

**University Council
Meeting Minutes
Alumni Conference Room
April 4, 2005**

Members Present:

Chancellor James Oblinger, Linda Brady, Dennis Daley, David Horning for Lee Fowler, Blanton Godfrey, J.B. Jett, Mary Beth Kurz, Charles Leffler, Marvin Malecha, Larry Nielsen, Nino Masnari, Laura Massengill, Kathryn Moore, Susan Nutter, Neil Olson for Warwick Arden, Raymond Fornes for Daniel Solomon, Robert Sowell, Thomas Stafford, PJ Teal, Ira Weiss, Andy Willis, Terry Wood, Johnny Wynne

Chancellor James Oblinger called the meeting to order at 10:00 a.m. Dean Sowell corrected the January 10, 2005 minutes to show that graduate enrollment is up 246 from this time last year instead of 1,500. The minutes from the January 10, 2005 meeting were approved by consent.

I. Announcements

Chancellor Oblinger reported on the following:

- ∧ He went to Charlotte on Tuesday, March 29, 2005 to meet with Ben Jenkins, Dan Kelly and other NC State alumni who are now associated with Wachovia. He used the opportunity to talk about Wachovia's current and future involvement with NC State.
 - ∧ He participated in the ECU installation of Steve Ballard on March 31. As part of the installation activities, he took part in a panel discussion to examine the role of service in higher education.
 - ∧ The appointments of Peaches Gunter Blank and Dick Robb to the Board of Trustees will be ending this summer. New appointees to the BOT will be Burley Mitchell and Lawrence Davenport.
 - ∧ The Board of Visitors Meeting held on April 1, 2005 was very well attended – 28-30 members attended the meeting.
- He had spoken with many legislators over the weekend about the budget and possible cuts. He said co-chairs in both the Senate and the House are now meeting to compare notes.
- ∧ He and WRAL's David Crabtree participated in the Service Raleigh event. There were over 2000 students in attendance.

Interim Provost Larry Nielsen announced the following:

- ∧ Madame Anna Mkapa, the first lady of the United Republic of Tanzania, was the keynote speaker at the fourth annual Peter H. Martorella Colloquium at the College of Education on Thursday, March 31, 2005. He presented to Dean Moore the carving that was given to the university by Madame Mkapa.

- △ The reviews of Deans Godfrey, Solomon and Moore are underway. The review for Dean Godfrey is winding down, and the reviews for Deans Solomon and Moore are midway through the process.
- △ The announcement for the position of Dean of Undergraduate Academic Programs is out on the web.
- △ The 2015 Enrollment Plan is complete.

II. Proposed Revisions to Policies and Regulations:

- △ **REG 05.57.01: Phased Retirement Program for Tenured Faculty**
Interim Provost Nielsen asked the Council to approve the Phased Retirement Program for Tenured Faculty that would remove the departmental caps from the colleges and clarified language. Interim Provost Nielsen made the motion, seconded by Dean Godfrey, to approve the Phased Retirement Program for Tenured Faculty; the motion carried.
- △ **POL 05.20.01: Academic Tenure Policy**
Interim Provost Nielsen asked the Council to approve the revisions to the Academic Tenure Policy. The proposed revisions to sections 1, 5 and 5.2 remove reference to Appendix I and correct link to chapter six in the code; section 5.1.2.a allows initial tenure-track appointments to vary from exactly four years to allow the end dates to coincide with RPT cycles and thereby not have to adjust tenure clocks later; sections 5.2.1 and 5.2.2 have been updated to include additional modifiers in special faculty titles. Section 6.1. incorporates six realms of responsibility; sections 6.3.2 and 6.3.3 to clarify the requirement of DVF vote in hiring and promoting special faculty with professional rank. Interim Provost Nielsen made the motion, seconded by Dean Malecha, to approve the Academic Tenure Policy; the motion carried.
- △ **POL 04.20.2: Alcohol Policy**
Vice Chancellor and General Counsel for Legal Affairs Mary Beth Kurz and Vice Chancellor for Finance and Business Charles Leffler asked the Council to approve the Alcohol Policy to ensure that suite holders in Carter Finley Stadium are required to abide by NCSU's alcohol policy. The policy permits consumption of alcohol in suites except during an athletic event, which is defined as the period beginning 30 minutes before play commences and ending 30 minutes after play ends. This amendment is consistent with what is required for the RBC Center suites. Vice Chancellor Leffler made the motion, seconded by Ms. Kurz, to approve the Alcohol Policy; the motion carried.
- △ **POL 05.15.2: Emeritus Status for Senior Academic Administrative Officers**
Interim Provost Nielsen asked the Council to approve the Emeritus Status for Senior Academic Administrative Officers that would extend eligibility from the current SAAO-Tier I only to all SAAOs (Tier I and Tier II). It also clarifies the eligibility and procedures as have already been done for the Faculty policy and regulation. Interim Provost Nielsen made the motion, seconded by Dean Malecha, to approve the Emeritus Status for Senior Academic Administrative Officers; the motion carried.

△ **POL 7.60.01: Parking and Transportation Ordinances for 2005-06 Revisions**

Vice Chancellor for Finance and Business Leffler asked the Council to approve the Parking and Transportation Ordinances for 2005-06. Recommended revisions include restructuring the permit costs; instituting a fee for visitor parking; and redesignating specific parking areas for consistent alignment.

There was discussion among the Deans. Vice Chancellor Leffler said this policy will be revisited on a regular basis with the Deans and University Council.

Vice Chancellor Leffler made the motion, seconded by Andy Willis, to approve the Parking and Transportation Ordinances for 2005-06 Revisions; 5 opposed; motion carried.

III. Notification of Intent to Plan:

△ **New Baccalaureate Program – B.A. in Women’s and Gender Studies**

Dean Linda Brady asked the Council to approve the creation of a new baccalaureate program – B.A. in Women’s and Gender Studies (WGS). The program will be designed to produce graduates who have a broad understanding of women’s and gender issues from a wide variety of disciplines. Dean Brady made the motion, seconded by Dean Moore, to approve the creation of a new baccalaureate program - B.A. in Women’s and Gender Studies; the motion carried.

△ **New Distance Education Degree Program: M.Ed./M.S. Curriculum and Instruction, Business and Marketing Education Concentration**

Dean Kay Moore asked the Council to approve the creation of a new distance education degree program: M.Ed./M.S. Curriculum and Instruction, Business and Marketing Education Concentration. These programs are designed to further enhance the credentials of licensed (Class A) teachers and prepare them for leadership roles within the profession. Dean Moore made the motion, seconded by Dean Malecha, to approve the creation of a new distance education degree program: M.Ed./M.S. Curriculum and Instruction, Business and Marketing Education Concentration; the motion carried.

△ **New Ed.D. Degree Program in Adult and Community College Education as a Distance Education Cohort Program In Charlotte**

Dean Kay Moore asked the Council to approve the creation of a new doctoral degree in Adult and Community College Education as a Distance Education Elementary Education Cohort Program in Charlotte. This program is designed to target professionals in community college settings, as well as professionals who serve adult learners through four-year colleges and universities, cooperatiave extension, continuing education agencies, area health education consortia, workforce development offices, and staff development unit of non-profit agencies. Dean Moore made the motion, seconded by Dean Brady, to

approve the creation of the new doctoral degree in Adult and Community College Education; the motion carried.

- **New Graduate Program – M.A. in Anthropology**
Dean Linda Brady asked the Council to approve the creation of a new graduate program – M.A. in Anthropology to enable students to develop a deeper understanding of the behaviors, beliefs, and evolutionary legacy of our species. This graduate program will build upon the institution’s historical strengths in the sciences. Dean Brady made the motion, seconded by Dean Masnari, to approve the creation of the new graduate program – M.A. in Anthropology; the motion carried.
- **New Baccalaureate Program – B.S. in Bioprocessing Science**
Dean Johnny Wynne asked the Council to approve the creation of a new undergraduate program – B.S. in Bioprocessing Science. The program is designed to prepare scientists for careers in the bio-industries, by exposing them to a breadth of fundamental science courses. New courses planned for introduction include: Introduction to Pharmaceutical Sciences, Validation Science, and Biopharmaceutical Microbiology. Dean Wynne made the motion, seconded by Dean Masnari, to approve the creation of the new undergraduate program – B.S. in Bioprocessing Science; the motion carried.
- **New Graduate Program – M.S. in Computer Systems Networking and Telecommunications**
Dean Nino Masnari asked the Council to approve the creation of a new graduate program – M.S. in Computer Systems Networking and Telecommunications. The program is designed to prepare students for employment in the networking and telecommunications industry, as well as for further graduate studies. Dean Masnari made the motion, seconded by Dean Moore, to approve the creation of the new graduate program – M.S. in Computer Systems Networking and Telecommunications; the motion carried.
- **New Graduate Program – Ed.D. in Educational Administration and Supervision**
Dean Kay Moore asked the Council to approve the creation of a new graduate program – Ed.D. in Educational Administration and Supervision. The program is designed to offer an off-campus degree at sites in Wake and Durham counties by focusing on the state’s need for quality administrators and education leaders in our school systems. This program is designed to improve the quality of K-12 schools by preparing leaders dedicated to school excellence and equity. Dean Moore made the motion, seconded by Dean Malecha, to approve the creation of the new graduate program – M.S. in Educational Administration and Supervision; the motion carried.
- ^ **New Sequence of Distance Education Courses for Alternative Teacher Licensure not Leading to Award of a Degree, Entitled: Initial Licensure Program, Business and Marketing Education.**
Dean Moore asked the Council to approve the creation of an Initial Licensure Program which would be designed for students who hold degrees in business, marketing, management or related areas who are seeking Class A (bachelor’s level) teaching licensure in North Carolina. The program would serve people

with substantial professional experience in business and who have decided to enter teaching as a second career. Interim Provost Nielsen made the motion, seconded by Dean Malecha, to approve new sequence of Distance Education Courses; the motion carried.

- **Authorization to Establish Notification:**
 - New Baccalaureate Program – B.A. in International Studies
 - New Graduate Program – Ed.D. in Educational Administration and Supervision
 - New Ed.D. Degree Program in Adult and Community College Education Administration as a Distance Education Cohort Program in Charlotte
 - New Distance Education Degree Program: M.Ed./M.S. Curriculum and Instruction, Business and Marketing Education Concentration
 - New Baccalaureate Program – B.S. in Sport Management

Chancellor Oblinger reviewed all recently enacted regulations, including those enacted since the January 10, 2005 University Council meeting. Those regulations are as follows:

- △ Holladay Medal for Excellence Procedures – REG 01.30.1
- △ Professorships of Distinction – REG 05.20.17
- △ Reasonable Accommodations in Employment – REG 05.00.2
- △ Evaluation of Scholarly Accomplishment – REG 05.20.9

IV. Proposed Restructuring of AACG/University Council

A subcommittee met to review the structures of University Council (UC) and the Academic Administrative Coordinating Group (AACG) because there was sentiment that the two groups overlap in mission and purpose. The following recommendations were made:

- △ Eliminate AACG because it is redundant with UC, Executive Officers Meetings and Council of Deans;
- Structure UC as major communication and decision-making body with three sections to each meeting: Plenary; decision-making; information;
- Retain the option of Chancellor to call a closed-meeting session for administrative personnel only before or after the scheduled UC meeting;
- Schedule for UC meetings: Five meetings annually, approximately four weeks before Board of Trustees meetings (January, March, June, August, October); materials will be sent at least two weeks in advance to allow adequate time for review; January meeting might be a mini-retreat (four hours, rather than two).

Interim Provost Nielsen made the motion, seconded by Dean Godfrey, to approve above reorganization of AACG/UC; the motion carried.

V. Roundtable Reports

The following announcements were made:

- Vice Chancellor Tom Stafford discussed the progress of the student body elections.

- Senior Associate Athletics Director David Horning (representing Athletic Director Lee Fowler) said that the Athletic Department is very excited about the way both basketball teams finished the season; the wrestling team finished third in the conference; the baseball and softball teams are doing well; as are the men's and women's tennis teams.
- Vice Chancellor Charles Leffler gave an update on the budget situation. He reminded everyone to pay attention to line items and be sure that expenditures are recorded correctly.

Vice Chancellor Leffler updated the group on the Provost search. The search committee has narrowed down the pool, and candidates will be brought to campus the first week in May. After that point, the committee will make its recommendation to the Chancellor.

Vice Chancellor Leffler also announced that the upgrade in the financial system went well and thanked all who were involved.

- Dean Ira Weiss announced that Robert Ingram, vice chairman pharmaceuticals, GlaxoSmithKline, will discuss "The Cost and Value of Healthcare: Common Concerns, Smart Solutions" when he presents the Wachovia Lecture on April 11.
- Dean Linda Brady announced that Dr. Peter R. Orszag, a senior fellow with the Brookings Institution and former economic adviser during the Clinton Administration, will deliver a lecture on Social Security reform as part of the inaugural Abraham Holtzman Public Policy Forum on Tuesday, April 12 at 7 p.m. in room 216 of Poe Hall. The forum is being held as part of Chancellor Oblinger's installation activities.
- Dean Marvin Malecha announced that Dr. Meredith Davis has been awarded the American Institute of Graphic Arts Medal for 2005. Other award-winning books and covers from the American Institute of Graphic Arts will be featured as part of the "AIGA 50 Books/50 Covers 2004" exhibition that is taking place today through April 23 in the Brooks Hall Gallery.

Dean Malecha also reported on the installation activities for the Chancellor. Interim Provost Nielsen encouraged everyone to make it possible for staff and students to attend.

- ^ Dean Johnny Wynne said he wanted to highlight two undergraduate clubs within the College of Agriculture and Life Sciences. The North Carolina FFA Foundation in the College has established the N.C. State University Collegiate FFA Scholarship Endowment. Income from the endowment will be used to provide scholarships for incoming College freshmen who are FFA members. The Animal Science Club has established an endowment that will be used to provide scholarships for undergraduate students enrolled in the College who are members of the Club.

- Associate Dean of Research Raymond Fornes (representing Dean Dan Solomon) said that the Open House for the College of Physical and Mathematical Sciences is scheduled for April 19.
- △ Interim Dean J.B. Jett reported that the College of Natural Resources and the College of Agriculture and Life Sciences will host Nobel Peace Prize winner Dr. Norman Borlaug on April 18. He is considered to be the “father of the Green Revolution” and will give a public lecture titled “Bridging the Divide Between Environment, Agriculture and Forestry.
- Dean Kathryn Moore echoed Interim Provost Nielsen’s report that Madame Anna Mkapa’s visit to NC State was a success. She also said that the Friday Institute will host a special two-day conference on April 7-8 called “No Child Left Behind and Leandro: Mandate and Means.” The conference will be the first installment of the Policy and Action Series sponsored by the Friday Institute.
- Associate Dean and Director for Research and Graduate Programs Neil Olson (representing Dean Warwick Arden) announced that the College of Veterinary Medicine will have a dedication of the new research building on Friday, April 29 at 11:30 a.m. It is the first structure created for the planned Centennial Biomedical Campus.
- Dean Nino Masnari announced that the College of Engineering will hold a dedication ceremony on Friday, April 22, to celebrate the occupation of Engineering Building I (EBI). It is the first academic engineering building constructed with state funding in 40 years. He also reported that the Engineering Graduate Research Center (EGRC) on Centennial Campus will be named for former Chancellor Larry K. Monteith. The building will officially become the Larry K. Monteith Engineering Research Center in October.
- Vice Provost Susan Nutter announced that a special exhibition celebrating the installation of Chancellor Oblinger will be on display until the end of the month in the main lobby of D.H. Hill Library. The libraries will also have a book sale the week of the Chancellor’s Installation.

Vice Provost Nutter reported that bids for the East Wing renovation in the D.H. Hill Library came in \$2 million higher than had been budgeted for the project.

Other upcoming events associated with the Libraries include a visit by Bob Dole on April 29 for him to discuss his World War II Memoir. The Libraries annual Spring Dinner will also be held on May 2.

- Chair of the Faculty Senate Dennis Daley announced the faculty election is underway. He stressed the need to get faculty to serve on the grievance and hearing panels.
- △ Secretary of the University PJ Teal announced that the Board of Trustees will meet on April 21 & 22. The College of Management will be the host for that meeting. The agenda for the BOT has been posted on the web. A video tribute in honor of Peaches Blank and Dick Robb will be presented at the dinner on Thursday evening, April 21.

- ^ Assistant to the Chancellor for External Affairs Andy Willis reported that the state senate will start talking today about budget reductions. He said there could be a \$1.2 billion short fall. Mr. Willis also announced that the BTEC groundbreaking is set for June 2 at 10 a.m.
- Chair of the Staff Senate Laura Massengill reported that the recipients in the Computer Loan program have all received their computers. She also said that an Open Forum hosted by the Senate on March 9 was a success, and the Senate will host a reception for the Chancellor this afternoon at 3 p.m at the Talley Student Center.

With no further business, the meeting was adjourned at 11:45 a.m.