, Inc., will be looking to four N.C. universities (N.C. State, UNC Chapel Hill, UNC Charlotte and Duke University) to create a biotechnology research center in Kannapolis.
 - On August 11, 2005, Brad Wilson sent out a statement regarding tuition policy within the University of North Carolina. Mr. Wilson has appointed a special 14-member Tuition Policy Task Force committee to recommend how the BOG might refine and/or clarify its current policies and practices in the tuition-setting process. NC State Board Chair Wendell Murphy and UNC-Chapel Hill Board Chair Nelson Schwab will participating on this committee.
 - OP Attorney Leslie Winner indicated retirees cannot be rehired until after they have been retired for six months. This will go into effect November 1.
- Andy Willis gave an overview from the 2005 Session of the North Carolina General Assembly. NC State will sustain a 1.7% reduction.
- Move in was Saturday, August 13.
- There were 800 people who attended the Legacy Luncheon on Saturday, August 13.

Provost Nielsen reported on the following:

- NC State has over 30,000 students enrolled for the 2005-06 school year. Total enrollment is up from last year.
- Graduate Student enrollment is up several 100 students.
- DELTA is up 40% from last fall in enrollment.
- Budget: VC Leffler and Provost Nielsen reported on the budget reduction; tuition increase dollars; SPA salary increases – October 1, retroactive to July 1; EPA salary increase – November 1, retroactive to July 1.
- Mrs. Easley begins today, August 15 at NC State. Her office is located in Holladay Hall.
- The Visitors Center is scheduled to be ready to move in by October 1, but it will not be up and running as the Visitors Center until March 1, 2006.

III. Chancellor Oblinger reviewed all recently enacted regulations, including those enacted since the April 4 University Council meeting. Those regulations are as follows:

- ∧ Crisis Communication Plan - REG04.00.1
- ∧ English Proficiency Requirements for International Applicants - REG02.15.2
- ∧ Scholarly External Evaluations - REG05.20.11
- ∧ Qualifications for Rank – REG05.20.18
- ∧ Statements of Mutual Expectations – REG05.20.27
- ∧ Equal Opportunity & Nondiscrimination Policy Statement – REG04.25.01
- ∧ Sexual Orientation Policy Statement – REG04.25.03
- ∧ HIPAA Security Regulation – REG01.25.10
- ∧ Self Assessment for RPT Review – REG05.20.26
- ∧ Realms of Faculty Responsibility – REG05.20.19
- ∧ Department Name Change: Department of Educational Research and Leadership and Counselor Education to the Department of Educational Leadership and Policy Studies
- ∧ Authorization to Establish: BA Degree in Africana Studies

IV. Approvals of Regulations and Policy:

- **Responding to Allegations of Research Misconduct – REG10.00.02**
Vice Chancellor John Gilligan asked the Council to approve the regulation on responding to allegations of research misconduct. In developing a regulation on integrity in scholarship and scientific research, the faculty and administration recognize that researchers and scholars for the post are highly principled. Since the actions of every individual cannot be accounted for, this regulation would represent the mechanism to deal with dishonest behavior. Provost Nielsen made the motion, seconded by Dean Masnari, to approve the allegations of research misconduct; the motion carried.

- **Alcohol Policy – POL04.20.2**

Vice Chancellor Mary Beth Kurz asked the Council to approve the proposed revisions to NCSU's Alcohol Policy. This revision to the policy would address issues that have arisen during the past year and to address gaps of coverage in the policy. Provost Nielsen made the motion, seconded by Dean Godfrey, to approve the revisions of the Alcohol Policy; the motion carried.

- **Alcohol Regulation – REG04.20.1**

Vice Chancellor Mary Beth Kurz asked the Council to approve the revisions to NCSU's Alcohol Regulation. This revision would clarify that the Chancellor's permission is not required for persons who own or lease facilities to serve alcohol. Also, to designate the Vice Chancellor for Student Affairs as the Chancellor's representative for purposes of granting permission to serve alcohol in the Talley Student Center. Provost Nielsen made the motion, seconded by Dean Godfrey, to approve the revised Alcohol Regulations; the motion carried.

V. Roundtable Reports

The following announcements were made:

- Vice Chancellor Mary Beth Kurz announced Judy Curry joined their office on June 30, 2005.
- Vice Chancellor Charles Leffler gave an update on the budget situation. Many construction projects are occurring on main campus this summer.
- Vice Chancellor Stafford reported move in weekend went well.
- Vice Chancellor Wood reported on the Watauga Medal; Celebration of the Campaign Kick-Off for Thursday, September 22, the Gala on September 23 for the lifetime givers and the football game on September 24.
- △ Dean Nino Masnari indicated there are a record number of degrees; research awards, MS and PhD are up.
- Associate Dean of Research Raymond Fornes (representing Dean Dan Solomon) said research expenditures are up; doctoral program had a 40% increase since 2000 – enrollment; they have had outstanding new hires.
- Dean Kathryn Moore indicated increases in teaching fellows by 1100 - \$26,000 over four years – nice scholarship. ASL has more allocation this year – no more than 60 teaching fellowship awards.
- △ Dean Johnny Wynne reported the college has a new turfgrass facility at Lake Wheeler. Faculty are moving into the Schaub Park Labs.
- △ Dean Blanton Godfrey reported highest enrollment since 1989; three new ITT members.
- △ Dean Robert Sowell reported graduate enrollment is up.
- △ Associate Dean Gil Zuckerman (representing Dean Ira Weiss) announced the Wachovia Lecture Series; the first lecture will be held on September 14 at 4:30 p.m. Other lectures are scheduled for October 17 and November 14.
- △ Vice Chancellor Gilligan reported on the Research budget.

- ^ Associate Vice Provost and Deputy Director Administration Carolyn Argentati (representing Vice Provost Susan Nutter) announced Friends of the Library event will be held on October 24. Dr. Mary Schweitzer will be the speaker.
- ^ Athletic Director Lee Fowler reported the dedication of the Vaughn Towers will be held on Saturday, August 20, 2005.
- ^ Secretary of the University PJ Teal announced that the Board of Trustees will meet on September 15 & 16. The College of Education will be the host for that meeting. The agenda for the BOT has been posted on the web.
- ^ Chair of the Staff Senate Melissa Watkins announced the new officers for this year: JC Boykin will be chair-elect; Miriam Hines, Vice Chair; Jon Barnwell, Parliamentarian; Debbie Hunt, Secretary.
- ^ Student Body President Whil Piavis reported on the University Standing Committee.

With no further business, the meeting was adjourned at Noon.