

**University Council  
Meeting Minutes  
Park Alumni Center, Hood Room  
Monday, October 8, 2007**

**Members Present:**

Provost Larry Nielsen, Warwick Arden, Lennie Barton, Robert Brown, Thomas Conway, Greg Doucette, Ray Fornes for Daniel Solomon, Blanton Godfrey, John Gilligan, David Horning for Lee Fowler, Kevin Howell, Denis Jackson for James Zuiches, Dick Keltie for Louis Martin-Vega, Ericka Kranitz, Mary Beth Kurz, Charles Leffler, Terri Lomax, Marvin Malecha, James Martin, Bobby Mills, Kathryn Moore, Susan Nutter, Toby Parcel, Thomas Stafford, PJ Teal, Ira Weiss, Nancy Whelchel for Karen Helm, Gail Willis, Terry Wood, Johnny Wynne, and Ling Xiang

Provost Nielsen called the meeting to order at 10:00 a.m.

**Plenary:**

**Discrimination and Harassment Prevention Response Training** - Amy Circosta, Assistant Vice Provost and Director of Harassment Prevention Programs, presented an overview of the program and conducted a training session for the Council. The training emphasized abiding by federal laws, state laws, and university policies that prohibit discrimination and harassment as well as the importance of preventing and addressing this behavior. All employees are required to complete an approved training program designed to help employees understand their rights and responsibilities as to NC State's policies regarding discrimination and harassment.

**Business:**

Provost Nielsen reported on the following:

- The next Millennium Seminar will be held on October 16 and Charlie Rose will moderate the panel discussion.
- A major initiative of President Bowles is to contain the cost of textbooks. Currently, textbooks are bundled by the book companies to help lower the sale of used books, which is costly to the students. One option that is being considered is to unbundle the books.

The August 13, 2007 minutes were approved as prepared and distributed, after a minor clarification was made.

**Information:**

The following policies, regulations and programs recently enacted were reviewed including those enacted since the August 13, 2007 University Council Meeting:

- Interpersonal Relationships among Faculty, Staff and Students – POL 04.20.6
- Review of Vice Chancellors – REG 05.50.6
- Delegation of Authority to Sign Contracts – REG 01.20.2
- University Records Retention and Disposition – REG 01.25.12
- New Master's Degree: Global Innovation Management

**Roundtable Reports:**

The following announcements were made:

- Vice Chancellor Tom Stafford announced the Fee Review Committee has made its recommendations to the Chancellor.
- Vice Chancellor John Gilligan announced on October 23, Secretary of Energy Samuel Bodman will be visiting NC State campus and will tour energy research labs, make a presentation on U.S. energy programs and policy to students and the general public, and participate in an energy roundtable with leaders from state government and the energy industry.
- Vice Chancellor Charles Leffler announced there would be a Pandemic Flu Table Top Drill on October 16 and NC Flex open enrollment is during the month of October.
- Dean Terri Lomax reported the new graduate web site is up and running.
- Associate Dean Ray Fornes announced the rededication of the Riddick Hall would be held on Saturday, October 13.
- Dean Kathryn Moore announced the week of November 12 is American Education Week.
- Dean Toby Parcel announced on October 15 renovated Withers Hall will celebrate its reopening.
- Associate Dean Dick Keltie announced the College of Engineering held their career fair on October 3. This is the second largest career fair in the nation with 190 colleges attending.
- Dean Warwick Arden announced on November 14 the groundbreaking would take place for the Randall B. Terry Companion Animal Medical Center.
- Vice Provost Susan Nutter announced The American Soldier exhibition will be on display from October 13 through January 11.
- Senior Athletic Director David Horning announced Derr Track facilities would be opening in mid-November.
- Faculty Senate Chair James Martin announced there would be a Budget Forum on October 8 and on October 10 the UNC-Tomorrow will hold a local Listening Forum at the McKimmon Center.
- Secretary of the University PJ Teal announced the Board of Trustees would be meeting November 15 and 16. Lee Fowler will be presenting to the full board on Friday, November 16.
- Alumni Director Lennie Barton announced the Homecoming parade is scheduled for October 26. The Evening of the Stars will be held on November 9.
- Assistant Director Nancy Whelchel reported a staff survey would be launched in March 2008.
- Staff Senate Chair Gail Willis announced there would be a Staff Open Forum held on October 12.
- Student Body President Bobby Mills announced annual Shack-A-Thon (NC State's Habitat for Humanity's annual fall fundraiser) was held the week of September 24.
- Student Senate President Greg Doucette reported on October 1 and 2 the Student Government held its first-ever referenda on proposed increases in student fees; the annual Advocacy Trip to Washington, DC will be the last week in January 2008.

With no further business, the meeting was adjourned at 12:00 p.m.