The North Carolina State University Board of Trustees met in regular session in the Hood Board Room of the Dorothy and Roy Park Alumni Center on Centennial Campus, in Raleigh, NC, on Friday, February 19, 2016.

Members present: James W. Owens, Chair
Robert F. Andrews
Thomas E. Cabaniss
Jimmy D. Clark
Ann B. Goodnight
Benjamin P. Jenkins III
Stanhope A. Kelly
Wendell H. Murphy
Randall C. Ramsey
Susan P. Ward
Dewayne N. Washington
Khari Cyrus, ex officio

Chair Owens called the meeting to order at 9:25 a.m. He reminded all members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and inquired if there were any known conflicts of interest or appearances of conflict with respect to any matters coming before the board at this meeting. Chair Owens called on Assistant Secretary PJ Teal for the roll call.

ROLL CALL
Assistant Secretary PJ Teal called roll and certified that a quorum was present.

MINUTES
Mr. Ramsey made the motion, seconded by Mrs. Ward, to approve the open and closed session minutes of the November 13, 2015 meeting of the full board. The motion passed.

CHAIR'S REPORT- JIM OWENS
Chair Owens reported that Founders' Day is on Monday, March 7, at Talley Student Union with a reception at 6 p.m. and dinner at 7 p.m. He noted that the Watauga Medal Recipients are as follows:

- Barbara Mulkey
- George Worsley
- Barbara Goodmon, who has asked that her medal be awarded at the 2017 ceremony

Chair Owens announced that Commencement is on May 7 and he thanked the Trustees for their participation in the December graduation ceremony.

Chair Owens shared information about a wonderful gift that will be announced soon that is very transformational. Randy and Tiffany Ramsey have made generous, historic gifts in support of both the Wolfpack Club and the College of Veterinary Medicine at NC State. These gifts include a naming to support the Randy and Tiffany Ramsey Men’s Basketball Team Endowment and also establish the Tiffany and Randy Ramsey Equine Sports Medicine Program in the College of Veterinary Medicine. The Ramseys’ gifts are mile markers in both programs. Their gift to the Wolfpack Club is the largest single gift in support of an endowment and the largest single gift to the Equine Sports Medicine Program.

Chair Owens reported that in April, UNC System Margaret President Spellings will visit NC State’s campus for a day-long tour. He reminded the Trustees to hold the early afternoon/evening of April 20 for a
Trustee reception with President-elect Spellings. He also asked that the Trustees hold the morning of April 21 for additional meetings. He noted that these meetings are in response to Trustees’ requests to receive additional information on both diversity and mental health resources for students.

Chair Owens reported that the Board of Trustees’ Bylaws give the nominating committee responsibility for presenting a slate of nominees to the board at its last meeting before the beginning of each fiscal year. The slate of nominees shall contain at least one nominee for each of the offices of Chair, First Vice Chair, Second Vice Chair and Secretary.

He appointed the 2016 nominating committee as follows:

1. Ben Jenkins, Chair
2. Ann Goodnight
3. Wendell Murphy
4. Ron Prestage

Chair Owens reported that the University of North Carolina Board of Governors requires that the NC State Board of Trustees complete a review of Chancellor Woodson in the second spring after his appointment and every four years thereafter. The Chancellor’s previous biennial review occurred in 2012. The review will provide feedback for the Chancellor about his leadership and effectiveness. He stated that on February 22, all Trustees will be sent an email asking to participate in the online survey that will close at noon on March 8. Then, there will be a discussion of the survey results and any additional comments in closed session at the conclusion of the meeting in April. He noted that a summary of the survey results will be forwarded to President Spellings followed by a meeting with him, President Spellings and Chancellor Woodson to discuss the results.

Chair Owens reported that the Endowment Board approved a resolution authorizing the sub-delegation by Treasurer and Assistant Treasurer for Gifts of Securities, for purposes of operational efficiency and effectiveness. Chair Owens reported that the Board also approved allowing an endowment that was not going to reach full endowment level to move ahead and spend available monies in accordance with the original purpose.

Chair Owens stated that the Endowment Board heard a report on fundraising, the upcoming Capital Campaign, and other advancement highlights. He reported that Vice Chancellor Scott Douglass presented gifts on behalf of the Chancellor for the Endowment Board’s acceptance. The Endowment Board accepted new cash gifts of $6,048,812 received since the last Board meeting.

Chair Owens reported that the Endowment Board received an update on the NC State Investment Fund for the period ended December 31, 2015. He noted that the Market Value of Investable Assets for the Endowment Fund was $205.8 million on December 31, 2015 and the Total NCSIF Market value was $687.12 million. The Investment Fund posted a -0.2% return Fiscal Year to Date, the performance of which is on par with UNC Investment Fund’s FYTD return, and, while negative, favorably compares to the Fund’s policy benchmark of -1.6%. The 12 month return for the period ending December 31, 2015 was also favorable at 5.5%, compared with the policy benchmark of 0.6%.

Chair Owens reported that the Endowment Board received the 2015 NACUBO/Commonfund Endowment Study results for the period ending June 30, 2015. NC State ranked 98 out of 812 respondents in endowment size, with a combined market value reported of $984.0 million and a combined return of 8.34%. NC State had an increase in market value since 2014 of 11.2%, which is the largest increase among our peer institutions, and fourth largest among the 100 largest endowments.

Chair Owens stated that the Board received the Endowment Spending Budgets for Fiscal Year 2017, totaling $6 million, an increase of a little more than 3% from fiscal 2016’s $5.8 million. University-wide there
is a 7% increase in Fiscal Year 2017 spending budgets. Current year spending budgets, university wide, total $15.4 million as compared to next year’s total of $16.5 million.

Chair Owens reported that the Endowment Board received an update on the Centennial Campus Endowment Fund projects. The report covered 78 acres of land owned by the Endowment Fund. Reports on specific projects included the recently completed Alliance Center, the StateView Hotel and Conference Center, the North Shore Phase II Residential Development, the Center for Technology and Innovation, the CBC Flex Lab Building. He reported that the change in approach for the Spring Hill District was addressed.

Chair Owens stated that the Board also heard updates on the Hillsborough Street corridor, including the status of The Aloft Hotel, which opened for business in October 2015. The Endowment Board also heard about the possibility of a purchase of land from the City of Raleigh and other potential real estate opportunities for Hillsborough Street. Chair Owens noted that the Endowment Board heard and accepted the Hofmann Forest semi-annual report dated December 31, 2015.

Finally, Chair Owens announced a special recognition for Lindsay Recchie, Assistant to the Chancellor. He reported that she recently demonstrated incredible courage and compassion that is worthy of great admiration. She was presented with, and then embraced the opportunity to make a truly profound gift to a co-worker who was in great need. Chair Owens presented a resolution of appreciation from the board to recognize Mrs. Recchie’s extraordinarily heroic act. The resolution was unanimously approved by the Board. (Appendix A)

**CHANCELLOR’S REPORT – W. RANDOLPH WOODSON**

Chancellor Woodson reported that NC State has its first Churchill Scholar. Mia Alexa de los Reyes is one of 15 students nationwide to receive the prestigious and coveted scholarship. The Churchill Scholarship is awarded by the Winston Churchill Foundation of the United States to graduates of the more than 100 colleges and universities invited to participate in the Churchill Scholarship Program, to pursue research and study in engineering, mathematics, or the biological and physical sciences for one year at the University of Cambridge. He congratulated to Mia Alexa de los Reyes for earning such a great honor.

Chancellor Woodson also stated that Ken Swartzel, William Neal Reynolds Distinguished Professor Emeritus. He has been elected to the National Academy of Engineering (NAE), one of the loftiest distinctions accorded to an engineer. He was cited for advances in the thermal processes of food preservation. He is widely known for blending basic engineering with chemical and biological kinetics to develop new preservation processes that yield high-quality, nutritious, safe and economical foods.

Chancellor Woodson also congratulated Rudy Rodriguez, an adjunct professor in the College of Veterinary Medicine for being elected to the Bioengineering section of the National Academy of Engineering.

Chancellor Woodson reported good news from the National Association of College and University Business Officers:

- In their yearly survey, NC State rose from 102 to 98.
- Of the top 100 endowments, our total growth rate (increase in market value) was the fourth highest and of our 16 institutional peers, we had the highest growth rate.
- The total institutional return of 8.34 percent exceeded the average of 2.4 percent for all institutions.
- The five year average for endowments exceeding $1 billion was 10.4 percent and the NCSIF came in at 10.7 percent.
Chancellor Woodson gave an update on the Connect NC Bond Act. He reported that in less than a month, North Carolina voters will go to the polls to decide on a bond initiative that is critical to the future of North Carolina. He reported that this $2 billion bond referendum will provide critical support for our university system, community colleges, National Guard, agriculture, state parks, water and sewer systems and more. Its impact will benefit all of North Carolina and touch every citizen. He noted that because of the state’s financial standing, passage of the bond will not result in a tax increase. Chancellor Woodson reported that the Connect NC Bond vote will take place on March 15 and that it has been 15 years since North Carolina approved a bond to invest in the state’s infrastructure — and more than 2 million residents have been added since then. If passed, the Connect NC bond will help keep North Carolina strong now and decades in to the future. He reported that more than two-thirds of the bond will go to fund critical improvements in higher education.

Chancellor Woodson reported that $980 million will go toward capital projects that focus on STEM education, medical sciences and business for the 17 UNC system campuses. At NC State, the bond includes $160 million to support agriculture and engineering, two critical drivers of economic development and jobs across North Carolina. The bond will fund major projects to enhance academic, research and outreach opportunities through the construction of the Engineering Oval and the Plant Sciences Initiative buildings here on Centennial Campus. In addition to support from the bond, he noted that NC State has committed to raise nearly $145 million in private funds to complete these two critical projects.

The Chancellor encouraged everyone to talk with their friends and neighbors about the bond and give them the details to help them understand what it means for our state and why it is so important to the future of NC State and North Carolina.

Chancellor Woodson reported that NC State, like all universities, has challenges to overcome. In particular, NC State joins campuses and communities across the country in an important national conversation about issues of race, religion, intolerance and discrimination — critical matters that in one way or another touch all of our lives. He stated that NC State has a deep commitment to welcome and support all people regardless of age, color, disability, gender identity, national origin, race, religion, sex, sexual orientation or veteran status.

Chancellor Woodson reported that NC State strives to ensure that the environment supports and encourages the free and open exchange of ideas and opinions while also ensuring that all members of the campus community are treated with dignity and respect. He reported that NC State’s Office for Institutional Equity and Diversity (OIED) provides many diversity- and equity-related educational, training, informational and support opportunities for our campus community. In addition to existing programs and resources, the university is undertaking several new activities to address and advance diversity and inclusion at NC State. He outlined these new activities and he shared where they stand.

Chancellor Woodson stated that these are important steps toward continual enhancement of a diverse and inclusive campus environment, but ultimately it will take the entire NC State community working together to be successful. He encouraged everyone to participate in the many diversity related activities on campus and in the larger community.

COMMITTEE REPORTS

AUDIT, RISK MANAGEMENT AND FINANCE COMMITTEE – CHAIR TOM CABANISS

Mr. Cabaniss reported that Scott Douglass, the new Vice Chancellor for Finance and Administration, presented information to the committee on the University’s organizational chart.

Mr. Cabaniss recognized State Auditor, Beth Wood, who reported on the University’s financial audit. Ms. Wood complimented the University on its clean audit opinion dated June 30, 2015 and she saw no
deficiencies in internal controls. The auditors highlighted the significance of having no reportable findings, as well as the efforts of staff in this accomplishment. Mr. Cabaniss stated that Associate Vice Chancellor for Finance and Administration and University Treasurer, Mary Peloquin-Dodd, discussed the various elements that comprise the University's 2015 Financial Report. He reported that Controller, David Price, provided highlights from the Financial Report, addressing income statement, balance sheet, and accounting standards that impact the financial statements. He stated that the University's total net position remained at $1.92 billion for fiscal 2015. Total revenues ended the year at $1.42 billion, and total expenses were $1.35 billion with a net income before capital items of $70 million. Mr. Price discussed two new accounting standards that will impact financial results.

Mr. Cabinass reported that the committee heard a report from Cecile Hinson, Director of Internal Audit on Internal Audit activities including an overview of fiscal 2016 internal audit division engagements, and the status associated with each. As of January 21, 2016 there were 22 audits in process, 8 closed, 3 completed and 5 not begun.

Mr. Cabaniss reported that Vice Chancellor Scott Douglass and Ms. Peloquin-Dodd provided the Committee with an overview of the economic and fiscal outlook for the State of North Carolina. The State's economy is on target for moderate, steady growth. He noted that the job market is stronger, with an unemployment rate of 5.6%, but wages are stagnant. The state's revenue estimates are 1.2%, or $120 million, above its targets through December 2015. The fiscal 2016 projected budget is $1.48 Billion and the top three revenue resources are State Appropriations, Contracts and Grants; and Tuition and Fees. He reported that key areas of expenditures are Instruction; Organized Research; and Institutional/Facilities support. Salaries and benefits account for 62% of the total budget. Mr. Cabaniss reported that concerns about next year's (fiscal 2017) are the possibility of a large management flex cut and a possible cut in state appropriations for development salaries. There is also concern about the North Carolina Guaranteed Admissions Program (NCGAP).

Mr. Cabaniss reported that the committee heard risk management and compliance updates. He noted that Associate Vice Chancellor for Facilities, Steve Arndt, provided the Committee with an overview of utilities on campus. He reported that Mr. Arndt addressed the risks of electric utility disruption and various mitigation actions taken in response to the risk. Mr. Cabinass reported that Deputy General Counsel, Robert Hoon, and the University's new Compliance Manager, Brad Trahan, provided an update on compliance and demonstrated the new compliance website.

Mr. Cabaniss reported that the committee heard the annual report on endowment and investments from Associate Vice Chancellor and Treasurer Mary Peloquin-Dodd. The University reported an endowment of $984 million at the close of fiscal 2015 and a total combined investment return for all University-related endowment of 8.34%. This performance compared favorably with results for 814 endowments in the annual NACUBO survey.

**BUILDINGS AND PROPERTY COMMITTEE - CHAIR RANDY RAMSEY**

Mr. Ramsey reported that the committee reviewed and approved one property matter that requires Committee approval. It is:

- Acquisition by Lease of approximately 8,600 square feet of office space for Distance Education and Learning Technology Applications (DETA) at 2401 Research Drive on Centennial Campus with Keystone Corporation for a term of seven years with a three year renewal option.

Mr. Ramsey reported that the committee approved 16 Designer selections and 1 construction manager at risk selection. The committee accepted 3 completed buildings and projects at a combined value of $3.3 million that included Carmichael Gym Locker Room and Fitness Room 1201 at a value of $2 million. He
noted that the committee approved 8 plans and specifications of formal projects costing less than $2 million and that they received updates about capital projects and projects in planning.

Mr. Ramsey reported that the committee received a detailed deferred maintenance report. He stated that the University has a building backlog of $379 million with surveyed deficiencies increasing $10 million per year. Critical system deficiencies such as HVAC, electrical, fire/life safety and plumbing contribute to 69 percent of the backlog. In the next 5 years, 81 percent of the backlog will become critical.

He reported that building reinvestment is 40 percent below benchmark for research intensive universities and current reinvestment levels are insufficient to reduce the rising backlog. He noted that failing infrastructure does not support the university strategic plan. Mr. Ramsey reported that the recommended next steps are as follows:

- Assign an annual cost to continued deferral of maintenance and renewal backlog.
- Establish annual funding target to stabilize deferral.
- Advance the deferred maintenance capital renewal issue to the Board of Governors.
- Develop alternate funding strategic plan.
- Make capital reinvestment high on the legislative agenda.
- Develop a strategic plan for capital needs.

UNIVERSITY ADVANCEMENT AND EXTERNAL AFFAIRS COMMITTEE - CHAIR JIMMY CLARK

Mr. Clark reported that Director of Athletics Debbie Yow and Executive Director of the Wolfpack Club Bobby Purcell updated the Committee on the Wolftracks Program at Reynolds Coliseum and a naming proposal that was approved in a previous meeting. He stated that the fundraising program will offer 700 illuminated wall plaques at $5,000 each, with space for 330 characters per plaque for personalization. He noted that the installation will use state-of-the-art materials and will be installed in August as the Reynolds project is completed.

Mr. Clark reported that consultants with Simpson Scarborough joined the meeting via conference call and provided an update on the firm’s work on our campaign communications plan. They shared that the “Think and Do,” brand is overwhelmingly popular with our alumni but not yet widely known. They also shared mock-ups of possible campaign themes, some which could be a tag on to “Think and Do”, and others which could stand alone. Mr. Clark noted that the process of vetting and developing the theme is still in progress, and their final recommendations will be completed in time for the April board meeting.

Mr. Clark reported that Vice Chancellor Brian Sischo and Associate Vice Chancellor Francine Cronin provided University Advancement and fundraising and campaign updates, respectively. VC Sischo shared that as of December 31, the University’s Endowment had reached the one billion dollar mark.

Mr. Clark reported that VC Sischo provided a summary of fundraising to date for the fiscal year, and overviewed giving in the campaign by gift level.

He reported that Associate Vice Chancellor Cronin shared an update on planning underway for the formal public launch of the campaign on Friday, October 29, that will be the culmination of Homecoming week, Foundation Board meetings, and academic symposia, among other activities and events designed to bring hundreds of NC State alumni to campus. Mr. Clark stated that she also shared with the committee an organization chart of the campaign volunteer structure and discussed planning that is well under way for a Campaign Volunteer Leadership Summit, to be held June 16 – 17. Mr. Clark reported that the campaign total raised to date is $824 million.

Mr. Clark stated that in Closed Session, the Committee reviewed and approved one naming proposal to name specific university programming. He noted that board will review the naming proposal in closed session.
UNIVERSITY AFFAIRS COMMITTEE – CHAIR SUSAN WARD

Mrs. Ward reported that Senior Vice Provost Louis Hunt provided a report on graduation trends, including the number and types of degrees awarded, as well as graduation rates for undergraduate students. The report showed that the university is making progress in undergraduate retention and graduation rates. In addition, during the past ten years there has been significant growth in the number of degrees awarded: 24% growth in bachelor's degrees, 57% growth in master's degrees and 38% growth in all doctoral degrees.

Mrs. Ward reported that the Committee heard a report from Vice Chancellor Al Rebar who presented the biennial report on NC State's Centers and Institutes. She noted that NC State is home to 33 Centers and 11 Institutes which engage more than 1,000 faculty, more than 8,000 graduate and undergraduate students and 160 industry partners in developing collaborative solutions for North Carolina, the nation and beyond.

Mrs. Ward stated that the Committee approved the request to continue The Ergonomics Center of North Carolina, which has completed the required periodic review of activities in accordance with university regulations. The committee also recommended several degree-related items that require approval by the full board. She reported that the Committee recommended approval to add a new site for the existing Doctoral Program in Adult and Community College Education (Ed.D) at Wake Technical Community College, effective summer 2017. This program was approved as a site based program in 2005 and is currently approved for the UNC-Charlotte Graduate Center. She noted that Wake Tech is very interested in housing the cohort program and their administrators are supportive and willing to be involved where appropriate. The target audience will be current or anticipated community college faculty and administrators who will fill the critical need to build a pipeline of future leaders for North Carolina's community colleges.

Mrs. Ward reported that the committee also recommended a title change for the on-campus and distance education programs for the Master of Science and Master of Family Life and Youth Development requested by the College of Agriculture and Life Sciences. The two degrees will be renamed: Master of Science and Master of Youth, Family and Community Sciences to parallel the department name which was changed in 2014. She noted that current students will have the option to adopt the current program title or adopt the new title and students entering the program after the proposal is approved will ascribe to the new title. A motion was made for approval of these two degree program requests, the motion was seconded by Mr. Murphy. The motion passed.

Mrs. Ward stated that the Committee also approved the updated Department of Athletics Wrestling Assistant Coach Bonus Structure, as required per Non-Salary and Deferred Compensation Policy 05.15.03.

Mrs. Ward reported that the committee heard a report from Student Body President Khari Cyrus on new and on-going student government initiatives and campus life events. She noted that a few upcoming events include the February 27 Dance Marathon, which raises money for Duke Children’s Hospital; Diversity Education week scheduled for March 14-18; and student government elections taking place on March 1.

Mrs. Ward reported that in the Provost's update the committee received information on several items:

- Graduate Certificate Programs: The Department of Youth, Family and Community Sciences is streamlining six graduate certificate programs into two: Leadership and Volunteer Management and Family Life Education and Coaching. Also, a joint interdisciplinary graduate certificate program between the Colleges of Engineering and Sciences has been established in Data Science Foundations.
• Leadership Position Searches: On-campus interviews are being conducted this month for the Dean of the College of Education. The Nomination Committee for the Dean of the College of Design is scheduled to recommend finalists for campus interviews to occur at the end of March and the first week of April.

• The Nomination Committee for the Vice Provost for Institutional Equity and Diversity is scheduled to recommend finalists for campus interviews to occur in mid-March.

• Leadership Reviews: Three comprehensive five-year leadership and program reviews are occurring this semester for Dean Martin-Vega and the College of Engineering. Senior Vice Provost Louis Hunt and the Enrollment Management and Services unit and Vice Provost Alice Warren and the McKimmon Center for Extension and Continuing Education division.

• Reappointment, Promotion and Tenure Process: The annual university reappointment, promotion and tenure process is well underway with 118 faculty members submitting dossiers for this year’s review process. Faculty will be notified about the outcome of the review at the end of April.

• Chancellor’s Faculty Excellence Program: The Chancellor’s Faculty Excellence Program has hired 41 faculty members. The eight new clusters are bringing candidates to campus and working actively towards offers.

Mrs. Ward reported that in closed session, the committee approved a head coach employment agreement, four non-salary compensation requests, and four conferral of tenure requests. She reported that the committee recommended for approval by the Board of Governors salary increases that were greater than 15% and $10,000 from the employee’s previous June 30 salary. The Committee also endorsed a petition regarding political activity and made recommendations for awarding of the Holladay Medal. These recommendations will be considered by the full board in closed session at the conclusion of this meeting.

**BOARD OF VISITORS REPORT – CHUCK FLINK**

Chair Flink began by thanking Dwayne Washington for his five years of service. He noted that in their last meeting, they thanked Dell Murphy for his eight years of service on the Board of Visitors (BOV) and that Chancellor Woodson introduced new members of the leadership team at NC State: Dr. Alan Rebar, Vice Chancellor for Research, Innovation and Economic Development and William Ditto, Dean for the College of Sciences. He noted that the Chancellor and Provost Arden announced that NC State was conducting national searches for the position of Dean for four Colleges: Design, Education, Management and Textiles.

Chair Flink reported that Chair Owens provided an overview of the Board of Trustees activities, including the election of new officers and an update on the capital campaign. He stated that Dr. Owens emphasized that input and contributions from the Board of Visitors are important to the Trustees.

Chair Flink reported that the BOV heard an in-depth presentation on the budget from Chancellor Woodson that was approved by the North Carolina General Assembly.

Chair Flink reported that Union County Representative Dean Arp provided an informative and engaging presentation on the “Connect NC” bond proposal. He noted that Representative Arp stated that interest rates are at historic lows and there will most likely not be a better time for the state to approve this bond proposal. Chair Flink reported that Representative Arp asked that the Board of Visitors support the bond by recommending a yes vote among their constituents.

Chair Flink reported that the Board of Visitors heard a Chancellor’s Faculty Excellence Program update from Provost Arden. When the program was launched (Cohort 1) there were 12 clusters that included 38 new positions. Cohort 2 provided 8 clusters and 33 new positions. There have been 41 new hires to dates, within all 12 Colleges, with a total cost of $32 million. Chair Flink stated that an important goal of the program is a “cultural shift at NC State.”
Chair Flink reported that Dr. Fred Gould and Dr. Jason Delborne provided a presentation on the Genetic Engineering and Society Cluster. He noted that the focus was on genetic engineering and the combination of policy social issues ethics, molecular and population genetics and ecology to address modifications to the mosquito population.

Chair Flink reported that Women’s Head Basketball Coach Wes Moore provided an engaging, entertaining and informative overview of the basketball program.

CHAIR OF THE FACULTY REPORT – JEANNETTE MOORE
Dr. Jeannette Moore gave the following updates that have been discussed at the full Faculty Senate:
- Faculty Giving Campaign
- Enrollment 2015 Projections: Process and Updates
- Adoption of the Best Practices in Shared Governance document
- Campus Safety During an Emergency
- Resolution of Appreciation for Chancellor and Mrs. Woodson for their generous donation to NC State University that will initiate the tuition scholarship for dependent employees of faculty and staff
- Athletics and Academics
- Student Perspectives in Regards to Diversity

Dr. Moore then reviewed topics scheduled for discussion in upcoming Faculty Senate meetings.

Dr. Moore reported that the Fall General Faculty Meeting was held on October 20, 2015. Following the signing of the Faculty Ombuds Charter (Roy Baroff, Chancellor Woodson, Provost Arden, Chair Moore), Chancellor Woodson and Provost Arden presented "The Future of Our University in a Rapidly Changing Environment." The Spring General Faculty Meeting is scheduled for March 1, 2016.

Dr. Moore reported that the Faculty Senate Executive Committee reviewed the beta test module on Post Tenure Review (PTR) Training that was created by General Administration (GA). Feedback provided to GA from NC State University was echoed by faculty senators across the system who were involved with the beta test. Comments included: make it shorter (it takes one hour to complete), change the level of presentation from elementary to a level appropriate for tenured faculty, and make it ADA compliant. She reported that the module has been distributed to campuses for implementation, and no changes were made from the beta test version. There is a possibility for a "2.0" version to come out for next year, but all faculty who are involved in PTR this spring will be required to complete the same one-hour module the beta test faculty had serious concerns with.

Dr. Moore ended her report with a Faculty Senate website update. She stated that it will be revamped to be in compliance with the new university security upgrades. It is planned to have it match the format recently adopted by the university, and there will be a change in the web address (moving from www.ncsu.edu/faculty_senate/ to facultysenate.ncsu.edu). The new site will be developed during spring semester with a planned implementation for summer 2016.

CHAIR OF THE STAFF SENATE REPORT – WYONA GOODWIN
Ms. Goodwin reported that the NC State Staff Senate has been extremely active and intentional in their communication efforts this year. They send out a weekly on-line newsletter highlighting staff news and events resulting in a 50% open rate. She noted that many staff are sharing their appreciation for our efforts in helping them stay informed.

Ms. Goodwin gave an update about events that occurred since the November 13, 2015 Board of Trustees meeting:
• “The Wolfpack Toy Drive”. Donations collected supported some of our employee and student families as well as the annual Marine toy drive. Over 20 boxes of toys were collected and over 15 staff and students received toys for their children
• Staff Senate hosted Employee Appreciation Day in partnership with Athletics, during the NC State vs. UNC Women’s basketball game. More than 200 employees, along with their families and friends, came out in support
• Staff Senate began their recruitment campaign to encourage employees (SHRA and EHRA) to run for a Senate seats open in all districts
• The Bylaws are being amended for recommendations to the Chancellor for his approval
• Staff Senate continued hosting a series of “Lunch and Learn” sessions across campus with topics of interest for staff
• Employee Forums are continuing to take place in divisions and colleges. They have been receiving positive feedback regarding their appreciation for our efforts in helping employees to work more collaboratively with their department/division leadership
• Staff Senate will continue participating in community engagement projects, such as Habitat for Humanity and volunteering at the NC State Food Pantry

CLOSED SESSION
With no further business in open session, Mrs. Ward made the motion, seconded by Mr. Murphy, at 10:48 a.m. to go into closed session to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee and to prevent the premature disclosure of an honorary award. The motion passed.

RECONVNE IN OPEN SESSION
At 11:30 a.m., the board came out of closed session. A motion was made by Ms. Ward seconded by Mr. Murphy, to approve the request for political activity as discussed in closed session. The motion passed.
With no further business in open session, Chair Owens adjourned the meeting at 11:31 a.m.

Respectfully submitted,

Assistant Secretary

Secretary

Approved:

Chair of the Board