The North Carolina State University Board of Trustees met in regular session in the Hood Board Room of the Dorothy and Roy Park Alumni Center on Centennial Campus, in Raleigh, NC, on Friday, April 22, 2016.

Members present: James W. Owens, Chair  
Robert F. Andrews  
Thomas E. Cabaniss  
Jimmy D. Clark  
Ann B. Goodnight  
Benjamin P. Jenkins III  
Stanhope A. Kelly  
Wendell H. Murphy  
Ronald W. Prestage, DVM  
Randall C. Ramsey  
Susan P. Ward  
Dewayne N. Washington  
Khari Cyrus, ex officio

Chair Owens called the meeting to order at 9:25 a.m. He reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired if there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the board at this meeting. Chair Owens called on Assistant Secretary PJ Teal for the roll call.

ROLL CALL
Assistant Secretary PJ Teal called roll and certified that a quorum was present.

MINUTES
Mr. Clark made the motion, seconded by Mr. Jenkins, to approve the open and closed session minutes of the February 19, 2016 meeting of the full board. The motion passed.

CHAIR'S REPORT- JIM OWENS
Chair Owens began by introducing the new student body president for the 2017 academic year, Paul Nolan. He reported that Paul is from Summerfield, NC, is a Benjamin Franklin Scholar and dual-degree student in Materials Science & Engineering and Political Science.

Chair Owens presented Ms. Lindsay Recchie the BOT Resolution of Appreciation for donating a kidney to Mr. Kevin Howell and saving his life. She received a standing ovation and encouraged others to consider organ donation.

Chair Owens thanked the Trustees for their 100% participation in the Chancellor's Biennial review. He noted that they will discuss the results of the review in closed session.

Chair Owens thanked the Chancellor and staff for providing the morning sessions on student wellness and diversity. He reported that for the past two meetings, the Executive Committee has been working on a guidance document regarding Chancellor compensation that will be a resource to future boards.

Chair Owens reported that the Endowment Board by-laws call for 6 members to be appointed by our Board of Trustees for a 3 year term with 2 members to be appointed each year.
Blas Arroyo will complete his two terms on the Board on June 30th of this year and is not eligible for reappointment. Lawrence Davenport is completing his first term and is eligible for reappointment.

Chair Owens recommended that Lawrence Davenport be reappointed and that Art Raymond be appointed to fill Blas' seat for 3 year terms ending June 30, 2019. He provided background information on Mr. Raymond.

Dr. Prestage made a motion to approve the appointment of Lawrence Davenport and the appointment of Art Raymond to the Endowment Board. The motion was seconded by Mr. Andrews. The motion passed.

Chair Owens asked the Board to mark their calendars on July 13, 2016 for the summer Board meeting, which will be held by phone.

**CHANCELLOR'S REPORT – W. RANDOLPH WOODSON**

Chancellor Woodson began by thanking the citizens of North Carolina for showing their strong support for higher education when two-thirds of voters supported the passage of the Connect NC Bond. He noted that the 2-billion-dollar bond referendum will positively impact the lives of North Carolinians across our state for generations through important investments in education, agriculture, parks and recreation, public safety and infrastructure improvements. He stated that two-thirds of the bond will go directly to fund improvements in higher education. Chancellor Woodson reported that the bond will specifically support two crucial projects at NC State: the Engineering Oval and the Plant Sciences Initiative building.

Construction of the Engineering Oval on Centennial Campus will enhance NC State's ability to continue attracting and supporting the world's best engineering students and faculty, and put more high-skilled engineers into North Carolina's economy. He reported that the Plant Sciences building, also on Centennial Campus, will better enable NC State to educate students for and support an $80 billion agribusiness industry that employs 17 percent of North Carolina's workforce, including 2000 plant science researchers at biotech companies in the Triangle. He noted that the bond will not completely cover the two projects. NC State has committed to raise about $145 million in private funds to cover the balance - a process that is well underway. He noted that these two facilities are critical to the future of this university and that he is grateful to the Governor and legislators for their overwhelming support.

Chancellor Woodson reported that NC State's Poole College of Management (PCOM) was ranked 47th by Bloomberg Business Week. This is up 39 places from last year which is a tremendous accomplishment and the first time PCOM's undergrad program hit the top 50.

Chancellor Woodson reported that the Legislative Short Session begins Monday, April 25, 2016. Revenue projections are as follows:

- Legislature will have $237 million more than planned for the second year of the budget.
- Strong individual tax collections are contributing to the revenue growth.
- Advancement programs
  - Caps the use of state funds at $1 million
  - $16M reduction, $6M for NC State
- NC Guaranteed Admissions Program
  - Requires lower-performing students to enroll in a community college before being accepted to a UNC institution
  - Potential to reduce the number of new freshmen and state funding
- UNC Self-Liquidating
  - Plants Sciences- $85M
  - Carmichael Addition and Renovation- $45M
  - Case Commons Residence Hall- $15M
• Management flexibility reduction
  o $43M and $3M reduction
• Advanced planning for new capital projects
  o Budget included a provision requiring UNC institutions to use non-General Fund dollars for advanced planning before the legislature would be given a chance to approve projects
• Carry forward
  o 5% for the biennium (up from 2.5%)
  o UNC-GA is asking the legislature to extend the increase in carry forward authority and eliminate the $300,000 cap on R&R projects
• Qualified Excess Business Arrangement (QEBA)
  o Significantly impacts key leaders on campus
  o Able to get a temporary reprieve on the issue through August 1, 2016 and need to secure a permanent solution for those impacted

Chancellor Woodson gave a House Bill 2 update. He reported that many members of the NC State community are understandably concerned about how House Bill 2, passed by the North Carolina Legislature and signed into law by the Governor, could impact individuals at NC State.

Chancellor Woodson invited Dr. Rodolphe Barrangou to give the Trustees a report about his work. Chancellor Woodson stated that Dr. Barrangou is one of our highly talented researchers. Dr. Barrangou joined NC State in 2012, but in the short time he has distinguished himself as what can only be described as a rising star. His work has some major scientific implications. Very recently he has won two major awards - the Warren Alpert Prize for his research in gene editing and he also won the Canada Gairnder International Award, one of the world’s most esteemed medical research prizes. Dr. Barrangou spoke briefly about his research.

COMMITTEE REPORTS

AUDIT, RISK MANAGEMENT AND FINANCE COMMITTEE – CHAIR TOM CABANISS
Mr. Cabaniss reported that Ms. Cecile Hinson, Director of Internal Audit, reviewed her quarterly update on Internal Audit activity, and presented the fiscal year 2017 Audit Plan for the University. He noted that the Committee approved the Audit Plan for the next fiscal year.

He reported that the committee heard a legislative update from Vice Chancellor Scott Douglass and Mr. Kevin Howell. They included an overview of the fiscal outlook for the State of North Carolina. Revenue and individual taxes are projected to be above target, while sales taxes are estimated to be $20 million below target – depending on final tax return filings. The North Carolina economy shows continued moderate growth. Employment growth is steadily improving, but wage growth is lagging. The Committee also heard information about the UNC Board of Governors budget priorities for fiscal year 2017, which includes retaining top talent, improving education attainment, and fully funding enrollment change. Legislative priorities for the next two years that could affect NC State are reducing the $6 million management flex cut and removing the $5.8 million advancement activity reduction. Priorities also include keeping NC State's self-liquidating projects in legislation. These projects include Plant Sciences, Carmichael Addition and Renovation and Case Commons Residence Hall. Mr. Cabaniss stated that they are hoping to limit the impact of NC Guaranteed Admissions Program by requesting a two-year delay, and they are monitoring the impact of HB2.

Mr. Cabaniss reported that University Treasurer, Mary Peloquin-Dodd presented an Annual Review of Associated Entities to satisfy the annual Associated Entity review required by the Board of Governors. He noted that all audits have been sent to General Administration and the copies of the audits were made available to the Committee. He reported that there were no management issues this year in the audits for these entities. Ms. Peloquin-Dodd also provided information on net assets and endowments for the Associated Entities.
Mr. Cabaniss reported that Ms. Lori Johnson, Director of University Strategic Debt Management, provided a debt update to the Committee. She reviewed a ten-year history of the University’s outstanding debt, by amount, type, and purpose. The University was required to hire an independent financial advisor and, through an RFP, First Tryon Advisors was hired. Other activity related to University debt were updating the guidelines and replacing the former bond trustee. There was a rate modification on the energy loan that will result in $3.8 million savings in interest costs and shorten the payback period of the loan. Based on current expectations, debt is likely to increase during the next few years due to Engineering Oval and Plant Sciences projects. Ms. Johnson also informed the Committee about the UNC System Debt Capacity Study in which both she and Ms. Peloquin-Dodd participated. The study was in response to a new statute which now requires each campus to provide an annual report on current and anticipated debt levels and requires the System to conduct an annual study on estimated debt capacity. She also discussed General Administration’s methodology for meeting these new rules.

Mr. Cabaniss reported that Vice Chancellor and General Counsel Eileen Goldgeier and Assistant General Counsel Robert Hoon, provided an interactive explanation of the development of a culture code and how it will impact the compliance and integrity program.

Mr. Cabaniss stated that Provost Warwick Arden discussed faculty loss, which is the University’s number four strategic risk. Faculty loss is described as the inability to attract and retain faculty due to lack of competitive compensation and benefit packages and/or substandard infra-structure. Provost Arden talked about workplace and non-workplace factors common to recruitment and retention.

BUILDINGS AND PROPERTY COMMITTEE - CHAIR RANDY RAMSEY

Mr. Ramsey reported that the committee recommended one property matter to the full board for approval:

- Disposition by Land Exchange of approximately .53 acres of State of North Carolina land in Hatteras Village with Captain Lee Setkowsky (adjacent owner) in exchange for strategic facilities of equal value to be identified by the College of Agriculture and Life Sciences. Land valuation and equity to be determined in conjunction with the State Property Office of the Department of Administration.

Mr. Ramsey made a motion for the approval of this property matter, seconded by Mr. Murphy. The motion passed.

Mr. Ramsey stated the Committee reviewed and approved the 2016-2017 open-ended service agreement designer selections, 13 designer selections and one construction manager at risk selection. He noted that the Committee accepted two completed buildings and projects at a combined value of $4.8 million that included the Carmichael Locker improvements at a value of $3 million.

Mr. Ramsey reported that the Committee reviewed and approved the proposed revisions to Policy 7.60.01, Parking and Transportation Ordinances for 2016-2017 that requires full board approval. The proposed changes would be effective August 16, 2016. Mr. Ramsey made a motion, seconded by Mr. Murphy, to approve the proposed revisions to Policy 7.60.01. The motion passed.

Mr. Ramsey reported that the Committee approved 12 plans and specifications of formal projects costing less than $2 million. He noted that the Committee received updates about the physical master plan, Centennial Campus capital projects, other capital projects and projects in planning.

UNIVERSITY ADVANCEMENT AND EXTERNAL AFFAIRS COMMITTEE - CHAIR JIMMY CLARK

Mr. Clark reported that Vice Chancellor Brian Sisko presented a University Advancement update, noting that with the passage of the NC Connect Bond, we are now positioned to pursue fundraising for the Engineering Oval and Plant Sciences projects in earnest.
Mr. Clark reported that Vice Chancellor Sischo shared findings from our campaign communications consulting firm that completed a recent alumni quantitative survey. Results indicate alumni and non-alumni donors have a very high level of satisfaction with NC State, with a high degree of interest in becoming more engaged with the University. The firm also tested potential campaign names and themes, the feedback from which was presented as well.

Mr. Clark stated that the Executive Director for Corporate and Foundation Relations, Lorena McLaren, provided the Committee with an overview of the work being done with corporations and foundations. She noted that corporate and foundation support will make up about 40% of the campaign total, underscoring their importance to the University.

Mr. Clark reported that Vice Chancellor and Dean of DASA Dr. Mike Mullen and Executive Director of Development for DASA Nicole Peterson presented for committee approval a Career Development Center Naming Addendum update. They shared that corporate donors are keen to name career centers, especially on campuses with programs and students who match up with their workforce needs. Mr. Clark noted that the Committee approved the JC Raulston Arboretum Naming Addendum for three namings.

Mr. Clark reported that Associate Vice Chancellor for Advancement Services Kushal Dasgupta then provided an endowment naming minimums update. Associate Vice Chancellor Dasgupta shared the results of benchmarking peer institutions which included a review of scholarships, fellowships, and professorships among other categories for endowed funds. The Committee discussed the pros and cons of considering an increase in the minimum endowment level from $25,000 to $50,000.

Mr. Clark stated that Associate Vice Chancellor for Advancement, Francine Cronin, shared a Campaign update. Ms. Cronin reviewed the goals of the campaign and the commitment to foster and grow a culture of philanthropy. She also updated the Committee on the Volunteer Leadership Summit to be held June 16-17 and Campaign Kickoff week ending on October 28, 2016.

Mr. Clark reported that in Closed Session, the Committee reviewed and approved twelve naming proposals. He noted that the full board will review the naming proposals in Closed Session.

**UNIVERSITY AFFAIRS COMMITTEE – CHAIR SUSAN WARD**

Mrs. Ward reported that Ms. Krista Ringler, Director of Scholarships and Financial Aid, provided an annual report on the list of recognized entities awarding full scholarships to undergraduates and the number of students receiving full scholarships from each entity. Pursuant to North Carolina General Statutes, students who receive full scholarships from the list of recognized entities will be considered residents of North Carolina and will receive the resident tuition benefit. There are a total of 63 new and continuing students benefiting from this provision. Of these 63 students, 52 are Park Scholars. This process is governed by NCSU REG 02.70.03, "Residency for Full Scholarship Undergraduate Students," which requires an annual update to the Board of Trustees.

Mrs. Ward stated that Dr. Louis Hunt, Senior Vice Provost and University Registrar, gave a report on the special consideration process of undergraduate admissions and the performance of students previously admitted through that process. She noted that the purpose of the special consideration process is to provide a mechanism to admit students with exceptional talents in areas important to the university community. The overriding criterion in all admissions decisions is the potential for academic success. This process is governed by NCSU REG 02.10.4, Identification and Performance Monitoring of Selected Students Requiring Special Consideration for Admissions, which also requires an annual update to the Board of Trustees.

Mrs. Ward reported that the committee recommended approval of the proposal to plan a new B.S. degree program in Agroecology and Sustainable Food Systems. This is an interdisciplinary program between the Departments of Crop Science and Horticultural Science in the College of Agriculture and Life Sciences. Graduates completing this degree program will be prepared for a large diversity of jobs that cross
agricultural related careers as well as the growing number of sustainable and “green” jobs related to food and agriculture. Mrs. Ward made a motion for the approval of the request to plan this new degree program. The motion was seconded by Mrs. Goodnight. The motion passed.

Mrs. Ward reported that the Committee recommended renewal of the Wake STEM Early College High School Memorandum of Agreement. The early college high school was established in 2011, and this is the second five-year agreement executed between NC State and Wake County Board of Education. The agreement is effective until June 30, 2021. Enrollment will not exceed 250 students at its full capacity; currently there are 249 students. These students earn high school diplomas and two years of transferable college credit at no cost to families. NC State provides selected university courses taught by NC State faculty. The current location for the early college high school is in the Cherry Building located on NC State’s Centennial Campus. Mrs. Ward made a motion to approve the renewal of this Memorandum of Agreement. The motion was seconded by Mrs. Goodnight. The motion passed.

Mrs. Ward also noted that the committee recommended approval of revisions made to NC State Policy 05.25.01, Faculty Grievance and Non-Reappointment Review Policy. The policy revisions include an overall cleanup of language to make the policy more user friendly; re-naming the 604/607 Committee to the Faculty Grievance/Review Committee and clarifying that the Chair of the Faculty no longer serves a role in the process—rather the Chair of the Faculty Grievance/Review Committee will have responsibility for overseeing the process. These policy revisions are the result of a collaborative effort among representatives from the Offices of the Provost, General Counsel, Faculty Senate, and the Faculty Ombuds. Mrs. Ward made a motion for approval of the revisions to Policy 05.25.01. The motion was seconded by Mr. Cabaniss. The motion passed.

Mrs. Ward stated that the Committee approved the 2014-2015 report to the Board of Governors on personnel actions covered by the university’s management flexibility agreement. The report, presented by Interim Associate Vice Chancellor for Human Resources Kathy Lambert, covers information regarding SAAO Tier I appointments, the conferral of tenure, salary equity and audit information.

Mrs. Ward stated that Provost Arden provided an update on the May Commencement ceremony; Admiral Michelle Howard, Vice Chief of Naval Operations, will deliver NC State’s commencement address on Saturday, May 7.

Mrs. Ward reported that the Committee received an update on Faculty Senate activities from Chair of the Faculty Jeannette Moore. Recent topics discussed by the full Faculty Senate include results of the COACHE Faculty Satisfaction Survey, enhancing graduate student success, and academic analytics. Dr. Moore also reported that after considerable discussion, a vote was taken and approved to change the title of “Secretary of the Faculty” to Associate Chair of the Faculty.

Mrs. Ward reported that the Committee heard an update from Staff Senate Chair Wyona Goodwin. The Staff Senate has also been busy this spring discussing resolutions and recommendations focused on staff support issues, including a staff ombuds person on-campus and a fair wage score card proposal sent to UNC-General Administration.

She stated that in the Provost’s Update the Committee was notified of the following:

- Three new dual degree programs have been initiated by the College of Engineering designed to increase access, diversity and enrollment in the STEM discipline and are scheduled to start Fall 2016. These are:
  - B.S. in Applied Physics (UNC-Pembroke) and B.S. in Electrical Engineering (NC State)
  - B.S. in Applied Physics (UNC-Pembroke) and B.S. in Mechanical Engineering (NC State)
  - B.S. in Physics (NC Central) and B.S. in Mechanical Engineering (NC State)
Mrs. Ward noted that the Committee was informed of the establishment of a graduate certificate program in the College of Sciences titled Climate Adaptation. This certificate program is designed for working professionals and will provide training in the application of climate information to improve climate-sensitive sectors like agriculture, water resources, coastal infrastructure, disaster management, and energy production. The proposed start date is fall 2016.

Mrs. Ward reported that in accordance with the UNC Policy on the Employment of Related Persons (Anti-Nepotism Policy), we were informed that NC State did not have any reported employees out of compliance with the policy for calendar year 2015.

Mrs. Ward reported that Provost Arden provided information on leadership position searches: Dr. Mary Ann Danowitz was recently named dean of the College of Education after serving as its interim leader since July 2015. The College of Design on-campus interviews for Dean wrapped up earlier this week and the Provost is currently in negotiations with a final candidate for the position of Vice Provost for Institutional Equity and Diversity.

Mrs. Ward reported that Provost Arden informed the Committee of three recent distinguished professorship appointments:

- The Blue Cross & Blue Shield of North Carolina Foundation/W. K. Kellogg Distinguished Professorship was recently awarded to Dr. Nancy Creamer, Professor of Horticultural Science and Director of the Center for Environmental Farming Systems (CEFS) in the College of Agriculture and Life Sciences.
- The Jordan Family Distinguished Professorship for Natural Resources Innovation was recently awarded to Dr. Hasan Jameel, Professor in the Department of Forestry and Environmental Resources in the College of Natural Resources.
- The Randall B. Terry, Jr. Distinguished Professor in Translational Medicine was recently awarded to Dr. Jorge Piedrahita in the Department of Molecular Biomedical Sciences in the College of Veterinary Medicine.

Mrs. Ward stated that in Closed Session, the committee approved conferral of tenure to 9 new faculty hires and to 38 faculty members who were reviewed during the annual promotion and tenure process.

**NOMINATING COMMITTEE REPORT – CHAIR BEN JENKINS**

Chair Jenkins reported that the Nominating Committee recommends the following slate of officers for 2016-17. They are as follows:

- Chair – James W. Owens
- First Vice Chair – Jimmy D. Clark
- Second Vice Chair – Thomas E. Cabaniss
- Secretary – Ann B. Goodnight
- Assistant Secretary – PJ Teal

He noted that the Full Board will vote on this new slate of officers during the July 2016 Board meeting.

**BOARD OF VISITORS REPORT – CHAIR CHUCK FLINK**

Chair Flink reported that at the Board of Visitors (BOV) meeting on April 8, 2016, Chancellor Woodson discussed the upcoming legislative session and reviewed legislative priorities for the UNC System and NC State.

Chair Flink reported that Mike Mullen, Vice Chancellor and Dean for the Division of Academic and Student Affairs gave an update about student success and the Division of Academic and Student Affairs. He stated that DASA provides resources for all students that enriches their education and supports their successful journey towards their careers.
Chair Flink reported that the BOV heard a University Campaign Update from Vice Chancellor for Advancement, Brian Sisko, Associate Vice Chancellor for Advancement, Francine Cronin and Chief Communications Officer, Brad Bohlander. They provided an overall update on the planning and implementation of the University’s comprehensive fundraising campaign. Their presentation included an update on fundraising progress to date, an overview of the volunteer leadership structure, a preview of the campaign brand and identity, and a summary of the campaign kickoff celebration week’s activities taking place October 23 - 30, 2016.

Chair Flink reported that the BOV heard a legislative update from Representative Donny Lambeth, North Carolina House of Representatives and that Deputy Athletics Director, Michael Lipitz provided a lunch presentation on the Reynolds renovation project. He noted that the next BOV meeting is on October 7, 2016.

STUDENT BODY PRESIDENT REPORT—KHARI CYRUS
Mr. Cyrus reported that both the UNC Association of Student Governments and the ACC hosted advocacy days from March 14 – 15, 2016 in Washington, D.C. He met with student leaders from the UNC system schools and ACC Schools to discuss issues facing the institutions and to share best practices on how to effectively serve as a student leader. During advocacy days, they met with Senators’ staff and many Representatives.

Mr. Cyrus reported that in late May, the National Campus Leadership Council is hosting its fifth annual Presidential Leadership Summit in Washington, D.C. He noted that the summit is a conference for incoming and outgoing student body presidents and it addresses important national issues such as campus sexual assault, college affordability and mental health. Student Government will work with the new Student Body President, Paul Nolan to ensure NC State is represented at the summit.

Mr. Cyrus stated that Pan-African week is an annual week of events (April 2 – 9, 2016) that allow the NC State community to engage and interact with various programs centered on the education of black diaspora. He noted that it is an opportunity for students to learn about different cultures through events put on by organizations like African Student Union, Black Greek Letter Organizations, and Uninhibited Praise Gospel Choir.

Mr. Cyrus reported that Service Raleigh was created by Park Scholars and Student Government in 1998 and it is an annual, community-wide day of service. He noted that it took place on April 9, 2016 and offered participants a wealth of service opportunities.

Mr. Cyrus gave an update on Student Government initiatives:

- Student Government is working on a new initiative to prevent students from walking on the seal located on the floor of Talley Student Union, branded as “Save the Seal”. Over the past month, members of student government have been educating the general student body about this initiative in order to create a permanent tradition.
- The Diversity Outreach Department of Student Government hosted a town hall on the racial climate of NC State on January 13, 2016. Following the success of this event and the level of interest and involvement across the board, Student Government has decided to implement a Town Hall series in order to address multiple issues facing campus. Future Town Hall’s will focus on GLBT climate, religious climate, and student fees.
- Student Government has officially partnered with the Alumni Association Student Ambassador Program to transform The Brick, NC State’s comprehensive traditions guide for incoming students, into a mobile app. They are working to develop an online format of The Brick in order to reach more students, use less paper, and update our traditions.
WALTER HINES PAGE PRESENTATION – CHAIR JIM OWENS
Chair Owens and Chancellor Woodson recognized Khari Cyrus as a recipient of the Walter Hines Page award on behalf of all of the Board of Trustee members, in appreciation of his service to the board and university. He reported that the Order of Walter Hines Page is an honorary order exclusively for former members of the Board of Trustees of NC State University. Trustees are named to the Order by the Chancellor upon the expiration of their terms of office and are designated as “Trustees Emeritus.” Chair Owens noted that as Student Body President, Khari was extremely active, engaged and involved. Chair Owens stated that Mr. Cyrus led efforts to make a one-time event during welcome week to be events throughout the year related to diversity and inclusion and branded Respect the Pack with both Diversity Education Week and Tunnel of Oppression. These partnerships will continue in the future.

Chair Owens reported that students came together in December with Mr. Cyrus’ lead to develop action items for the University to consider to improve race relations on campus for both students and faculty/staff. All four action items have made progress and will continue into next year.

In addition to the Walter Hines Page Award, Chair Owens presented Mr. Cyrus with a Trustee medallion and lapel pin. He noted that the signature trustee lapel pin with a red stone is given to each Trustee emeritus as their time of service comes to an end.

CLOSED SESSION
With no further business in open session, Mrs. Ward made the motion, seconded by Mr. Murphy, to go into closed session to prevent the premature disclosure of an honorary award and to consider the qualifications, competence, performance, conditions of appointment of a public officer or employee. The motion passed.

RECONVNE IN OPEN SESSION
At 11:35 a.m., the board came out of closed session. With no further business in open session, Chair Owens adjourned the meeting at 11:35 a.m.

Respectfully submitted,

[Signature]
Assistant Secretary

[Signature]
Secretary

Approved:

[Signature]
Chair of the Board